

Mayor Jensen called the council meeting to order on Monday, September 16, 2024, at 6:00 p.m. at City Hall.

Present: Mayor Jensen, Administrator Jackson, Attorney Larson
Council Members: Phillips, Ostrem, Solberg, O'Connor, Sporleder
Absent: None

Also Present: Jason Miller, MSA; Matt Sporleder, Chief of Police; Trent Whipple, Fire Chief; Shanon McKinley, GCC; Nicole Engelhardt, EDC

Motion by Sporleder, seconded by O'Connor, to approve the agenda.

Aye: Ostrem, Phillips, Solberg, O'Connor, Sporleder

Nay: None

Motion Carried.

Motion by Ostrem, seconded by Phillips, to approve of the September 3, 2024 Regular Meeting Minutes.

Aye: Ostrem, Phillips, Solberg, O'Connor, Sporleder

Nay: None

Motion Carried.

PUBLIC HEARINGS

- A) Proposed Plans, Specifications, Form of Contract, and Estimate of Cost for the 2024 Water Main Project
Mayor Jensen opened the public hearing. With no public comment, Mayor Jensen closed the public hearing.

LEGAL ITEMS

- A) Resolution No. 24-60 – Finally Approving and Confirming the Proposed Plans, Specifications, Form of Contract, and Estimate of Cost for the 2024 Water Main Project
Motion by O'Connor, seconded by Sporleder, to approve Resolution No. 24-60.
Aye: Ostrem, Phillips, Solberg, O'Connor, Sporleder
Nay: None
Motion Carried.
- B) Resolution No. 24-61 – Awarding Contract for the 2024 Water Main Project
Jason Miller, MSA presented the low bid information. Council approved Resolution No. 24-61 – Awarding Contract to Mainline Construction for the bid of \$200,373.85.
Aye: Ostrem, Phillips, Solberg, O'Connor, Sporleder
Nay: None
Motion Carried.

- C) Resolution No. 24-62 – Approving and Adopting Capital Improvement Plan and Financial Forecast Report
Motion by Sporleder, seconded by Ostrem, to approve Resolution No. 24-62
Aye: Ostrem, Phillips, Solberg, O’Connor, Sporleder
Nay: None
Motion Carried.
- D) Resolution No. 24-63 – Approving the Application of Generation Repair and Service to the Iowa Economic Development Authority High Quality Jobs Program
Motion by Phillips, seconded by Ostrem, to approve Resolution No. 24-63.
Aye: Ostrem, Phillips, Solberg, O’Connor, Sporleder
Nay: None
Motion Carried.
- E) Ordinance No. 350 – Amending the Code of Ordinances by Amending Provisions Pertaining to Bond Requirements, Final Reading
Motion by Sporleder, seconded by Ostrem, to approve Ordinance No. 350, Final Reading
Aye: Ostrem, Phillips, Solberg, O’Connor, Sporleder
Nay: None
Motion Carried.
- F) Ordinance No. 351 – Amending the Code of Ordinances by Amending Provisions Pertaining to Electronic Meetings, Final Reading
Motion by Phillips, seconded by Solberg, to approve Ordinance No. 351-Final Reading
Aye: Ostrem, Phillips, Solberg, O’Connor, Sporleder
Nay: None
Motion Carried.
- G) Ordinance No. 352 – Amending the Code of Ordinances by Amending Provisions Pertaining to Operating Budget Preparation, Final Reading
Motion by Ostrem, seconded Solberg, to approve Ordinance No. 352-Final Reading
Aye: Ostrem, Phillips, Solberg, O’Connor, Sporleder
Nay: None
Motion Carried.
- H) Ordinance No. 353 – Amending the Code of Ordinances by Amending Provisions Pertaining to Publication of Minutes, Final Reading
Motion by O’Connor, seconded by Phillips, to approve Ordinance No. 353- Final Reading.
Aye: Ostrem, Phillips, Solberg, O’Connor, Sporleder
Nay: None
Motion Carried.

- I) Ordinance No. 354 – Amending the Code of Ordinances by Amending Provisions Pertaining to Fire Officials Authority to Cite Violations, Final Reading
Motion by Sporleder, seconded by O’Connor, to approve Ordinance No. 354-Final Reading
Aye: Ostrem, Phillips, Solberg, O’Connor, Sporleder
Nay: None
Motion Carried.
- J) Ordinance No. 355 – Amending the Code of Ordinances by Adding a New Section Pertaining to Adult Establishment Nuisances, Final Reading
Motion by Phillips, seconded by O’Connor, to approve Ordinance No. 355 –Final Reading
Aye: Ostrem, Phillips, Solberg, O’Connor, Sporleder
Nay: None
Motion Carried.
- K) Ordinance No. 356 – Amending the Code of Ordinances by Amending Provisions Pertaining to Pedestrians’ Right-of-Way, Final Reading
Motion by Ostrem, seconded by Phillips, to approve Ordinance No. 356- Final Reading
Aye: Ostrem, Phillips, Solberg, O’Connor, Sporleder
Nay: None
Motion Carried.

ADMINISTRATIVE ITEMS

- A) Approve Construction Pay Applications:
1. Bertha Bartlett Public Library Addition and Renovation Project – No. 7
2. I-35 Business Park North Water and Sanitary Sewer Project, Phase 1 – No.1
Motion by Solberg, seconded by Sporleder, to approve Pay Application No. 7 for Bertha Bartlett Public Library Addition and Renovation Project for \$132,652.36, and Pay Application No. 1 for I-35 Business Park North Water and Sanitary Sewer Project, Phase 1 for \$62,296.25
Aye: Ostrem, Phillips, Solberg, O’Connor, Sporleder
Nay: None
Motion Carried.
- B) Approve Amendment No. 2 to Engineering Services Agreement With MSA for Wastewater Treatment Plant Project
Motion by Sporleder, seconded by Solberg, to Approve.
Aye: Ostrem, Phillips, Solberg, O’Connor, Sporleder
Nay: None
Motion Carried.
- C) Preliminary Discussion on the FY 2025-26 Budget: Police, Fire, And First Responders
Matt Sporleder, Chief of Police, presented a summary of his departmental

activities and personnel, along with his budget and expenses expected for the upcoming fiscal year.

Trent Whipple, Fire Chief, presented a summary of his departmental activities and personnel, along with his budget with expenses expected for the upcoming fiscal year.

PERMITS

- A) Liquor:
1. Fareway Stores – 1550 Broad St.
Motion by O’Connor, seconded by Sporleder, to approve Liquor Permit for Fareway Stores, 1550 Broad St.
Aye: Ostrem, Phillips, Solberg, O’Connor, Sporleder
Nay: None
Motion Carried.
- B) Sign:
1. Casey’s – 1625 Broad St.
No action needed by council

MAYOR & CITY COUNCIL AGENDA ITEMS

- A) Approve Residential Tax Abatement:
1. Thomas and Carol Rozxmiarek – 921 Henryson
Motion by Sporleder, seconded by Phillips, to approve.
Aye: Ostrem, Phillips, Solberg, O’Connor, Sporleder
Nay: None
Motion Carried.
- B) Sidewalk Reimbursement Application:
1. Rodney Filbrandt – 1028 Elm Ave
Motion by O’Connor, seconded by Solberg, to approve.
Aye: Ostrem, Phillips, Solberg, O’Connor, Sporleder
Nay: None
Motion Carried.
- C) Sewer Bill Adjustment – 531 1st Street
Motion by Sporleder, seconded by Ostrem, to approve.
Aye: Ostrem, Phillips, Solberg, O’Connor, Sporleder
Nay: None
Motion Carried.
- D) Sewer Bill Adjustment Request from Roland-Story Community School District

Motion by Sporleder, seconded by Ostrem, to approve a one time sewer bill adjustment.

Aye: Ostrem, Phillips, Solberg, O'Connor, Sporleder

Nay: None

Motion Carried.

E) Schedule Special City Council Meeting for September 30th at 6:00 p.m.

Motion by Solberg, seconded by O'Connor, to approve the Special Council Meeting with the request that the council meet at 5:00 p.m. at the Waste Water Treatment Plant to tour the construction prior to meeting at City Hall at 6:00 p.m.

Aye: Ostrem, Phillips, Solberg, O'Connor, Sporleder

Nay: None

Motion Carried.

APPROVAL OF BILLS AND CLAIMS

Motion by Ostrem, seconded by Phillips, to approve Bills and Claims

Aye: Ostrem, Phillips, Solberg, O'Connor, Sporleder

Nay: None

Motion Carried.

MAYOR, CITY COUNCIL, AND CITY STAFF COMMENTS REGARDING NON-AGENDA ITEMS

- CM Sporleder requested information on the insurance expectation regarding sidewalks and updated legislation.
 - Nicole Engelhardt, ACT Insurance, responded to the comment
- CM Phillips reported that her sump pump inspection was this week.

There being no further business before council, the meeting adjourned at 6:51 p.m.

ATTEST:

Heather Slifka, City Clerk

Mike Jensen, Mayor