



**COUNCIL AGENDA
TUESDAY, JULY 1, 2025 - 6:00 P.M.
CITY HALL – SECOND FLOOR**

- I. CALL TO ORDER AND ROLL CALL, 6:00 P.M.
- II. APPROVE/AMEND THE AGENDA
- III. APPROVAL OF THE JUNE 17, 2025 REGULAR MEETING MINUTES
- IV. CITIZEN APPEARANCE:
 - A)
- V. PUBLIC HEARINGS:
 - A) Proposed Plans, Specifications, Form of Contract, and Estimate of Cost for the North Park Restroom Building Project
 - B)
- VI. LEGAL ITEMS:
 - A) Resolution No. 25-36 – Finally Approving and Confirming the Proposed Plans, Specifications, Form of Contract, and Estimate of Cost for the North Park Restroom Building Project
 - B) Resolution No. 25-37 – Provide for Notice to Bidders and the Taking of Bids for the North Park Restroom Building Project
 - C) Resolution No. 25-38 – Approving Contract and Performance and/or Payment Bonds for the Rich Olive Street Improvements Project
 - D) Resolution No. 25-39 – Approving Contract and Performance and/or Payment Bonds for the Broad Street Watermain Replacement Project
 - E) Resolution No. 25-40 – Approving and Adopting the Fiscal Year 2025-26 Salary Schedule
 - F)
- VII. ADMINISTRATIVE ITEMS:
 - A) Approve Construction Pay Applications and Change Orders:
 - 1. Bertha Bartlett Public Library Addition and Renovation Project Pay Application No. 17
 - 2. 2024 Water Main Project Change Order No. 2
 - 3. North Park Restroom Building Project Change Order No. 1
 - 4. Broad Street Reconstruction Phase 3 Change Order No. 3
 - 5.

- B) Approve Engineering Services Agreement with CGA for Broad Street Reconstruction Phase IV Project
- C)

VIII. PERMITS:

- A) Liquor:
 - 1. Kwik Trip – 1704 Broad Street
 - 2. American Legion – 301 Washington
 - 3.
- B)

IX. MAYOR & CITY COUNCIL AGENDA ITEMS:

- A) Street Closure Requests:
 - 1. Reliance State Bank to Close Pennsylvania Avenue from Broad Street to Alley on August 27th
 - 2. Mike and Ann Healy to Close the East Side of Forty Oaks on August 2nd
 - 3.
- B) Library Board of Trustees Appointments – Appointed by the Mayor with the Approval of the City Council
- C) Planning & Zoning Commission and Board of Adjustment Appointments
- D)

X. APPROVAL OF BILLS AND CLAIMS

XI. PUBLIC COMMENTS REGARDING NON-AGENDA ITEMS

XII. MAYOR, CITY COUNCIL, AND CITY STAFF COMMENTS REGARDING NON-AGENDA ITEMS

XII. ADJOURNMENT

Story City, Iowa

June 17, 2025

Mayor Jensen called the council meeting to order on Tuesday, June 17, 2025 at 6:00 p.m. in the City Hall.

Present: Mayor Jensen, Administrator Jackson, Attorney Larson

Council Members: Ostrem, Phillips, Solberg, and O'Connor

Absent: Sporleder

Also Present: Chip Baltimore, Fareway General Counsel; Andrea Clark, Story City Police Department; Nicole Engelhardt, ACT Insurance; Shanon McKinley, GCC

Motion by Ostrem, seconded by Phillips, to approve the agenda.

Aye: Ostrem, Phillips, Solberg, and O'Connor

Nay: None

Motion Carried.

Motion by Phillips, seconded by O'Connor, to approve the June 3, 2025 regular meeting minutes.

Aye: Ostrem, Phillips, Solberg, and O'Connor

Nay: None

Motion Carried.

PUBLIC HEARINGS

- A) Proposal to Approve a Development Agreement with Fareway Stores, Inc., Including Annual Appropriation Tax Increment Payment
Chip Baltimore introduced himself to Mayor and Council and thanked them for partnering with Fareway on the grocery store.
With no further comments, Mayor Jensen closed the public hearing

LEGAL ITEMS

- A) Resolution No. 25-33 – Approving Development Agreement with Fareway Stores, Inc. Authorizing Annual Appropriation Tax Increment Payments and Pledging Certain Tax Increment Revenues to the Payment of the Agreement
Motion by O'Connor, seconded by Phillips, to approve Resolution No. 25-33
Aye: Ostrem, Phillips, Solberg, and O'Connor
Nay: None
Motion Carried.
- B) Resolution No. 25-34 – Approving Amended Economic Development Agreement with MAK STORY, LLC.
Motion by Phillips, seconded by Ostrem to approve Resolution No. 25-34

Aye: Ostrem, Phillips, Solberg, and O'Connor
Nay: None
Motion Carried.

- C) Resolution No. 25-35 – Approving Certain Fund Transfers in the Fiscal Year 2024-25 Budget
Motion by Solberg, seconded by Ostrem, to approve Resolution No. 25-35
Aye: Ostrem, Phillips, Solberg, and O'Connor
Nay: None
Motion Carried.

ADMINISTRATIVE ITEMS

- A) Approve Construction Pay Applications and Change Orders:
1. Bertha Bartlett Public Library Addition and Renovation Project
Pay Application No. 16
Motion by O'Connor, seconded by Solberg, to approve Construction Pay Application No. 16 for \$157,690.32
Aye: Ostrem, Phillips, Solberg, and O'Connor
Nay: None
Motion Carried.

PERMITS

- A) Tobacco:
1. Dolgencorp LLC (Dollar General) – 1543 Broad St.
Motion by Ostrem, seconded by Phillips, to approve Tobacco Permit for Dolgencorp LLC - 1543 Broad St.
Aye: Ostrem, Phillips, Solberg, and O'Connor
Nay: None
Motion Carried.

MAYOR & CITY COUNCIL AGENDA ITEMS

- A) Request from Andrea Clark to Waive Residency Requirement
Mayor and council asked questions and had discussion with Andrea.
Motion by Ostrem, seconded by Phillips that a grace period on the Residency Requirement for Andrea Clark be allowed until January 1, 2026.
Aye: Ostrem, Phillips, Solberg, and O'Connor
Nay: None
Motion Carried.

APPROVAL OF BILLS AND CLAIMS

Motion by O'Connor, seconded by Phillips, to approve payment of bills and claims.

Aye: Ostrem, Phillips, Solberg, and O'Connor

Nay: None

Motion Carried.

PUBLIC COMMENTS REGARDING NON-AGENDA ITEMS

Nicole Engelhardt thanked city staff from Parks and Public Works for assistance in Scandinavian Days set up.

MAYOR, CITY COUNCIL, AND CITY STAFF COMMENTS REGARDING NON-AGENDA ITEMS

- Administrator Jackson stated that the water main project by the school is starting this week.
- Administrator Jackson reported that the July 15th meeting will start earlier for a tour at the Waste Water Treatment Plant Project.
- CM Ostrem reported several trees and shrubs that are overgrown on the sidewalk and their location.

There being no further business before council, the meeting was adjourned at 6:32 p.m.

ATTEST:

Heather Slifka, City Clerk

Mike Jensen, Mayor

The following resolution was offered by Councilperson _____,
who moved its adoption.

RESOLUTION NO. 25-36

**A RESOLUTION FINALLY APPROVING AND CONFIRMING THE
PROPOSED PLANS, SPECIFICATIONS, FORM OF CONTRACT, AND
ESTIMATE OF COST FOR THE NORTH PARK RESTROOM BUILDING
PROJECT**

WHEREAS, the City Council of the City of Story City has given preliminary approval to the proposed plans, specifications, form of contract, and estimate of cost for the North Park Building Restroom Project, as described in the notice of hearing on the Contract Documents for the project and the taking of bids, and

WHEREAS, the City Council of the City of Story City has held, after proper published notice, a public hearing on the Contract Documents for the project known as the North Park Restroom Building Project.

NOW, THEREFORE, BE IT RESOLVED that the Contract Documents referred to in the preamble hereof are hereby finally approved, and the prior action of the Council giving preliminary approval is hereby finally confirmed, and the project, as provided for in the Contract Documents, is necessary and desirable.

BE IT FURTHER RESOLVED that all resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

This motion was seconded by Councilperson _____, and, upon roll call, was carried by an aye and nay vote, as follows:

AYE: _____

NAY: _____

ABSENT: _____

WHEREUPON, the Mayor declared the Resolution duly adopted this 1st day of July, 2025.

Mike Jensen, Mayor

ATTEST: _____
Heather Slifka, City Clerk

The following resolution was offered by Councilperson _____, who moved its adoption.

RESOLUTION NO. 25-37

PROVIDE FOR NOTICE TO BIDDERS AND THE TAKING OF BIDS FOR THE NORTH PARK RESTROOM BUILDING PROJECT

WHEREAS, the City Council of the City of Story City, Iowa, has determined that it is necessary, desirable, and in the best interests of the City that a public improvement be constructed as described in the proposed plans, specifications, and form of contract prepared by ISG, the Project Engineers for the public improvement, which may hereafter be referred to as the "North Park Restroom Building Project" (and sometimes hereinafter referred to as the "Project"), which proposed plans, specifications, form of contract, and estimate of cost are on file with the City Clerk, and

WHEREAS, it is necessary to advertise for sealed bids for the project.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Story City, Iowa, as follows;

Section 1. The proposed plans, specifications, notice of hearing and notice to bidders, form of contract, and estimate of cost have been approved and confirmed by the City Council.

Section 2. The project is necessary, desirable, and in the best interests of the City to proceed with the Project.

Section 3. The amount of the bid security to accompany each bid is hereby fixed at 5% of the total bid amount.

Section 4. The City Council hereby delegates to the City Clerk or City Administrator the duty of receiving, opening, and announcing the results of all bids for the Project, on the 31st day of July, 2025, at 9:00 o'clock a.m., at the City Hall, Story City, Iowa. The 4th day of August, 2025, at 6:00 o'clock p.m. as the time and place of considering bids received by the City.

Section 5. The City Clerk is hereby authorized and directed to give notice of the taking of bids as prescribed by law. The said notice shall be in the form substantially as attached to this resolution.

Section 6. All provisions set out in the following form of notice are hereby recognized and prescribed by the City Council and all resolutions or orders or parts thereof, to the extent the same may be in conflict herewith, are hereby repealed.

This motion was seconded by Councilperson _____ and, upon roll call, was carried by an aye and nay vote, as follows:

AYE: _____

NAY: _____

ABSENT: _____

WHEREUPON, the Mayor declared the Resolution duly adopted this 1st day of July, 2025.

Mike Jensen, Mayor

ATTEST: _____
Heather Slifka, City Clerk

NOTICE TO BIDDERS

FOR THE CONSTRUCTION OF THE NORTH PARK RESTROOM BUILDING PROJECT FOR THE CITY OF STORY CITY, IOWA

Sealed bids will be received by the City Clerk of Story City, Iowa at City Hall, 504 Broad St, Story City Iowa before **9:00am** on the **31st day of July**, for the construction of the North Park Restroom Building project in and for the City of Story City, Iowa. At the above time and place all bids received by the City Clerk will be opened and publicly read with the results being reported to the Story City City Council at their meeting on **August 4, 2025 at 6:00 p.m.**, at City Hall, 504 Broad St, Story City Iowa, at which time and place the Council may take action on the proposals submitted or at such time as may then be fixed.

The general description of types of construction and their limits for which bids will be received shall be as follows:

The North Park Restroom Building includes all labor, materials, and equipment necessary to install a new single-story Romtec restroom building provided by the owner, concrete sidewalk, concrete curb and gutter additions, utility connections including water and sanitary sewer service, site grading, landscaping, erosion control, and miscellaneous associated work, including mobilization and final cleanup.

A more detailed description of the kinds and approximate quantities of materials and types of construction for which bids will be received are set forth in the Bid Form included in the specifications prepared by I+S Group, of Des Moines, Iowa, which, are now on file for public examination in the office of the City Clerk at 504 Broad St, and are by this reference made part hereof as though fully set out and incorporated herein.

All Bids shall be made on official proposal forms furnished by the Engineer and must be enclosed in a separate sealed envelope and plainly identified and addressed to the City of Story City.

Each Bid shall be accompanied by a cashier's check or certified check drawn on a state-chartered or federally chartered bank, or a certified share draft drawn on a state-chartered or federally chartered credit union, or a bidder's bond with corporate surety satisfactory to the City in an amount equal to five percent (5%) of the total amount of the Bid. If bid bond is submitted, it must be in the form provided in these specifications. Said check or share draft may be cashed, or the bid bond forfeited as liquidated damages in the event the successful bidder fails or refuses to enter into a contract within ten (10) days of issuance of a Notice of Award and post bond satisfactory to the City insuring the faithful fulfillment of the contract and maintenance of said improvements as required by law. The bid bond should be executed by a corporation authorized to contract as a surety in the State of Iowa and must not contain any conditions either in the body or as an endorsement thereon.

The successful bidder will be required to furnish a corporate surety bond in an amount equal to one hundred percent (100%) of the contract price, said bond to be issued by a responsible surety approved by the City, and shall guarantee the faithful performance of the contract and the terms and conditions therein contained, the payment for materials used in the project and the maintenance of said improvements in good repair for not less than **one (1) year** from the time of acceptance of said improvements by the City.

The City reserves the right to defer acceptance of any Bid for a period not to exceed thirty (30) calendar days from the date of receipt of bids. The City reserves the right to reject any or all bids and to waive informalities.

Payment of the cost of said project will be made from such cash funds of the City as may be legally used for said purpose at the discretion of the City, including but not limited to, the net revenues of the Water

Department, the proceeds from the sale of Revenue or General Obligation Bonds, and/or the proceeds from the sale of warrants, as authorized by Section 384.57 of the Code of Iowa, made payable from any or all of the above-mentioned sources.

The Contractor will be paid ninety-five per cent (95%) of the Engineer's estimate of the value of acceptable work completed at the end of the preceding month. Final payment will be made not less than thirty-one (31) days after completion of the work and acceptance by the City, subject to the conditions and in accordance with the provisions of Chapter 573 of the Code of Iowa.

No such final payment will be due until the Contractor certifies to the City that the materials, labor, and services involved in the final estimate have been paid for in accordance with the requirements stated in the specifications. The City is exempt from paying Sales and Use Tax and will supply Contractor with an "Iowa Sales Tax Exemption Certificate" and an authorization letter to allow the Contractor to buy equipment and material for the project tax free.

The work on this project shall commence within ten (10) days after receipt by the contractor of a written notice to proceed. All shop drawings must be submitted to the engineer for review within sixty (60) days after contracts are executed unless alternative submittal dates are discussed with the engineer in advance of the signed agreement. The project shall be substantially completed by **March 6th, 2026**, subject to any changes in the contract period as provided for in these specifications.

Liquidated damages in the amount of **\$250** per calendar day will be assessed for each day that the work shall remain uncompleted after the **above referenced completion date** with due allowance for extensions of the contract period due to conditions beyond control of the Contractor.

By virtue of statutory authority, a preference will be given to products and provisions grown and coal produced within the State of Iowa.

In accordance with Iowa statutes, a resident bidder shall be allowed a preference as against a nonresident bidder from a state or foreign country if that state or foreign country gives or requires any preference to bidders from that state or foreign country, including but not limited to any preference to bidders, the imposition of any type of labor force preference, or any other form of preferential treatment to bidders or laborers from that state or foreign country. The preference allowed shall be equal to the preference given or required by the state or foreign country in which the nonresident bidder is a resident. In the instance of a resident labor force preference, a nonresident bidder shall apply the same resident labor force preference to a public improvement in this state as would be required in the construction of a public improvement by the state or foreign country in which the nonresident bidder is a resident.

Failure to submit a fully completed Bidder Status Form with the bid may result in the bid being deemed nonresponsive and rejected.

Plans and specifications governing the construction of the proposed improvements have been prepared by the Engineer. These plans and specifications, and the proceedings of the City referring to and defining said improvements, are hereby made a part of this Notice and the proposed contract by reference, and the proposed contract shall be executed to comply therewith.

Copies of said plans and specifications and form of contract are now on file in the office of the Project Engineer, for examination by bidders. Copies may be obtained from ISG, 217 East 2nd Street, Des Moines, IA 50309, (515) 243-9143 upon deposit of one hundred dollars (\$100.00) which shall be refunded upon return of the plans and specifications within fourteen days after award of the project. If the plans and specifications are not returned within fourteen days after award of the project and in a reusable condition, the deposit shall be forfeited. Plans and specifications may also be obtained by download from the ISG website at www.ISGInc.com.

Bidders shall be expected to comply with Chapters 91C Code of Iowa and IAC Chapter 875.150 concerning the registration and bonding of construction contractors and the successful bidder shall be required to supply the City with proof of said compliance.

Published upon order of the City of Story City, Iowa.

ATTEST:

CITY OF STORY CITY, IOWA

BY /s/ Heather Slifka
City Clerk

BY /s/ Mike Jensen
Mayor

RESOLUTION NO. 25-38

Resolution approving contract and performance and/or payment bonds for the Rich Olive Street Improvements Project

WHEREAS, the City Council of the City of Story City, Iowa, has heretofore awarded a contract for the Rich Olive Street Improvements Project and fixed the amount of the performance and/or payment bonds to be furnished by such contractor, and instructed and authorized the Mayor and City Clerk to execute the said contract on behalf of the City, subject to the approval of the Council; and

WHEREAS, the said contract has been duly signed by the contractor and by the Mayor and City Clerk, and upon examination by this Council the same appears to be in proper form; and

WHEREAS, the contractor has filed satisfactory performance and/or payment bonds in the required amount;

NOW, THEREFORE, Be It Resolved by the City Council of the City of Story City, Iowa, as follows:

Section 1. The aforementioned contract and performance and/or payment bonds are hereby approved and declared to be binding upon the parties thereto.

Section 2. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved July 1, 2025.

Mike Jensen, Mayor

Attest:

Heather Slifka, City Clerk

The following resolution was offered by Councilperson _____,
who moved its adoption.

RESOLUTION NO. 25-39

**APPROVING CONTRACT AND PERFORMANCE AND/OR PAYMENT BONDS
FOR THE BROAD STREET WATERMAIN REPLACEMENT PROJECT**

WHEREAS, the City Council of the City of Story City, Iowa, has heretofore awarded a contract for the Broad Street Watermain Replacement Project (the "Project") and fixed the amounts of the performance and/or payment bonds to be furnished by each contractor, and instructed and authorized the Mayor and City Clerk to execute the said contracts on behalf of the City, subject to the approval of the Council; and

WHEREAS, the said contracts have been duly signed by the contractor and by the Mayor and City Clerk, and upon examination by this Council the same appear to be in proper form; and

WHEREAS, the contractors have filed satisfactory performance and/or payment bonds in the required amounts.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Story City, Iowa, as follows:

Section 1. The aforementioned contract and performance and/or payment bonds are hereby approved and declared to be binding upon the parties thereto.

Section 2. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

This motion was seconded by Councilperson _____, and, upon roll call, was carried by an aye and nay vote, as follows:

AYE: _____

NAY: _____

ABSENT: _____

WHEREUPON, the Mayor Pro Tem declared the Resolution duly adopted this 1st day of July, 2025.

Mike Jensen, Mayor

ATTEST: _____
Heather Slifka, City Clerk



504 Broad Street ▲ Story City, IA 50248

🌐 CityofStoryCity.org

515.733.2121

To: The Honorable Mayor & City Council
From: Mark A. Jackson, City Administrator *MAJ*
Re: Resolution No. 25-40 – Proposed Salary Schedule
for Fiscal Year 2025-26
Date: July 1, 2025

Presented for Mayor and City Council consideration is Resolution No. 25-40 for the purpose of approving and adopting the salary schedule Fiscal Year 2025-26.

It is recommended that salary/wages be increased between 3.1 percent and 3.5 percent based upon the following:

- Consumer Price Index (CPI) increased between 2.3% and 3.3% over the previous year. The CPI for May was 2.4%.
- The employee health insurance premium **decreased** by 3.4%. However, the deductible and out-of-pocket was increased with the employee responsibility remaining the same and the city paying for the increase.
- Compensation Study completed in 2022.
- Section 4.07 of the Employee Personnel Policies which states that compensation adjustments are based on: 1) A base increase or decrease, and 2) An employee's performance review.
- It is recommended that the base be increased by 2.5 percent and that an employee receive up to an additional 1.0 percent based upon their performance review.

The following resolution was offered by Councilperson _____, who moved it adoption.

RESOLUTION NO. 25-40

A RESOLUTION APPROVING AND ADOPTING THE FISCAL YEAR 2025-26 SALARY SCHEDULE.

WHEREAS, the following city employees named shall be paid the salaries/wages as indicated, and receive such salaries/wages and benefits as set out in the Story City Personnel Policies Manual, plus additional benefits as herein directed by the City Council.

<u>Name</u>	<u>Position</u>	<u>Salary/Wage</u>
Mark A. Jackson	City Administrator	\$125,631
Heather Slifka	City Clerk & Treasurer	83,211
Jessica Lundy	Utility/Deputy Clerk	61,471
Mike Wright	Street Superintendent	81,797
Ben Knutson	Street Maintenance	63,805
Dwain Watts	Street Maintenance	59,854
Randy Martindale	Water/Wastewater Superintendent	81,502
Isaac Rahto	Water/Wastewater Asst Supt	74,834
Adam Johnson	Water/Wastewater	66,357
Matt Sporleder	Chief of Police	101,424
Brice Haskin	Police Officer – Sgt.	72,748
Jake Edwards	Police Officer – Sgt.	72,960
Ryan Sills	Police Officer	70,669
Andrea Clark	Police Officer	67,476
Aaron Adams	Police Officer	65,846
Joe Lucas	Parks/Recreation Superintendent	82,114
Jenny Nelson	Recreation/Aquatics Supervisor	67,591
Cole Teig	Parks/Recreation	64,052

Part-time Employees Up to \$21.95

NOW, THEREFORE, BE IT RESOLVED by the City Council of Story City, Iowa, the salaries/wages and benefits shall become effective July 1, 2025 to June 30, 2026 for full-time employees.

The motion was seconded by Councilperson _____, and, on roll call, carried by an aye and nay vote, as follows:

AYE: _____

NAY: _____

ABSENT: _____

ABSTAIN: _____

WHEREUPON, the Mayor declared the motion duly adopted this 1st day of July, 2025.

Mike Jensen, Mayor

ATTEST: _____
Heather Slifka, City Clerk

APPLICATION AND CERTIFICATION FOR PAYMENT

CUSTOMER:	City of Story City 504 Broad St Story City, IA 50248	PROJECT:	Bertha Bartlett Rebid - Post B 503 Broad St Story City, IA 50248	APPLICATION NO:	17	Distribution Via Email:	<input type="checkbox"/> OWNER <input type="checkbox"/> ARCHITECT <input type="checkbox"/> CONTRACTOR <input type="checkbox"/> CM AGENT
CONTRACTOR:	Kingland Construction Services 3216 HWY 69 S Forest City, IA 50436	VIA ARCHITECT:		PERIOD TO:	6/30/2025	PROJECT NO:	24005
CONTRACT FOR:		CONTRACT DATE:					

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet Page 2, is attached.

- | | |
|---|-----------------|
| 1. ORIGINAL CONTACT SUM | \$ 2,816,000.00 |
| 2. Net change by Change Orders | 74,601.61 |
| 3. CONTRACT SUM TO DATE (Line 1±2) | 2,890,601.61 |
| 4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) | 2,890,601.61 |
| 5. RETAINAGE: | |
| a. 5% 35,570.45 on Completed Work (Column D + E on G703) | \$ 35,570.45 |
| b. On Stored Material | 0.00 |
| (Column F on G703) | |
| Total Retainage (Line 5a + 5b or Total in Column I of G703) | 35,570.45 |
| 6. TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5 Total) | 2,855,031.16 |
| 7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) | 2,578,419.10 |
| 8. CURRENT PAYMENT DUE | 276,612.06 |
| 9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6) | 35,570.45 |

Change Order Summary	Additions	Deductions
Total Changes approved in previous months by Owner:	70,418.51	7,667.10
Total approved this Month	15,996.20	4,146.00
NET CHANGES by Change Order	\$ 74,601.61	

The undersigned Contractor certifies that to the best of the Contractor's Knowledge, information and belief the Work covered by this Application for payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR

By:

Date: 6/20/2025

State of: IA

County of: Hancock

Subscribed and sworn to before me this 20th day of June 2025

Notary Public: Jamie Gasteiger

My Commission Expires: 12/18/2027

JAMIE GASTEIGER

Notarial Seal - Iowa

Commission Number 861265

My Commission Exp. 12/18/2027

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

\$ 276,612.06

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT:

Digitally signed by Patricia Spornet

Date: 2025.06.24 08:23:44-0500

Date:

BY: Patricia Spornet

This certificate is not negotiable. The Amount Certified is payable only to the contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner of Contractor under this Contract.

CONTINUATION SHEET

Project: Bertha Bartlett
Rebid - Post B

Application and Certification for Payment

17

Application No:

containing contractor's signed Certification is attached.

Application Date:

In tabulations below, amounts are stated to the nearest dollar.

Period To:

Use Column I on Contracts where variable retainage for line items may apply.

Project No:

A Item No.	B Description of Work	C Scheduled Value	D		E Work Completed This Period	F Materials Presently Stored (Not in D or E)	G		H Balance To Finish (C - G)	I Retainage
			Previous Application				Total Completed and Stored to Date (D+E+F)	% (G / C)		

General Requirements

01.10000	General Conditions	410,287.33	380,664.67		29,622.66	0.00	410,287.33	100	0.00	11,596.35
01.01600	Performance & Payment Bond	25,973.05	25,973.05		0.00	0.00	25,973.05	100	0.00	1,298.65
01.01900	Procure	4,909.83	4,909.83		0.00	0.00	4,909.83	100	0.00	245.49
		441,170.21	411,547.55		29,622.66	0.00	441,170.21	100	0.00	13,140.49

Existing Conditions

02.02226	Demolition	48,215.83	48,215.83		0.00	0.00	48,215.83	100	0.00	2,410.79
		48,215.83	48,215.83		0.00	0.00	48,215.83	100	0.00	2,410.79

Concrete

03.03100	Building Concrete	119,692.55	119,692.55		0.00	0.00	119,692.55	100	0.00	0.00
		119,692.55	119,692.55		0.00	0.00	119,692.55	100	0.00	0.00

Masonry

04.04000	Masonry	209,214.70	209,214.70		0.00	0.00	209,214.70	100	0.00	0.00
		209,214.70	209,214.70		0.00	0.00	209,214.70	100	0.00	0.00

Metal

05.05000	Steel Supplier	34,929.57	34,929.57		0.00	0.00	34,929.57	100	0.00	0.00
05.05120	Structural Steel Labor	5,701.88	5,701.88		0.00	0.00	5,701.88	100	0.00	0.00
05.05500	Metal Fabrications	1,019.68	1,019.68		0.00	0.00	1,019.68	100	0.00	0.00
		41,651.13	41,651.13		0.00	0.00	41,651.13	100	0.00	0.00

Wood, Plastic and Composites

06.06001	Rough Carpentry	144,913.48	144,913.48		0.00	0.00	144,913.48	100	0.00	0.00
06.06300	Finish Carpentry	72,297.23	65,929.89		6,367.34	0.00	72,297.23	100	0.00	0.00
		217,210.71	210,843.37		6,367.34	0.00	217,210.71	100	0.00	0.00

Thermal & Moisture Protection

07.07200	Insulation	12,736.30	12,736.30		0.00	0.00	12,736.30	100	0.00	0.00
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CONTINUATION SHEET

Project: Bertha Bartlett
Rebid - Post B

Application and Certification for Payment

Application No: 17

containing contractor's signed Certification is attached.

Application Date: 6/19/2025

In tabulations below, amounts are stated to the nearest dollar.

Period To: 6/30/2025

Use Column I on Contracts where variable retainage for line items may apply.

Project No: 24005

A	B	C	D	E	F	G		H	I
Item No.	Description of Work	Scheduled Value	Work Completed		Materials Presently Stored (Not in D or E)	Total Completed and Stored to Date (D+E+F)	% (G / C)	Balance To Finish (C – G)	Retainage
			Previous Application	This Period					
07.07300	Roofing	95,545.90	95,545.90	0.00	0.00	95,545.90	100	0.00	0.00
07.07410	Metal Siding	9,340.75	9,340.75	0.00	0.00	9,340.75	100	0.00	0.00
07.07500	Membrane Roofing	21,524.92	21,524.92	0.00	0.00	21,524.92	100	0.00	0.00
07.07510	Snow Guards	921.37	921.37	0.00	0.00	921.37	100	0.00	0.00
07.07800	Fire & Smoke Protection	8,609.96	8,609.96	0.00	0.00	8,609.96	100	0.00	0.00
		148,679.20	148,679.20	0.00	0.00	148,679.20	100	0.00	0.00

Openings

08.08100	Doors & Hardware	64,400.42	64,400.42	0.00		0.00	64,400.42	100	0.00	0.00
08.08365	Coiling door	8,507.72	8,507.72	0.00		0.00	8,507.72	100	0.00	0.00
08.08410	Aluminum Entrances & Storefronts	75,848.44	74,328.44	1,520.00		0.00	75,848.44	100	0.00	1,137.73
		148,756.58	147,236.58	1,520.00		0.00	148,756.58	100	0.00	1,137.73

Finishes

09.09200	Gypsum drywall system	99,524.78	99,524.78	0.00		0.00	99,524.78	100	0.00	1,244.06
09.09600	Flooring	88,155.31	80,839.30	7,316.01		0.00	88,155.31	100	0.00	0.00
09.09810	Acoustical Ceiling	46,833.92	32,663.85	14,170.07		0.00	46,833.92	100	0.00	444.92
09.09900	Painting	26,197.99	25,200.63	997.36		0.00	26,197.99	100	0.00	995.52
		260,712.00	238,228.56	22,483.44		0.00	260,712.00	100	0.00	2,684.50

Specialties

10.10000	Specialty Vendor	18,473.76	18,473.76	0.00		0.00	18,473.76	100	0.00	0.00
10.10110	Specialty Installation	1,888.81	1,888.81	0.00		0.00	1,888.81	100	0.00	0.00
10.10001	Art Hanging system	2,252.85	2,252.85	0.00		0.00	2,252.85	100	0.00	0.00
10.10431	Interior Signage	3,228.74	3,228.74	0.00		0.00	3,228.74	100	0.00	0.00
10.10550	Canopies	14,438.92	14,438.92	0.00		0.00	14,438.92	100	0.00	0.00
		40,283.08	40,283.08	0.00		0.00	40,283.08	100	0.00	0.00

Furnishing

12.12400	Roller shades	5,642.76	0.00	5,642.76		0.00	5,642.76	100	0.00	0.00
		5,642.76	0.00	5,642.76		0.00	5,642.76	100	0.00	0.00

CONTINUATION SHEET

Project: Bertha Bartlett
Rebid - Post B

Application and Certification for Payment

Application No: 17

containing contractor's signed Certification is attached.

Application Date: 6/19/2025

In tabulations below, amounts are stated to the nearest dollar.

Period To: 6/30/2025

Use Column I on Contracts where variable retainage for line items may apply.

Project No: 24005

A	B	C	D	E	F	G		H	I
Item No.	Description of Work	Scheduled Value	Work Completed		Materials Presently Stored (Not in D or E)	Total Completed and Stored to Date (D+E+F)	% (G / C)	Balance To Finish (C - G)	Retainage
			Previous Application	This Period					
Fire Suppression									
21.21000	Sprinkler system	163,623.84	163,623.84	0.00	0.00	163,623.84	100	0.00	0.00
		163,623.84	163,623.84	0.00	0.00	163,623.84	100	0.00	0.00

HVAC & Plumbing

23.23000	Mechanical	653,264.14	551,812.22		101,451.92	0.00	653,264.14	100	0.00	6,532.64
		653,264.14	551,812.22		101,451.92	0.00	653,264.14	100	0.00	6,532.64

Electrical

26.26000	Electrical	257,714.65	257,714.65		0.00	0.00	257,714.65	100	0.00	9,664.30
		257,714.65	257,714.65		0.00	0.00	257,714.65	100	0.00	9,664.30

Earthwork

31.31000	Earthwork	24,383.43	24,382.46		0.97	0.00	24,383.43	100	0.00	0.00
		24,383.43	24,382.46		0.97	0.00	24,383.43	100	0.00	0.00

Utilities

33.33340	Utility Sub	35,785.19	35,785.19		0.00	0.00	35,785.19	100	0.00	0.00
		35,785.19	35,785.19		0.00	0.00	35,785.19	100	0.00	0.00

Change Order 001

50.50001	PR 1: Relocate West Vestibule	28,488.07	28,488.07		0.00	0.00	28,488.07	100	0.00	0.00
50.50002	PR 2: Op. Partition Structure	-4,350.00	-4,350.00		0.00	0.00	-4,350.00	100	0.00	0.00
50.54003	PCO 3- Brick Color Change	1,586.11	1,586.11		0.00	0.00	1,586.11	100	0.00	0.00
50.50005	RFC 5-Floor Slab Soil Correct	19,027.78	19,027.78		0.00	0.00	19,027.78	100	0.00	0.00
50.55002	Door 133 Changes	319.00	319.00		0.00	0.00	319.00	100	0.00	0.00
50.55003	CPR 3- Add Furred Wall For FDC	589.00	589.00		0.00	0.00	589.00	100	0.00	0.00
		45,659.96	45,659.96		0.00	0.00	45,659.96	100	0.00	0.00

Change Order 002

50.50003	Soils Correction	2,813.97	2,813.97		0.00	0.00	2,813.97	100	0.00	0.00
50.50004	Carpet Replacement	-560.10	0.00		-560.10	0.00	-560.10	100	0.00	0.00

CONTINUATION SHEET

Project: Bertha Bartlett
Rebid - Post B

Application and Certification for Payment

Application No: 17

containing contractor's signed Certification is attached.

Application Date: 6/19/2025

In tabulations below, amounts are stated to the nearest dollar.

Period To: 6/30/2025

Use Column I on Contracts where variable retainage for line items may apply.

Project No: 24005

A Item No.	B Description of Work	C Scheduled Value	D		E Work Completed This Period	F Materials Presently Stored (Not in D or E)	G		H Balance To Finish (C - G)	I Retainage
			Previous Application				Total Completed and Stored to Date (D+E+F)	% (G / C)		
50.50006	Backsplashes	-250.00	0.00		-250.00	0.00	-250.00	100	0.00	0.00
50.50007	Restroom Revisions	8,400.18	8,400.18		0.00	0.00	8,400.18	100	0.00	0.00
50.50008	Metal Clad Cabeling	-1,912.00	0.00		-1,912.00	0.00	-1,912.00	100	0.00	0.00
		8,492.05	11,214.15		-2,722.10	0.00	8,492.05	100	0.00	0.00

Change Order 003

50.50012	Add. Spray Foam	3,012.35	3,012.35		0.00	0.00	3,012.35	100	0.00	0.00
50.55008	CPR 8 Mortar Color	-595.00	0.00		-595.00	0.00	-595.00	100	0.00	0.00
50.50014	Rm#102 vinyl base to tile	1,502.50	1,502.50		0.00	0.00	1,502.50	100	0.00	0.00
50.55007	Relocate Door 113	2,859.59	2,859.59		0.00	0.00	2,859.59	100	0.00	0.00
50.50011	Steel for facebrick	965.96	965.96		0.00	0.00	965.96	100	0.00	0.00
50.54008	Door 122B Changes	854.00	0.00		854.00	0.00	854.00	100	0.00	0.00
		8,599.40	8,340.40		259.00	0.00	8,599.40	100	0.00	0.00

Change Order 004

50.50021	Emergency Fixtures in Rm 108	1,109.86	0.00		1,109.86	0.00	1,109.86	100	0.00	0.00
50.55013	Circulation Changes	357.07	0.00		357.07	0.00	357.07	100	0.00	0.00
50.55014	PR 14-Reading Office Revisions	14,529.27	0.00		14,529.27	0.00	14,529.27	100	0.00	0.00
		15,996.20	0.00		15,996.20	0.00	15,996.20	100	0.00	0.00

Change Order 005

50.50022	Eliminate Street Patching	-3,800.00	0.00		-3,800.00	0.00	-3,800.00	100	0.00	0.00
50.50024	Eliminate Blinds in RM#123	-346.00	0.00		-346.00	0.00	-346.00	100	0.00	0.00
		-4,146.00	0.00		-4,146.00	0.00	-4,146.00	100	0.00	0.00
	Totals	2,890,601.61	2,714,125.42		176,476.19	0.00	2,890,601.61	100	0.00	35,570.45



515-297-1957
 rylanh@mainlineconstruct.com
 PO Box 173 Bondurant, Iowa 50035


CHANGE ORDER #: 2

DATE 6/16/2025	JOB NAME AND/OR LOCATION DESCRIPTION Story City Water Main	
CONTACT PERSON Rylan Harris	PHONE NUMBER 515-297-1957	EMAIL ADDRESS rylanh@mainlineconstruct.com



Description	Qty	UOM	\$/UOM	Total Cost	
Curb stop with box and rod	4	7 ea	\$480.00	\$ 3,360.00	\$1,920.00
- Stop Box, Curb stop	4	7 ea	\$180.00	\$ 1,260.00	
- Installation Man Labor	4	7 ea	\$300.00	\$ 2,100.00	
			Total:	\$ 3,360.00	\$1,920.00
Grey House - 703 State Street		1 ea	\$5,498.50	\$ 5,498.50	
- Stop Box, Curb stop, 3/4" copper line		1 ea	\$1,109.50	\$ 1,109.50	
- Boring Equipment, Man Labor		1 ea	\$4,389.00	\$ 4,389.00	
			Total:	\$ 5,498.50	
Total Change Order 2:				\$ 7,418.50	

Added Days	Days/UOM	Total Days	
Curb Stop Box	4 7 ea 0.50	3.50	2.00
Grey House - 703 State Street	1 ea 1.00	1.00	
	Total:	3.00	

Added cost come from providing curb stop for the 7 addresses along the south side of Story St and Hilcrest Dr.
 Added cost and time from boring service to 703 Story St, 709 State St and connecting new line to the main and adding curb stop.

Authorized Signature: 

Date: 6/16/25

ACCEPTANCE OF CHANGE ORDER: The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.	Signature:  Signature:  Date: 6/24/25
---	---

CHANGE ORDER

Page 1 of 1



18240 North Bank Rd.
Roseburg, OR 97470
P: 541-496-3541
F: 541-496-0803
E: service@romtec.com

CO Date 6/11/2025

CHANGE ORDER

North Park Restroom

Customer:

Story City, IA
Mayor Mike Jensen
504 Broad St
Story City, IA 50248

CHANGE ORDER # 1

Supply Change Order Description	Extended Price
Upgrade to from China to Stainless Steel Toilets	\$ 2,341.00
Change Hand Dryer to Model 2902-287400 (stainless steel satin finish)	\$ 625.00
SCOPE OF SUPPLY CHANGE ORDER SUBTOTAL	\$ 2,966.00
PREVIOUS ROMTEC INC. SUPPLY SUBTOTAL	\$ 134,975.00
NEW ROMTEC INC. SUPPLY SUBTOTAL	\$ 137,941.00
REVISED ROMTEC INC. PURCHASE ORDER TOTAL	\$ 137,941.00

***Sales or use Tax is not included in the above price. Sales or use taxes may be required for your project depending on state and local requirements.**

*This change order, and any previously authorized changes orders constitute the only modifications and/or supplements to the purchase order.

*The price above is valid for thirty (30) days from the CO date. If the Customer has not returned the signed Change Order within thirty (30) days of the CO date, Romtec, Inc. reserves the right to update the price to reflect cost changes.

The prices quoted herein and anticipated lead times are based on the current tariff rates, duties, government charges, trade regulations, and product availability as of the date of this quote. If any new tariffs, duties, taxes, or similar charges are imposed, or any existing tariffs, duties, or charges are increased or modified by any government or regulatory authority in a manner that affects Romtec or any of Romtec's applicable suppliers/vendors for this order, Romtec reserves the right to adjust the pricing and delivery schedule of the affected goods to reflect the increased costs and/or lead times.

Mark A. Jackson 6/19/25

Customer/Owner Authorized Signature

Date

Romtec Inc. Authorized Signature

Date

Mark A. Jackson

Customer/Owner Printed Name

Romtec Inc. Printed Name

City of Story City, IA.

Customer/Owner Company

CHANGE ORDER
For Local Public Agency Projects

No.: 3

Non-Substantial: ☒

Substantial: ☐

Administering Office
Concurrence Date

Accounting ID No. (5-digit number): _____

Project Number: STBG-SWAP-7430(618)-SG-85

Contract Work Type: PCC Pavement-Grade and Replace

Local Public Agency: City of Story City

Contractor: Con-Struct Inc.

Date Prepared: 05-09-2025

You are hereby authorized to make the following changes to the contract documents.

A - Description of change to be made:

8006: ADD DEDUCT FOR WORK NOT COMPLETED ACCORDING TO PLAN. AS AN ALTERNATIVE TO REMOVING PAVEMENT, SIDEWALK, PAVED DRIVEWAY, CONNECTION TO EXISTING STRUCTURE AND STORM SEWER PIPE LESS THAN 36" DIAMETER, THE CITY ACCEPTS THE WORK AS IT WAS COMPLETED, BUT OPTS FOR A CREDIT TO THE PROJECT IF PROBLEMS ARISE DUE TO THE WORK NOT BEING COMPLETED ACCORDING TO PLAN.

B - Reason for change:

8006: STORM SEWER GRAVITY MAIN, TRENCHED, RCP, 18" DIA WAS NOT INSTALLED TO ELEVATION AS INDICATED ON SHEET M.01 IN THE CONNECTION TO EXISTING INTAKE STRUCTURE SW-501 AT STATION 0+36.2. IMPROPER CONNECTION OF THE STORM SEWER TO THE EXISTING INTAKE WILL NOT SUBSTANTIALLY AFFECT THE PERFORMANCE OF THE SYSTEM BUT WILL REQUIRE ADDITIONAL MAINTENANCE IN VACUUMING OUT THE INTAKE STRUCTURE PERIODICALLY FOR THE FORESEEABLE FUTURE.

C - Settlement for cost(s) of change as follows with items addressed in Sections F and/or G:

8006: QUANTITY = 1; COST = 1 EA X -\$7,489.90 = -\$7,489.90

D - Justification for cost(s) (See I.M. 6.000, Attachment D, Chapter 2.36, for acceptable justification):

8006: DEDUCT AMOUNT WAS DETERMINED BY THE AMOUNT OF WORK TO BE DONE TO MAINTAIN FLOW FROM THE EXISTING INTAKE SW-501 AT STATION 0+36.2 AS SHOWN ON THE PLAN SHEET M.01. WORK WOULD INCLUDE MODIFIED SUBBASE, 4", QTY 0.63 CY; MODIFIED SUBBASE, 6", QTY. 2.6 CY; STANDARD PCC PAVEMENT, CLASS C, CLASS 2 DURABILITY, 7 IN, QTY 14.7 SY; CONNECTION TO EXISTING INTAKE, QTY 1 EA.; STORM SEWER GRAVITY MAIN, TRENCHED, RCP, 2000D, 18 IN., QTY. 8 LF; REMOVE STORM SEWER PIPE LESS THAN OR EQUAL TO 36 IN., QTY. 8; REMOVAL OF PAVEMENT, QTY. 14.7 SY; REMOVAL OF SIDEWALK, QTY. 5.5 SY; SIDEWALK, PCC, 4 IN., QTY. 5.5 SY; DETECTABLE WARNINGS, QTY. 10 SF; CURB AND GUTTER, PCC, 2.5 FT, QTY. 19.5 LF; DRIVEWAY, PCC, 6 IN., QTY. 1 SY; REMOVAL OF PAVED DRIVEWAY, QTY. 1 SY; TRAFFIC CONTROL, QTY. 1 LS, PRICE \$200.00; MOBILIZATION, QTY. 1 LS, PRICE \$1,500.00; SEEDING AND FERTILIZING (URBAN), QTY. 1 LS, PRICE \$100.00. COST OF WORK PER EXISTING CONTRACT UNIT PRICES EXCEPT FOR LUMP SUM ITEMS.

E - Contract time adjustment:

☒ No Working Days added

☐ Working Days added: _____ ☐ Unknown at this time

Justification for selection:

F - Items included in contract:

Participating				For deductions enter as "-x.xx"		
Federal-aid	State-aid	Line Number	Item Description	Unit Price .xx	Quantity .xxx	Amount .xx
				Add Row	Delete Row	TOTAL

G - Items not included in contract:

Participating					For deductions enter as "-x.xx"		
Federal-aid	State-aid	Change Number	Item Number	Item Description	Unit Price .xx	Quantity .xxx	Amount .xx
		8006	2599-9999010	DEDUCT FOR WORK NOT COMPLETED TO PLAN	\$7,489.90	-1.000	-\$7,489.90
				-7,489.9			
				Add Row	Delete Row	TOTAL	-\$7,489.90

H. Signatures

Signatures will be applied through DocExpress.



504 Broad Street ▲ Story City, IA 50248

🌐 CityofStoryCity.org

515.733.2121

To: The Honorable Mayor & City Council
From: Mark A. Jackson, City Administrator
Re: Engineering Services Agreement with CGA
for Broad Street Reconstruction Phase IV Project
Date: July 1, 2025

Presented for Mayor and City Council consideration is a request to approve an engineering services agreement with CGA in an amount not-to-exceed \$125,000 for the Broad Street Reconstruction Phase IV Project.

The Broad Street Reconstruction Phase IV Project includes the reconstruction of Broad Street from Lafayette Avenue to Elm Avenue, including the intersection of Elm Avenue.

The estimated cost of the project is \$825,000. The City has been awarded a \$325,000 Surface Transportation Block Grant (STBG) from the Central Iowa Regional Transportation Planning Alliance (CIRTPA) for the project.

In addition, the continued reconstruction of Broad Street was identified by the Mayor and City Council as a strategic priority goal.

ENGINEERING SERVICES AGREEMENT



This AGREEMENT made as of the ____ day of _____, 2025 by and between the City of Story City, hereafter "CLIENT" and CLAPSADDLE-GARBER ASSOCIATES, INC., (hereafter "ENGINEER").

1. THE ENGINEER AGREES TO perform those tasks described in Attachment B - Scope of Engineering Services for the **Broad Street Reconstruction Phase IV – LaFayette to Elm Avenue** project.
2. THE ENGINEER AGREES TO perform the Scope of Engineering Services in a reasonable period of time commensurate with the performance of those services, unless a specific schedule for the performance of services is agreed upon between CLIENT and ENGINEER and incorporated as part of this AGREEMENT.
3. THE ENGINEER AGREES TO perform Additional Special Services not described in the scope of services included in this Agreement, if authorized in writing by Client and Engineer shall furnish such Additional Special Services at the normal hourly rates and charges applicable to those services at the time of their performance, and a schedule of those charges will be presented to the CLIENT upon request.
4. THE CLIENT AGREES to provide the Engineer with complete information concerning the requirements of the Project and to perform the following services:
 - a. The Client shall give prompt and thorough consideration to all reports, sketches, estimates, drawings, specifications, proposals, and other documents presented by the Engineer, and shall inform the Engineer of all decisions within a reasonable time so as not to delay the work of the Engineer.
 - b. The Client shall hold promptly all required special meetings, serve all required public and private notices, receive and act upon all protests and fulfill all requirements and obtain all permits reasonable and necessary in the development of the Project, and pay all costs incidental thereto.
 - c. The Client shall furnish, at the Client's expense, all information, requirements, reports, data, surveys and instructions required by this Agreement. The Engineer may use such information, requirements, reports, data, surveys and instructions in performing its services and is entitled to rely upon the accuracy and completeness thereof.

5. Payments for Professional Services:

On an hourly rate basis in accordance with Attachment C-Hourly Rate Schedule. The total fees shall not to exceed **\$125,000**. This fee is based on a construction period not to exceed 10 weeks.

Reimbursable expenses such as permit fees and publication fees are not included in the above fee.

6. THE CLIENT AND ENGINEER FURTHER AGREE to the Standard Terms and Conditions contained in Attachment A. The signatures below serve to incorporate the Standard Terms and Conditions as part of this AGREEMENT, regardless whether they are separately signed.

7. ATTACHMENTS: The following attachments are included as part of this Agreement.

- Attachment A – Standard Terms and Conditions
- Attachment B – Scope of Engineering Services
- Attachment C – Hourly Rate Schedule
- Attachment D – Site Location

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement the day and year first above written.

CLIENT:

City of Story City _____

By: _____

Title: _____

ATTESTED BY:

By: _____

Title: _____

ENGINEER:

Clapsaddle-Garber Associates, Inc. _____

By:  _____

Title: *President* _____

ATTESTED BY:

By: _____

Title: _____

ATTACHMENT A
CLAPSADDLE-GARBER ASSOCIATES INC. STANDARD TERMS AND CONDITIONS

PARTIES

"ENGINEER" shall mean Clapsaddle-Garber Associates, Inc. "CLIENT" shall mean the person or entity executing this Agreement with "ENGINEER."

STANDARD OF CARE

Services provided by ENGINEER under this Agreement will be performed in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances on projects of similar size, complexity, and geographic location as that of the Project. **ENGINEER PROVIDES NO WARRANTIES OF ANY KIND, WHETHER EXPRESS OR IMPLIED, WITH RESPECT TO ITS SERVICES.**

RIGHT OF ENTRY

The CLIENT shall provide for complete and continuous access to the Project site in order for ENGINEER to timely perform its services and shall provide for entry for the employees, agents and subcontractors of ENGINEER and for all necessary equipment. While ENGINEER shall take reasonable precautions to minimize any damage to property, it is understood by the CLIENT that in the normal course of the project some damages may occur, the cost of correction of which is not a part of this Agreement.

PAYMENT

Unless otherwise provided herein, invoices will be prepared in accordance with ENGINEER's standard invoicing practices then in effect and will be submitted to CLIENT each month and at the completion of the work on the project. Invoices are due and payable upon receipt by the CLIENT. If the CLIENT does not make payment within thirty (30) days after the date the invoice was mailed to the CLIENT, then the amount(s) due ENGINEER shall bear interest due from the date of mailing at the lesser interest rate of 1.5% per month compounded or the maximum interest rate allowed by law. In the event that ENGINEER files or takes any action, or incurs any costs, for the collection of amounts due it from CLIENT, then ENGINEER shall be entitled to recover its entire cost for attorney fees and other collection expenses related to the collection of amounts due it under this Agreement. Any failure to comply with this term shall be grounds for a default termination.

TERMINATION

Either party may terminate this Agreement for convenience or for default by providing written notice to the other party. If the termination is for default, the non-terminating party may cure the default before the effective date of the termination and the termination for default will not be effective. The termination for convenience and for default, if the default is not cured, shall be effective seven (7) days after receipt of written notice by the non-terminating party. In the event that this Agreement is terminated for the convenience of either party or terminated by ENGINEER for the default of the CLIENT, then ENGINEER shall be paid for services performed to the termination effective date, including reimbursable expenses due, and termination expenses attributable to the termination. In the event the CLIENT terminates the Agreement for the default of ENGINEER and ENGINEER does not cure the default, then ENGINEER shall be paid for services performed to the termination notice date, including reimbursable expenses due, but shall not be paid for services performed after the termination notice date and shall not be paid termination expenses. Termination expenses shall include expenses reasonably incurred by ENGINEER in connection with the orderly termination of the Agreement or services, including, but not limited to, demobilization, reassignment of personnel, termination of subcontractors, subconsultants and other agents whose services were retained for the Project, associated overhead costs, lost profits, and all other expenses directly resulting from the termination.

INFORMATION PROVIDED BY OTHERS

ENGINEER shall indicate to the CLIENT the information needed for rendering of services hereunder. The CLIENT shall provide to ENGINEER such information, including electronic media, as is available to the CLIENT and the CLIENT's consultants and contractors. CLIENT hereby warrants the accuracy and completeness of the information provided by CLIENT to ENGINEER, and ENGINEER shall be entitled to rely upon the accuracy and completeness thereof. The CLIENT recognizes that it is difficult for ENGINEER to assure the accuracy, completeness, and sufficiency of such CLIENT-furnished information, either because it is provided by others, or because of errors or omissions which may have occurred in assembling the information the CLIENT is providing. Accordingly, the CLIENT agrees, to the fullest extent permitted by law, to indemnify and hold ENGINEER Group harmless from and against any and all claims, liabilities, losses, costs and expenses (including, without limitation, reasonable attorneys' fees, experts' fees and any other legal costs), or any other costs, expenses or damages of any nature whatsoever (including, without limitation, damages to property, injuries or death to persons, fines, penalties) arising or allegedly arising from errors, omissions or inaccuracies in documents or other information provided by the CLIENT.

UNDERGROUND UTILITIES

Information for location of underground utilities may come from the CLIENT, third parties, and/or research performed by ENGINEER or its subcontractors. ENGINEER will use the standard of care defined in this Agreement in providing this service. The information that ENGINEER must rely on from various utilities and other records may be inaccurate or incomplete. Therefore, the CLIENT agrees, to the fullest extent permitted by law, to indemnify and hold harmless ENGINEER Group for any and all claims, liabilities, losses, costs and expenses (including, without limitation, reasonable attorneys' fees, experts' fees and any other legal costs), or any other costs, expense or damages of any nature whatsoever arising out of the location of underground utilities provided or any information related to underground utilities provided to or by ENGINEER under this Agreement.

CONTRACTOR MATTERS

CLIENT agrees that ENGINEER shall not be responsible for the acts or omissions of the contractor or contractors, and their respective affiliated companies, officers, directors, equityholders, employees, agents, subcontractors, suppliers, or other persons or entities responsible for performing work on the Project (collectively, the "Contractor Group") that is not in conformance with the construction Contract Documents, if any, prepared by ENGINEER under this Agreement. ENGINEER shall not have responsibility for means, methods, techniques, sequences, and progress of construction of the Contractor Group. In addition, CLIENT agrees that ENGINEER is not responsible for safety at the project site and that safety during construction is for the CLIENT to address in the contract between the CLIENT and contractor.

The ENGINEER shall not supervise, direct, or have control over the Contractor's work, not have any responsibility for the Contractor's safety precautions or programs in connection with the Work. These rights and responsibilities are solely those of the Contractor in accordance with the Contract Documents. The ENGINEER shall not be responsible for any acts or omissions of the Contractor, subcontractor, any entity performing any portions of the Work, or any agents or employees of any of them. The ENGINEER does not guarantee the performance of the Contractor and shall not be responsible for the Contractor's failure to perform its Work in accordance with the Contract Documents or any applicable laws, codes, rules, or regulations.

ATTACHMENT A
CLAPSADDLE-GARBER ASSOCIATES INC. STANDARD TERMS AND CONDITIONS

JOB SITE SAFETY

Neither the professional activities of the ENGINEER/Surveyor, nor the presence of the ENGINEER's/Surveyor's employees and subconsultants at a construction site, shall relieve the General Contractor and any other entity of their obligations, duties and responsibilities, including, but not limited to, construction means, methods, sequences, techniques, or procedures necessary for performing, superintending, or coordinating all portions of the work of construction in accordance with the *Contract Documents* and any health or safety precautions required by any regulatory agencies. The ENGINEER's/Surveyor's personnel have no authority to exercise any control over any construction contractor or other entity or their employees in connection with their work or any health or safety precautions. The Owner agrees that the General Contractor is solely responsible for jobsite safety.

SHOP DRAWING REVIEW

If, as part of this Agreement ENGINEER reviews and approves contractor submittals, such as shop drawings, product data, samples and other data, as required by ENGINEER, these reviews and approvals shall be only for the limited purpose of checking for conformance with the design concept and the information expressed in the contract documents. This review shall not include review of the accuracy or completeness of details, such as quantities, dimensions, weights or gauges, fabrication processes, construction means or methods, coordination of the work with other trades or construction safety precautions, all of which are the sole responsibility of the contractor. ENGINEER's review shall be conducted with reasonable promptness while allowing sufficient time in ENGINEER's judgment to permit adequate review. Review of a specific item shall not indicate that Engineer has reviewed the entire assembly of which the item is a component. Engineer shall not be responsible for any deviations from the contract documents not brought to the attention of Engineer in writing by the contractor. Engineer shall not be required to review partial submissions or those for which submissions of correlated items have not been received.

OPINIONS OF PROBABLE COST

If, as part of this Agreement ENGINEER is providing opinions of probable construction cost, the CLIENT understands that ENGINEER has no control over costs or the price of labor, equipment or materials, or over the contractor's method of pricing, and that ENGINEER's opinions of probable construction costs are to be made on the basis of ENGINEER's qualifications and experience. ENGINEER makes no warranty, expressed or implied, as to the accuracy of such opinions as compared to bid or actual costs.

CONSTRUCTION OBSERVATION

If, as part of this Agreement ENGINEER is providing construction observation services, ENGINEER shall visit the project at appropriate intervals during construction to become generally familiar with the progress and quality of the contractors' work and to determine if the work is proceeding in general accordance with the *Contract Documents*. Unless otherwise specified in the Agreement, the CLIENT has not retained ENGINEER to make detailed inspections or to provide exhaustive or continuous project review and observation services. ENGINEER does not guarantee the performance of, and CLIENT hereby agrees that ENGINEER shall have no responsibility for, the acts or omissions of the Contractor Group or any other person or entity furnishing materials or performing any work on the Project (other than ENGINEER and its subconsultants). ENGINEER shall advise the CLIENT if ENGINEER observes that the contractor is not performing in general conformance of *Contract Documents*. CLIENT shall determine if work of contractor should be stopped to resolve any problems.

If the Owner desires more extensive project observation or fulltime project representation, the Owner shall request that such services be provided by the ENGINEER as Additional Services in accordance with the terms of this Agreement.

OTHER SERVICES

The CLIENT may direct ENGINEER to provide other services including, but not limited to, any additional services identified in ENGINEER's proposal. If ENGINEER agrees to provide these services, then the schedule shall be reasonably adjusted to allow ENGINEER to provide these services. Compensation for such services shall be at ENGINEER's Standard Hourly Fee Schedule in effect at the time the work is performed unless there is a written Amendment To Agreement that contains an alternative compensation provision.

OWNERSHIP & REUSE OF INSTRUMENTS OF SERVICE

All drawings, reports, plans, specifications, field data and notes and other documents, including all documents on electronic media, prepared by ENGINEER as instruments of service (the "ENGINEER Deliverables") shall remain the property of ENGINEER and ENGINEER shall retain title in the ENGINEER Deliverables. ENGINEER grants to CLIENT a limited non-exclusive license to use the ENGINEER Deliverables for the construction and operation of the Project (the "Specified Purpose"). All other uses of the ENGINEER Deliverables by CLIENT Group are prohibited, including, without limitation, reuse of the ENGINEER Deliverables, use of the ENGINEER Deliverables for the expansion or modification of the Project, or for use on other projects. Except in connection with a Specified Purpose and then only to those persons or entities necessary. CLIENT shall not disclose, market, or distribute ENGINEER Deliverables to third parties. The CLIENT agrees, to the fullest extent permitted by law, to defend, indemnify and hold ENGINEER Group harmless from any and all claims, liabilities, losses, costs and expenses (including, without limitation, reasonable attorneys' fees, experts' fees and any other legal costs), or any other costs, expenses or damages of any nature whatsoever arising out of, resulting from or in any way related to the use by CLIENT or any other person or entity of any ENGINEER Deliverable for any purpose other than the Specified Purpose.

CERTIFICATE OF MERIT

The Owner shall make no claim (whether directly, in the form of a third-party claim, or for indemnity) against the ENGINEER unless the Owner shall have first provided the ENGINEER with a written certification executed by an independent ENGINEER/Surveyor licensed in Iowa to practice in the same discipline as the ENGINEER/Surveyor specifying those acts or omissions which the certifier contends constitutes a violation of the standard of care expected of an ENGINEER/Surveyor performing professional services under similar circumstances and upon which the claim will be premised. Such certification shall be provided to the ENGINEER/Surveyor thirty (30) days prior to the presentation of, and shall be a precondition to any such claim or the institution of, any arbitration or judicial proceeding.

DISPUTE RESOLUTION

If a dispute arises between ENGINEER and CLIENT, the executives of the parties having authority to resolve the dispute shall meet within thirty (30) days of the notification of the dispute to resolve the dispute. If the dispute is not resolved within such thirty (30) day time period, CLIENT and ENGINEER agree to submit to non-binding mediation prior to the commencement of any litigation. Any costs incurred directly for a mediator, shall be shared equally between the parties involved in the mediation.

ATTACHMENT A
CLAPSADDLE-GARBER ASSOCIATES INC. STANDARD TERMS AND CONDITIONS

EXCUSABLE EVENTS

ENGINEER shall not be responsible for any event or circumstance that is beyond the reasonable control of ENGINEER that has a demonstrable and adverse effect on ENGINEER's ability to perform its obligations under this Agreement or ENGINEER's cost and expense of performing its obligations under this Agreement (an "Excusable Event"). When an Excusable Event occurs, the CLIENT agrees Engineer is not responsible for damages, nor shall ENGINEER be deemed to be in default of this Agreement, and ENGINEER shall be entitled to a change order to equitably adjust for ENGINEER's increased time and/or cost to perform its services due to the Excusable Event.

LIMITATION OF LIABILITY; WAIVER OF CONSEQUENTIAL DAMAGES

In recognition of the relative risks and benefits of the Project to both CLIENT and ENGINEER, the risks have been allocated such that CLIENT agrees, to the fullest extent of the law, to limit the liability of Engineer and its officers, directors, equityholders, employees, agents, subconsultants, and affiliated companies (collectively, the "ENGINEER Group") to the CLIENT and any person or entity claiming by or through the CLIENT, for any and all claims, damages, liabilities, losses, costs and expenses (including, without limitation, reasonable attorneys' fees, experts' fees and any other legal costs), or any other cost, expense or damage of any nature whatsoever resulting in any way related to the Project or Agreement from any cause or causes to an amount that shall not exceed the compensation received by ENGINEER under the agreement or fifty thousand dollars (\$50,000), whichever is greater. The parties intend that this limitation of liability apply to any and all liability or cause of action, claim, theory of recovery, or remedy however alleged or arising, including negligence for professional acts, errors or omissions, strict liability, breach of contract, expressed or implied warranty, contribution, expressed indemnity, implied contractual indemnity, equitable indemnity, tort and all other claims. Except for the limitation of liability above, the CLIENT waives any claim or cause of action against the ENGINEER Group arising from or in connection with the performance of services for the Project or this Agreement.

The ENGINEER Group shall not be liable to the CLIENT for consequential, special, exemplary, punitive, indirect, or incidental losses or damages, including loss of use, loss of product, cost of capital, loss of goodwill, lost revenues or loss of profit, interruption of business, down time costs, loss of data, cost of cover, or governmental penalties or fines and CLIENT hereby releases the ENGINEER Group from any such liability.

INDEMNIFICATION

Subject to the limitation of liability above, ENGINEER agrees to the fullest extent permitted by law, to indemnify and hold harmless the CLIENT against all claims, damages, liabilities, losses, or costs, including reasonable attorneys' fees and defense costs, or costs of any nature whatsoever to the extent caused by ENGINEER's negligent performance of service under this Agreement and that of its officers, directors, equity holders, and employees.

The CLIENT agrees to the fullest extent permitted by law, to indemnify and hold harmless ENGINEER Group against all claims, damages, liabilities, losses, costs and expenses (including, without limitation, reasonable attorneys' fees, experts' fees and any other legal costs), or any other cost, expense or damage of any nature whatsoever to the extent caused by the acts or omissions of CLIENT and its affiliated companies, officers, directors, equityholders, employees, agents, contractors, subcontractors, engineers, designers, and consultants (other than ENGINEER) (collectively, the "CLIENT Group") in connection with this Project.

ASSIGNMENT

Neither party to this Agreement shall transfer, sublet, or assign any rights or delegate any duties under or interest in this Agreement (including but not limited to monies that are due or monies that may be due) without the prior written consent of the other party. Any such assignment or delegation not in accordance with the terms of this Agreement shall be null and void.

SEVERABILITY, SURVIVAL AND WAIVER

Any provision of this Agreement later held to be unenforceable for any reason shall be deemed void, and all remaining provisions shall continue in full force and effect. All obligations arising prior to the termination of this Agreement and all provisions of this Agreement allocating responsibility or liability between the CLIENT and ENGINEER shall survive the completion of the services hereunder and the termination of this Agreement. The failure of a party to insist upon strict compliance of any term hereof shall not constitute a waiver by that party of its rights to insist upon strict compliance at a subsequent date.

GOVERNING LAW; JURISDICTION AND VENUE

This Agreement and all matters arising under or in connection with this Agreement shall be governed by, construed, and interpreted pursuant to the laws in the state of the locale of ENGINEER's address written in this Agreement without regard to conflicts of law principles. In any suit relating to this Agreement, CLIENT and ENGINEER unconditionally and voluntarily consent to be subject to the exclusive jurisdiction of the state or federal courts sitting in Iowa and hereby waive any objections to venue lying therein. Each of the parties hereby consents to service of process anywhere in the world.

EQUAL EMPLOYMENT OPPORTUNITY

It is the policy of ENGINEER to provide equal employment opportunities for all. ENGINEER will not discriminate against any employee or applicant because of race, color, religion, sex, marital status, national origin, age, ancestry, veteran status, physical or mental handicap, unless related to performance of the job with or without accommodation.

COMPLETE AGREEMENT

This Agreement constitutes the entire and integrated agreement between the CLIENT and ENGINEER and supersedes all prior or contemporaneous negotiations, representations, and agreements, whether oral or written. If the CLIENT issues a Purchase Order of which this Agreement becomes a part, the terms of this Agreement shall take precedence in the event of a conflict of terms. Any amendments, changes or alterations to this Agreement shall only be binding if reduced to writing and signed by both parties.

SIGNATURES

This Agreement may be executed in several counterparts, each of which when executed shall be deemed to be an original, but all together shall constitute but one and the same agreement. Original, facsimile, or electronic signatures by the parties are deemed acceptable for binding the parties to the Agreement.

NOTICES

All formal notices requests, demands, and other communications required under this Agreement shall be in writing and shall be hand delivered to the party or mailed by overnight registered or certified mail, postage prepaid, return receipt requested, to the address of the respective party set forth in this Agreement and to the attention of the respective person signing this Agreement on behalf of the party. The date of hand delivery or the date of mailing in accordance with the foregoing sentence shall be deemed to be the date of delivery of any such notice.

Attachment B
Scope of Engineering Services

CLIENT: City of Story City
ENGINEER: Clapsaddle-Garber Associates, Inc. (CGA)

SCOPE OF ENGINEERING SERVICES

Project Description: The Engineer will conduct a topographic survey, determine the right-of-way limits, and prepare construction plans for the street, sanitary sewer, storm sewer, watermain, and associated infrastructure improvements, and prepare Special Assessment Plat and Schedule for the Broad Street Reconstruction Phase IV project. The Broad Street Reconstruction Phase IV limits include Broad Street from Elm Ave to Lafayette Ave, including the Intersection of Broad Street and Elm Ave.

Project Schedule: Work shall commence upon receipt of a signed agreement. Upon receipt of a signed agreement a Concept Statement will be submitted to initiate the project and the project timeline will follow the critical path milestones set forth by Iowa DOT I.M. 3.010, "Submittal Dates for Federal-aid Local Public Agency Projects and projects involving the Primary Highway System." It is anticipated a concept statement submittal in May of 2025 in order to get to a letting date of Jan-Feb, 2026 with expected construction between mid June through the end of October 2026.

The following tasks outline the *anticipated* scope of engineering services necessary to accomplish the proposed improvements.

Task 1.0 — Preliminary Design

- A. Concept Statement: CGA will prepare and submit the Project Concept Statement, Opinion of Probably Costs, location map, and applicable environmental documents to the District 1 Local Systems Engineer.
- B. Survey and Mapping of Existing Conditions: Establish alignment, re-establish street right-of-way, set control points, and collect topography and cross section data for development of the detailed plans for the proposed improvements. The extents of the survey shall be sufficient to develop an Existing Conditions Drawing to be used in the project. Visible inspections shall also be performed on existing sewer structures to determine condition and serviceability. The Iowa One Call Design Locate

process will be utilized in an attempt to identify locations of existing underground utility facilities.

- C. Preparation of Preliminary Drawings: It is anticipated that the detailed plan drawings will consist of a cover sheet; general construction information; bid items, quantities and descriptions; typical detail sheets; typical section sheets; site topography/existing conditions; pollution prevention plan; sanitary sewer plan & profile sheets, storm sewer plan & profile sheets; street plan & profile sheets; utility relocation/adjustment sheet and cross section sheets. Preliminary Drawings shall be developed for submittal to the City for design review and approval.
- D. Tabulate Quantities/Preliminary Opinion of Probable Cost: Based on preliminary design plans and specifications, tabulate bid quantities for use in preparation of a preliminary engineering opinion of probable construction costs.
- E. Meeting and Consultation: Conduct and document meetings with City staff, and other stakeholders to communicate and coordinate preparation of the plan. Utility companies will be invited to at least one progress meeting to review preliminary plans.

Task 2.0 — Final Design

- A. Preparation of Final Drawings: Based on comments received from the City and the Iowa DOTs preliminary plan set review, final design of the plan set documents will be performed. Check Plan and Final Plan Drawings shall be developed for submittal to the City and IDOT for design review and approval.
- B. Tabulate Quantities/Opinion of Probable Cost: Based on final design plans and specifications, tabulate bid quantities for use in bidding, monitoring and payment for construction work, and prepare a final engineering opinion of probable construction costs.
- C. Permits: Prepare and submit plans and documentation required for obtaining coverage under NPDES General Permit No. 2 from the Iowa

DNR, including the initial Stormwater Pollution Prevention Plan (SWPPP) that is to be utilized during construction. Prepare and submit plans and documentation required for obtaining IDNR permits for the any proposed improvements to the water and/or sanitary sewer identified in the project area.

- D. Meeting and Consultation: Conduct and document meetings with the City of Story City staff and City Council, and other stakeholders to communicate and coordinate final plan set documents.

Task 3.0 — Special Assessment

- A. Property Research: Establish property ownership, assessed land values and size of lots utilizing the Story County Beacon Assessors site to assist in preparation of the assessment plat and schedule.
- B. Preliminary Plat and Schedule: Based on property data, a plat will be prepared showing boundaries of the district containing the lots proposed to be assessed and the locations of each lot under separate ownership within the assessment district. In addition, a schedule will be prepared showing a description of each lot, the name of the property owner, assessed valuation of each lot (valuation of each lot will be determined by the council), amount proposed to be assessed, the proportion of the total cost allocated to each lot, and the amount of deficiency, if any.
- C. Public Hearing: Assist with a public hearing to explain the proposed improvements, estimated cost, method of assessment and answer any questions.
- D. Final Plat and Schedule: Upon completion of the construction work, a final plat and schedule will be prepared depicting actual construction costs and final assessment amounts for adoption by the council.

Task 4.0 — Construction Phase Engineering Services

- A. Perform contract administration and construction phase services for the accomplishment of the project as follows:
- a. Designate a project manager and full-time field representative, who shall have experience and qualifications to observe construction activities and verify that materials delivered to the

site meet the project specifications. All activities of the field representative will be coordinated with the City's representative. The field representative is not authorized to issue instructions contrary to the plans and specifications, or to act as foreman for the project contractor, however, shall have the authority to reject work or materials until any questions at issue can be referred to and be decided by representatives of the City.

- b. Conduct any conferences deemed necessary by the City under the terms of this agreement.
- c. Become familiar with the standard practices of the City, contract documents (specifications, construction agreement, special provision and play), and the contractor's proposed schedule of operations prior to beginning field services to be performed under this agreement.
- d. Perform the services in accordance with accepted safety practices; however, these will not extend to safety practices of the construction contractor.
- e. Furnish all equipment required to accomplish the services, and to check or test it prior to use on the project.
- f. Observe critical phases of construction and, to the best of our abilities, determine the Contractor's compliance with the Contract Documents and deem unacceptable such work and material which do not comply with the specifications and plans. This clause shall not be construed to mean that the Engineer is guaranteeing the work of the Contractor.
- g. Take the field samples and/or test materials (soils and PCC Concrete) to be incorporated into the work. The specific testing to be performed by the Engineer shall be: Standard Soil Proctors; in place soil moisture and density compaction tests; PCC air content and slump; and PCC compression or flexural strength testing. Engineer shall have the authority to reject field samples and materials that do not conform to the Contract Documents.

Collection of the required test report records or certificates of compliance for materials tested off the project site prior to their incorporation into the work.

- h. Keep daily diary documentation of on-site activities during construction.
- i. Measure and compute all materials incorporated into the work and maintain an item account record in accordance with the method of measurement and basis of payment specified in the Contract Documents.
- j. Maintain for the City all original diaries, accounts, records and reports prepared upon completion of the project.
- k. Document changes to the plans and submit to the City.

B. Provide Construction Administration Services.

- a. Conduct any on-site meetings to discuss project issues, as coordinated with the City's project representative. Meetings should include contractor's superintendent, the City representative, the design engineer(s), and others related to project, as necessary. Prepare and distribute notes that document any construction meetings.
- b. Coordinate with City Public Works staff on project related issues.
- c. Prepare weekly construction summaries.
- d. Coordinate with property owners and stakeholders affected by the project to minimize disruption to their business/property.
- e. Coordinate with project design engineer(s) and the City on project modification / additions so that the original intent of the

improvements are maintained and that the proposed modifications / additions are approved by the City prior to construction.

- f. Review pay estimates submitted by the Contractor and forward said pay estimates to the City representative with comments.

C. Construction Staking:

- a. Provide vertical and horizontal control for construction operations in accordance with Iowa SUDAS construction staking requirements. It is anticipated this will include sanitary sewer, watermain, grading, paving and storm sewer.
- b. Re-staking shall be considered extra work and billed to the City in accordance with Engineer's current published rate schedule. The City may seek reimbursement from the Contractor to cover the cost of re-staking.
- c. Previously located property pins that were disturbed during construction activities shall be reset and a Street Right of Way retracement plat shall be prepared and recorded at the county courthouse.

D. Provide Funding Administration / Project Closeout

- a. CGA will coordinate project activity with the Iowa Department of Transportation (Iowa DOT) Office of Local Systems, or other departments as required by the STBG Funding.
- b. CGA will prepare State or Federal funding requests for reimbursements and submit those to the City for review and approval. CGA will then submit those requests to the appropriate departments at the Iowa DOT for processing.
- c. CGA will prepare required Iowa DOT Project documents for formal project closeout. CGA will attend required meetings with Iowa DOT departments in preparation of project audit, and coordinate the audit with appropriate Iowa DOT personnel.

The following tasks are available at our standard hourly rate schedule but not included in this agreement:

- I. Design Scope Changes
- II. Construction Easements – other than those noted above
- III. Right of Way Condemnation Services
- IV. As-Built Survey
- V. Soil Boring Coordination

Reimbursable Fees, such as planning and zoning review; recording fees; Iowa DNR SWPPP submittal; Entrance/Excavation permit fees; city review; building permit, utility and all other fees paid to the city, state, county, or other jurisdiction, are not included and should be considered to be paid direct by the Client or considered a direct reimbursable expense.

Attachment C

Hourly Rate Schedule

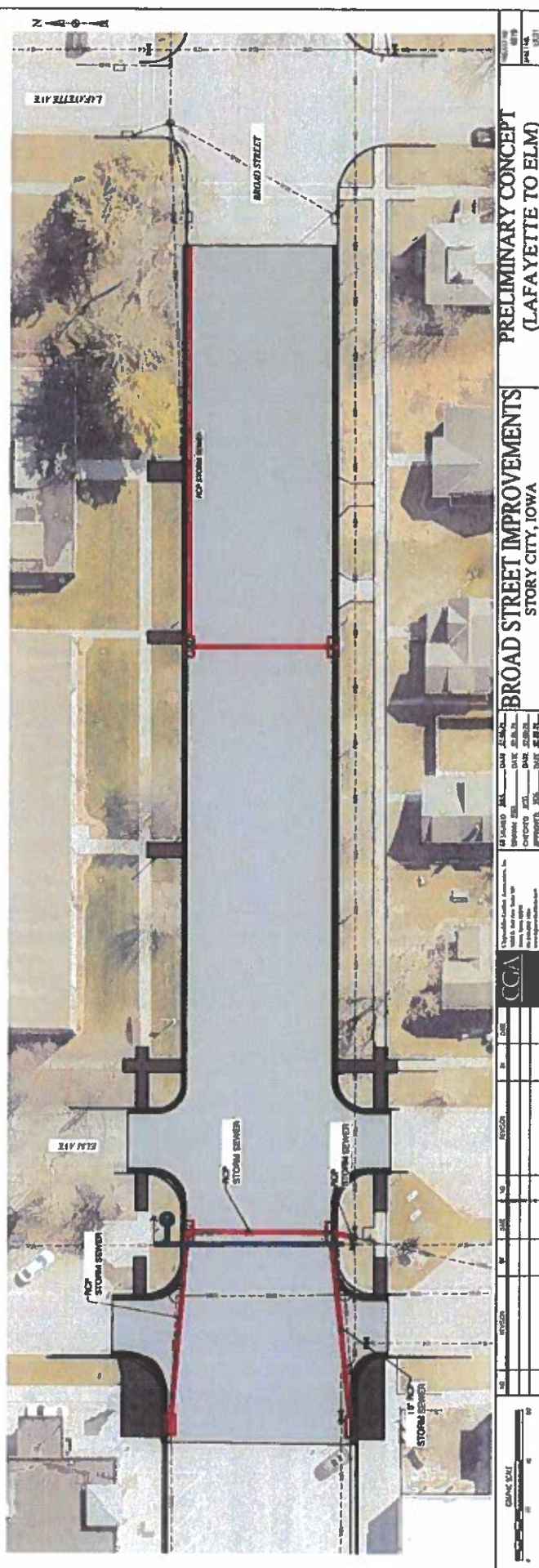
Clapsaddle-Garber Associates, Inc.



The following hourly rates shall be effective through December 31, 2025.

Sr. Project Manager	\$178	Sr. Professional Land Surveyor	\$145
Project Manager	\$155	Professional Land Surveyor	\$130
Associate Project Manager	\$140	Sr. Lead Surveyor	\$123
Sr. Project Engineer	\$135	Lead Surveyor	\$95
Project Engineer	\$130	Survey Tech	\$76
Sr. Design Engineer	\$125	Intern	\$67
Design Engineer II	\$115		
Design Engineer I	\$105	Survey Crew (One Person)	\$115
Landscape Architect Designer	\$100	Survey Crew (Two Person)	\$170
Sr. Design Tech	\$110	Construction Project Manager	\$119
Design Tech	\$95	Sr. Construction Tech	\$97
Sr. CADD Tech	\$88	Construction Tech	\$79
CADD Tech	\$79	Lab Manager	\$86
ROW Agent	\$100	Sr. Administrative Assistant	\$82
		Administrative Assistant	\$72
Partner	\$240		
Principal	\$200		

Expenses: In addition to the above hourly labor rates, expenses shall be reimbursed in accordance with the following. Vehicle mileage shall be reimbursed at \$0.85 per mile for automobiles/light truck and \$1.15 per mile for survey equipment vehicles. ATV's shall be reimbursed at \$60.00 per day. Total Station/GPS survey equipment shall be reimbursed at \$30.00 per hour. All other expenses incurred in connection with the services shall be reimbursed at the rate of the actual costs incurred.



(App-224118)

License or Permit Type

License or Permit Type	Length of License Requested
Class B Retail Alcohol License	12 Month

Tentative Effective Date	Tentative Expiration Date
2025-08-31	2026-08-30

Privileges / Sub-Permits Information

Privileges

Sub-Permits

Premises Information

Business Information

*** (required) Name of Legal Entity (The name of the individual, partnership, corporation or other similar legal entity that is receiving the income from the alcoholic beverages sold)**

KWIK TRIP, INC.

*** (required) Name of Business (D/B/A)**

Kwik Star #1068

Indicate how the business will be operated

Corporation

*** (required) Federal Employer ID #**

39-1036365

*** (required) Business Number of Secretary of State**

106706

Tentative Expiration Date

Aug 30, 2026

Premises Information

Address of Premises:

You must use the Address or location field below to search for your operating location. If your event does not populate, please find the closest applicable address and then modify your premises street field to better identify the address of your event.

Address or location

1704 Broad St,Story City,Iowa,Story

Search by a location name or address to automatically populate the address fields below (optional)

*** (required) Premises Street**

1704 Broad St

Premises Suite/Apt Number

*** (required) Premises City**

Story City

Premises State

Iowa

*** (required) Premises Zip/Postal Code**

50248

Premises County

Story

*** (required) Local Authority (Select the Local Authority which has jurisdiction over the premises where operations will be conducted)**

City of Story City

Control of Premises

Own

Premises Type

Convenience Store

Does your premises conform to all local and state health, fire and building laws and regulation?

Yes

Does or will your licensed location wholesale alcoholic beverages to on-premises retail alcohol licensees?

Yes

*** (required) The total square footage of the entire retail sales area plus any alcoholic beverage storage areas of the business. This includes areas of walk-in alcoholic beverage coolers that are accessible to the public.**

6,924

Contact Information

*** (required) Contact Name**

Deanna Hafner

*

*** (required) Business**

(required) Extension Phone

ion

(515) 733-2034

*** (required) Email Address**

dhafner@kwiktrip.com

*** (required) Phone**

(required) Extension (608) 793-6262

ion

☐ **Same as Premises Address**

Mailing Address:

You must use the Address or location field below to search for your operating location. If your event does not populate, please find the closest applicable address and then modify your premises street field to better identify the address of your event.

Address or location

1626 Oak St,La Crosse,Wisconsin,

Search by a location name or address to automatically populate the address fields below (optional)

Mailing Street

1626 Oak St

Mailing Suite/Apt Number

PO Box 2107

Mailing City

La Crosse

Mailing State

Wisconsin

Mailing Zip/Postal Code

54602

Mailing County

Ownership

Scott Zietlow

Position: Owner

SSN: XXX-XX-0467

US Citizen: Yes

Ownership: 100%

DOB: 12/14/1957

David Wagner

Position: Treasurer

SSN: XXX-XX-9428

US Citizen: Yes

Ownership: 0%

DOB: 10/05/1965

Thomas Reinhart

Position: Secretary

SSN: XXX-XX-9524

US Citizen: Yes

Ownership: 0%

DOB: 02/15/1954

Criminal History Information

Since the license was last issued, has anyone listed on the Ownership page been charged or convicted of a felony offense in Iowa or any other state of the United States?

No

Since the license was last issued, has anyone listed on the Ownership page been convicted of any violation of any state, county, city, federal or foreign law (not including traffic violations, except those that are alcohol related)?

No

Local Authority Information

Extension

*** (required) Daytime Phone for**

Sketch on File

Local Authority

Yes

(515) 733-2121

**Proof of Control of Property (Deed / Final Sales
Contract / Lease / Written Agreement)**

****Purchase agreements not accepted**

Yes

Premise's Address Correct?

Yes

Premises Zoned Properly?

Yes

Fire Inspection Completed?

Yes

Health Inspection Completed?

Yes

Was a DCI background check run?

Yes

Previous License Number for this Location

*** (required) Local Authority Email Address**

jlundy@cityofstorycity.org

Comments

Amount Owed to Local Authority

325.00

Document Upload Information

DOCUMENT NAME

Sketch

UPLOADED DOCUMENTS

1068 FP

ADDITIONAL COMMENTS

DOCUMENT NAME

Proof of Control of Property (Deed / Final Sales Contract / Lease / Written Agreement)

****Purchase agreements not accepted**

UPLOADED DOCUMENTS

1068 Deeds

ADDITIONAL COMMENTS

DOCUMENT NAME

TTB Basic Permit

UPLOADED DOCUMENTS

1 IA Wholesale Dealer App

ADDITIONAL COMMENTS

(App-222725)

License or Permit Type

License or Permit Type

Class C Retail Alcohol License

Length of License Requested

12 Month

Tentative Effective Date

2025-08-06

Tentative Expiration Date

2026-08-05

Privileges / Sub-Permits Information

Privileges

Outdoor Service

Sub-Permits

Please provide a description of the area you intend to use for the Outdoor Service Privilege and explain its relationship to the currently-licensed premises

fenced Patio area

Premises Information

Business Information

* (required) Name of Legal Entity (The name of the individual, partnership, corporation or other similar legal entity that is receiving the income from the alcoholic beverages sold)

Lafayette Post No. 59 Of The American Legion Of Iowa

* (required) Name of Business (D/B/A)

American Legion Club

Indicate how the business will be operated

Corporation

* (required) Federal Employer ID #

42-0889177

* (required) Business Number of Secretary of State

59973

Tentative Expiration Date

Aug 5, 2026

Premises Information

☐ Please select here if your location is in an unincorporated

town

Address of Premises:

You must use the Address or location field below to search for your operating location. If your event does not populate, please find the closest applicable address and then modify your premises street field to better identify the address of your event.

Address or location

301 Washington,Story City,Iowa,Story

Search by a location name or address to automatically populate the address fields below (optional)

* (required) Premises Street

301 Washington

Premises Suite/Apt Number

* (required) Premises City

Story City

Premises State

Iowa

* (required) Premises Zip/Postal Code

50248-0000

Premises County

Story

* (required) Local Authority (Select the Local Authority which has jurisdiction over the premises where operations will be conducted)
City of Story City

Control of Premises

Own

Is the capacity of your establishment over 200?

No

Equipped with tables and seats to accommodate a minimum of 25?

Yes

Is your premises equipped with at least one adequate, conveniently located indoor or outdoor toilet facility for use by patrons?

Yes

Premises Type

Veterans Organization

Does your premises conform to all local and state health, fire and building laws and regulation?

Yes

Contact Information

*** (required) Contact Name**

Michael McGraw

*

(required) Extens

ion

*** (required) Business Phone**

(515) 733-4403

*** (required) Email Address**

sclegionpost59@gmail.com

*

(required) Extens

ion

*** (required) Phone**

(515) 733-4403

☐ Same as Premises Address

Mailing Address:

You must use the Address or location field below to search for your operating location. If your event does not populate, please find the closest applicable address and then modify your premises street field to better identify the address of your event.

Address or location

301 Washington,Story City,Iowa,Story

Search by a location name or address to automatically populate the address fields below (optional)

Mailing Street

301 Washington

Mailing Suite/Apt Number

Mailing City

Story City

Mailing State

Iowa

Mailing Zip/Postal Code

50248-0000

Mailing County

Story

Ownership

Ronald Rahfeldt

Position: Commander

SSN: XXX-XX-8530

US Citizen: Yes

Ownership: 0%

DOB: 11/20/1949

Michael McGraw

Position: Vice Commander

SSN: XXX-XX-5925

US Citizen: Yes

Ownership: 0%

DOB: 02/10/1954

Criminal History Information

Since the license was last issued, has anyone listed on the Ownership page been charged or convicted of a felony offense in Iowa or any other state of the United States?

Since the license was last issued, has anyone listed on the Ownership page been convicted of any violation of any state, county, city, federal or foreign law (not including traffic violations, except those that are alcohol related)?

No

No

Dramshop Verification Information

Dram Shop

AIX Specialty Insurance Company

Local Authority Information

Outdoor Service Area Approved / Denied

Outdoor Service Area Approved

Extension

* (required) Daytime Phone for Local

- Authority

(515) 733-2121

Sketch on File

Yes

Proof of Control of Property (Deed / Final Sales Contract / Lease /

Written Agreement) **Purchase agreements not accepted

Yes

Premise's Address Correct?

Yes

Premises Zoned Properly?

Yes

Fire Inspection Completed?

Yes

Health Inspection Completed?

Yes

Was a DCI background check run?

Yes

Previous License Number for this Location

*** (required) Local Authority Email Address**

jlundy@cityofstorycity.org

Comments

Amount Owed to Local Authority

585.00

Document Upload Information

DOCUMENT NAME	UPLOADED DOCUMENTS	ADDITIONAL COMMENTS
Sketch		
Proof of Control of Property (Deed / Final Sales Contract / Lease / Written Agreement)		
**Purchase agreements not accepted		



RELIANCE
STATE BANK

June 11, 2025

City Council
504 Broad Street
Story City, IA 50248

Dear City Council Members,

On behalf of Reliance State Bank, I would like to request that Pennsylvania Avenue be closed from Broad Street to the alley between 8:00 a.m. and 8:00 p.m. on Wednesday, August 27th. We would like to hold our annual Customer Appreciation Picnic on the west side of the bank as we have done in years past. This timeframe would allow cars to be moved and allow our team time for set up and take down for the 5:00-7:00 p.m. event. Thank you for your consideration.

Sincerely,

Rick Schreier, President
Reliance State Bank
515-733-4396

June 23, 2025

Story City Council Members,

I am writing to ask permission to block off the east side of Forty Oaks Drive on Saturday, August 2, 2025 for a block party. The street is a level and shady area perfect for holding a party. The time frame would be about 4 pm-8 pm including set up and take down. We would make sure the neighbors with the 2-3 driveways that this will affect are aware and are ok with this before-hand.

Thank you for considering this request.

Mike and Ann Healy

ahealy1201@gmail.com



City of Story City, IA

CLAIMS REGISTER REPORT

By Segment (Select Below)

Payable Dates 6/16/2025 - 6/27/2025

Vendor Name	Description (Payable)	Amount
Department: 1110 - POLICE DEPARTMENT		
WINDSTREAM	PHONE/POLICE	83.42
GALLS INC	Uniform- MS	53.31
GALLS INC	Uniform- MS	57.23
GALLS INC	Uniform- BH	162.43
GALLS INC	Uniform- BH	127.88
Department 1110 - POLICE DEPARTMENT Total:		484.27
Department: 1150 - FIRE DEPARTMENT		
JUSTIN BRALAND	Reimbursement- grain bin tub	77.33
Department 1150 - FIRE DEPARTMENT Total:		77.33
Department: 4410 - LIBRARY		
ZACK COOK	IT equipment installation & co	3,000.00
COMPUTER RESOURCE SPECI	server issue	360.00
ARANT CREATIVE GROUP	books	30.00
WILL STUCK	summer reading edutainer	350.00
WILL STUCK	summer reading edutainer	350.00
SABRINA GOGERTY	cleaning- June	300.00
EARLY BIRD WINDOW WASHI	window cleaning	100.00
INGRAM LIBRARY SERVICES	books	155.67
INGRAM LIBRARY SERVICES	books	15.99
ABIGAIL AMENSON	Building cleaning- June	75.00
AMAZON CAPITAL SERVICES	staff computers, s reading pro	205.00
AMAZON CAPITAL SERVICES	staff computers, s reading pro	434.00
AMAZON CAPITAL SERVICES	staff computers, s reading pro	55.99
AMAZON CAPITAL SERVICES	staff computers, s reading pro	935.98
AMAZON CAPITAL SERVICES	staff computers, s reading pro	43.96
AMAZON CAPITAL SERVICES	staff computers, s reading pro	363.07
AMAZON CAPITAL SERVICES	staff computers, s reading pro	319.49
AMAZON CAPITAL SERVICES	staff computers, s reading pro	5.99
AMAZON CAPITAL SERVICES	staff computers, s reading pro	12.08
AUREON COMMUNICATIONS	LIBRARY SERVICIE	65.68
BAKER & TAYLOR	books	582.09
BAKER & TAYLOR	books	279.08
STORY CITY SPACE CENTER	Customer #94020123	70.00
VISA/BERTHA BARTLETT	furniture, summer reading pr	244.43
VISA/BERTHA BARTLETT	furniture, summer reading pr	1,485.83
VISA/BERTHA BARTLETT	furniture, summer reading pr	20.32
VISA/BERTHA BARTLETT	furniture, summer reading pr	424.37
VISA/BERTHA BARTLETT	furniture, summer reading pr	295.14
VISA/BERTHA BARTLETT	furniture, summer reading pr	119.34
VISA/BERTHA BARTLETT	furniture, summer reading pr	91.16
Department 4410 - LIBRARY Total:		10,789.66
Department: 6300 - PARTIAL SELF FUNDING		
BENEFITS INC	Claims/ 010-6005	385.58
Department 6300 - PARTIAL SELF FUNDING Total:		385.58
Department: 6620 - FINANCIAL AD (CLERK,TREA)		
PETTY CASH	CITY HALL	150.00
SPENCER VORE	refund- buidling permit	75.00
Department 6620 - FINANCIAL AD (CLERK,TREA) Total:		225.00

Report Summary

Fund Summary

Fund	Payment Amount
001 - GENERAL FUND	10,827.95
033 - GILBERT PUBLIC LIBRARY	748.31
115 - PARTIAL SELF FUNDING	385.58
333 - LIBRARY EXPANSION PROJECT	157,690.32
Grand Total:	169,652.16

Account Summary

Account Number	Account Name	Payment Amount
001-1110-6181	CLOTHING ALLOWANCE	400.85
001-1110-6373	TELEPHONE	83.42
001-1150-6504	MINOR EQUIPMENT	77.33
001-4410-6320	BUILDING & GROUNDS	1,110.00
001-4410-6373	TELEPHONE	65.68
001-4410-6490	PROFESSIONAL SERVICE	3,000.00
001-4410-6500	PROGRAMMING	1,028.43
001-4410-6501	BUILDING SUPPLIES	1,541.82
001-4410-6502	TECHNOLOGY	956.30
001-4410-6505	CATALOGING SUPPLIES	468.33
001-4410-6506	OFFICE SUPPLIES	658.21
001-4410-6772	BOOKS	1,206.59
001-4410-6773	VIDEO	5.99
001-6620-6499	MISCELLANEOUS	75.00
001-6620-6508	PETTY CASH/POSTAGE	150.00
033-4410-6500	PROGRAMMING	350.00
033-4410-6505	CATALOGING SUPPLIES	91.16
033-4410-6772	BOOKS	307.15
115-6300-6150	INSURANCE, GROUP HE	385.58
333-8761-6798	CAPITAL PROJECT	157,690.32
Grand Total:		169,652.16

Project Account Summary

Project Account Key	Payment Amount
None	169,652.16
Grand Total:	169,652.16

**Bertha Bartlett Public Library
Board of Trustees
Minutes
May 19, 2025**

Chris Feil, board President, opened the meeting at 6:33p.m. Attending were Trustees Chris Feil, Duane Fournier, Lynn Cummins, and Theresa Sens; Tara Turner, library director; Mary Kay Solberg and Mark Jackson.

The agenda was reviewed. A motion was made by Theresa, second by Duane to approve the agenda as written. All approved.

Minutes were reviewed from the April meeting. A motion to approve the minutes as written was made by Theresa, second by Duane. All approved.

Citizens Appearance – nothing today.

Foundation Report - Tara gave the report to the board.

Treasurer's Report - Financial and Budget reports were reviewed by Duane.

The board reviewed the May 2025 bills. A motion to approve the bills for May 2025 was made by Duane, second by Lynn. All approved.

Circulation Report – Tara reviewed the Circulation report for the board and gave a library update.

Correspondence – None this month.

Gilbert Update - Tara gave the Gilbert update.

Board Training Opportunity – Policies. Tara discussed the chapter in the handbook regarding policy development and the Board's duty in creating policies.

Building Project Updates – Tara and Chris gave a building project update to the board. Some items of note:

- Ongoing troubleshooting of fire panel in IT room;
- Ongoing troubleshooting of new addition HVAC control capabilities;
- Bids are being collected for the Park Street entrance handicapped ramp;
- Board agreed to the need for duct cleaning after the project is complete;
- Architect walk through will be May 27. Tara and Chris will be ready with list of issues that must be completed;

Old Business:

- Scandinavian Days involvement.
- Open House August 1. Board discussed plans for this event upon review of committee's suggestions.

Policy Updates- Collection Development Policy and Controversial Materials form. Printouts were distributed. Trustees directed to come prepared to discuss and approve at next meeting.

Grant Update:

- ALA Grant, Carver, CAT. Updates being sent out to grant givers.

New Business

- Tara gave a Summer Reading Program update to the board.
- Mustang duct cleaning estimate
- Change in City library ordinance/board bylaws to consider at-large representatives. Upon some discussion, the Board agreed to this change – that up to two trustees of the seven may be at-large representatives, not residing within the city limits.
- Disposal of furniture and carts. Mark Jackson explained to the board that as city property, any sale of the old furniture or big carts needs to be public..
- Volunteers are needed to work with staff for final cleaning and moving of items/carts after construction is complete.

Our next meeting will **June 23, 2025 at 6:30pm.**

Theresa made a motion to adjourn the meeting at 7:25pm. Duane second. All approved.

Respectfully

Theresa Sens, Secretary/Trustee

Story City Municipal Electric Utility Trustees Board Meeting Minutes:

For May 19, 2025

Story City Municipal Electric Utility Trustees met at the Distribution Building on May 19, 2025, with the meeting called to order at 4:00pm by Linda Narigon. Attendees: Linda Narigon, Ty Gustafson, Chris Isebrand, Connie Phillips, and Admin. Jake Froehlich. Also in attendance, Shawn O'Shea with MSA Engineering.

Review and approval of April 21, 2025, Regular Utility Board Meeting minutes. Narigon motioned to approve minutes, seconded by Gustafson. Motion carried.

Shawn O'Shea with MSA provided Professional Services Agreement for Electrical Distribution Model and Long-Range Planning for infrastructure repairs/upgrades. Narigon motioned to approve the proposal with some verbal changes to the Model Creation Task 1 and after review by SCMEU Legal, seconded by Gustafson. Motion carried.

Review of May 2025 collections, invoices, and financials. Isebrand moved to approve the May 2025 financials, seconded by Narigon. Motion carried.

Meter issue 1013/1015 Lafayette Ave. meters swapped a couple years ago accidentally after a storm. 1015 has a large credit which will be refunded to the customer. 1013 will be notified of the issue and from this time forward the issue is resolved and they will all be invoiced the appropriate amount.

Summary of Work and Activities:

Production:

- Finished water leak repairs and maintenance for Engine #4
- Substation Maintenance

Distribution:

- Streetlights
- Terminated primary cables and energized transformer for GRS Add'n.
- New service at 825 Park Ave
- New service Grand and Maple
- Anchored pole by Parks Dept Shed
- Drive line & tighten loose hardware
- Temp power for new house on Hickory Ct.
- Replaced pole & transformer hit by skid loader at football field

- New service Elm and Maple
- Tree Trimming
- Checked/fixed lighting in Parks for Scandi Days
- Pulled wire, terminated, & set transformer for new duplex on Henryson
- New service 1100 Block of Penn
- Metering issues 1013/1015 Lafayette
- Hooked up new service to house moved to Washington
- Planned outage at Library
- New service at 128 Park Ave.
- Severson & Thompson attended IAMU distribution workshop
- Dropped & re-hung street light wire for tree trimmer

Office

- Metering issue 1013/1015 Lafayette Ave.

The Board asked Admin. Froehlich about the Employee Handbook and requested to keep the progress moving on revisions and updates.

Resolution for Public Purpose Policy Resolution, Resolution No. 25-6. Review of the policy and discussion. Narigon motioned to except Resolution No. 25-6 as proposed, seconded by Gustafson. Motion carried.

A request by employee(s) for reimbursement for Continuing Education Courses. The Board agreed to pay for online courses this summer, but will review State of Iowa policies and other corporations on continuing education policies prior to deciding on further reimbursements.

Story City Economic Development Committee (EDC) sent an invoice for annual pledge. Isebrand requested the EDC provide a marketing summary prior to Board approval.

Next meeting scheduled for June 16, 2025.

Narigon adjourned the meeting at 5:50 pm.