



**COUNCIL AGENDA
MONDAY, MAY 6, 2024 - 6:00 P.M.
CITY HALL – SECOND FLOOR**

- I. CALL TO ORDER AND ROLL CALL, 6:00 P.M.
- II. APPROVE/AMEND THE AGENDA
- III. APPROVAL OF THE APRIL 15, 2024 REGULAR MEETING MINUTES
- IV. CITIZEN APPEARANCE:
 - A) 2024 Economic Development Week Proclamation
 - B) Update on Proposed Dog Park
 - C)
- V. PUBLIC HEARINGS:
 - A) Proposed Plans, Specifications, Form of Contract, and Estimate of Cost for the I-35 Business Park North Water and Sanitary Sewer Project Phase 1
 - B)
- VI. LEGAL ITEMS:
 - A) Resolution No. 24-36 – Awarding Contract for the Story City Wastewater Treatment Facility Upgrade Project
 - B) Resolution No. 24-37 – Finally Approving and Confirming the Proposed Plans, Specifications, Form of Contract, and Estimate of Cost for the I-35 Business Park North Water and Sanitary Sewer Project Phase 1
 - C) Resolution No. 24-38 – Awarding Contract for the I-35 Business Park North Water and Sanitary Sewer Project Phase 1
 - E) Resolution No. 24-39 – Waiving Joint Review Authority, in Favor of The County, of the Subdivision of Land Owned by Doolittle Investments LLC, in Accordance with Section 354.9.2 of the *Code of Iowa*
 - F)

VII. ADMINISTRATIVE ITEMS:

- A) Karl Ford Site Plan
- B) Approve Construction Pay Application No. 3 for the Carousel Ballfield Fencing Project
- C) Approve Quote for City Hall Second Floor Wall
- D) Fran Kinne Estate Mini-Grant Allocation
- E)

VIII. PERMITS:

- A) Liquor:
 - 1. Thirsty Pigs LLC – Broad St.
 - 2.
- B) Sign:
 - 1. Affordables – 618 Broad St
 - 2.
- C)

IX. MAYOR & CITY COUNCIL AGENDA ITEMS:

- A) Scandinavian Days
- B) Sewer Bill Adjustments:
 - 1. 1204 Northridge
 - 2. 842 Pennsylvania
 - 3. 223 Pennsylvania
 - 4.
- C) Request to Have Chickens:
 - 1. 717 Pennsylvania
 - 2.
- D) Council Meeting Dates for June and July
- E)

X. APPROVAL OF BILLS AND CLAIMS

XI. COMMENTS REGARDING NON-AGENDA ITEMS

XII. ADJOURNMENT

STORY CITY, IOWA

April 15, 2024

Mayor Jensen called the council meeting to order on Monday April 15, 2024, at 6:00 p.m. at City Hall.

Present: Mayor Jensen, Administrator Jackson, Attorney Larson
Council Members: Ostrem, Phillips, O'Connor, Sporleder
Absent: Solberg

Also Present: Nicole Englehardt, ACT Insurance; Shanon McKinley, GCC, Danae Edwards, Iowa Foundation for Parks & Recreation; Jenny Nelson, Joe Lucas, Story City Parks and Recreation; Mariah Duszynski

Motion by Sporleder, seconded by O'Connor, to approve the agenda.
Aye: Ostrem, Phillips, O'Connor, Sporleder
Nay: None
Motion Carried.

Motion by Ostrem, seconded by Phillips, to approve the April 1, 2024 regular meeting minutes and April 1, 2024 special meeting minutes.
Aye: Ostrem, Phillips, O'Connor, Sporleder
Nay: None
Motion Carried.

CITIZEN APPEARANCE

Danea Edwards, Iowa Foundation for Parks & Recreation, presented a grant award to the city. Joe Lucas and Jenny Nelson applied for and received the \$1000 grant for the new batting cage at the Recreation Center.

PUBLIC HEARINGS

A) Proposed Fiscal Year 2024-25 Budget
Mayor Jensen opened the public meeting. With no public comment, Mayor Jensen closed the public meeting.

LEGAL ITEMS

A) Resolution No. 24-34 – Adopting the Fiscal Year July 1, 2024 through June 30, 2025 Budget
Administrator Jackson Reviewed the proposed agreement.
Motion by Sporleder, seconded by O'Connor, to approve Resolution No. 24-34 – Adopting the Fiscal Year July 1, 2024 through June 30, 2025 Budget
Aye: Ostrem, Phillips, O'Connor, Sporleder
Nay: None
Motion Carried.

- B) Resolution No. 24-35 – Approving Economic Development Agreement with Frankel Ridge, LLC (aka Ascension Ag)
Administrator Jackson Reviewed the proposed agreement.
Motion by Phillips, seconded by Ostrem, to approve Resolution No. 24-35 – Approving Economic Development Agreement with Frankel Ridge, LLC (aka Ascension Ag)
Aye: Ostrem, Phillips, O’Connor, Sporleder
Nay: None
Motion Carried.
- C) Table Consideration of Bids for the Wastewater Treatment Facility Upgrade Project
The city received three bids for the project. The bids were reviewed and discussed.
Motion by Sporleder, seconded by O’Connor, to Table Consideration of Bids for the Wastewater Treatment Facility Upgrade Project
Aye: Ostrem, Phillips, O’Connor, Sporleder
Nay: None
Motion Carried.

ADMINISTRATIVE ITEMS

- A) Approve Construction Pay Applications No. 1 and 2 for the Library Addition and Renovation Project
Motion by O’Connor, seconded by Ostrem, to approve the Construction Pay Applications No. 1 for \$31,731.23 and 2 for \$2,392.49 for the Library Addition and Renovation Project
Aye: Ostrem, Phillips, O’Connor, Sporleder
Nay: None
Motion Carried.
- B) Request to Change Dental Insurance Carrier and Add Vision Coverage
City Clerk and Treasurer Slifka reviewed the recommended change and addition of vision insurance.
Motion by Ostrem, seconded by Phillips, to approve Request to Change Dental Insurance Carrier and Add Vision Coverage and the city will pay the single coverage rate for dental and vision.
Aye: Ostrem, Phillips, O’Connor, Sporleder
Nay: None
Motion Carried.

MAYOR & CITY COUNCIL AGENDA ITEMS

- A) Sewer Bill Adjustment – 235 Lafayette
Motion by O’Connor, seconded by Sporleder, to approve Sewer Bill Adjustment – 235 Lafayette
Aye: Ostrem, Phillips, O’Connor, Sporleder
Nay: None
Motion Carried.

- B) Request to Have Chickens:
1. Mariah Duszynski - 212 Park Ave
2. Kassie Lein – 336 Pennsylvania Ave
Motion by Sporleder, seconded by O’Connor, to approve request to have 6 chickens by Mariah Duszynski - 212 Park Ave and Kassie Lein – 336 Pennsylvania Ave
Aye: Ostrem, Phillips, O’Connor, Sporleder
Nay: None
Motion Carried.
- C) Sidewalk Improvements Applications:
1. Bradley and Linda Jones – 415 Frette Dr.
Motion by Phillips, seconded by Ostrem, to approve Sidewalk Improvements Applications Bradley and Linda Jones – 415 Frette Dr.
Aye: Ostrem, Phillips, O’Connor, Sporleder
Nay: None
Motion Carried.

APPROVAL OF BILLS AND CLAIMS

Motion by O’Connor, seconded by Phillips, to approve payment of bills and claims.
Aye: Ostrem, Phillips, O’Connor, Sporleder
Nay: None
Motion Carried.

COMMENTS REGARDING NON-AGENDA ITEMS

- CM O’Connor asked about Kubota and their construction start date
- CM Phillips requested the city put mulch by the Arrow sign and downtown blvds
- CM Ostrem complimented the new fence by Dose

There being no further business before council, the meeting adjourned at 6:24 p.m.

ATTEST:

Heather Slifka, City Clerk

Mike Jensen, Mayor



2024 Economic Development Week Proclamation

WHEREAS, economic development professionals are engaged in a wide variety of settings including rural and urban, local, state, and federal governments, public-private partnerships, chambers of commerce, and universities, helping to create and expand jobs that facilitate growth in these regions; and,

WHEREAS, the creation of new opportunities for businesses and entrepreneurs is a one of several key components to securing the economic future of the City of Story City for generations to come; and

WHEREAS, Story City is committed to fostering a business-friendly climate that will attract and retain employers, enable the community to grow and remain competitive on a global scale, and generate new jobs and opportunities for our citizens; and

WHEREAS, the Story City Economic Development Corporation and Ames Economic Development Commission is committed to providing quality resources that boost economic growth and enhance quality of life throughout Story City and Story County;

THEREFORE, I, Michael Jensen, Mayor of the City of Story City, do hereby proclaim May 6, 2024 through May 10, 2024, as "ECONOMIC DEVELOPMENT WEEK" in appreciation of all our partners in the economic development field do to make the City of Story City the vibrant and thriving community it is today.



COMMITTEE

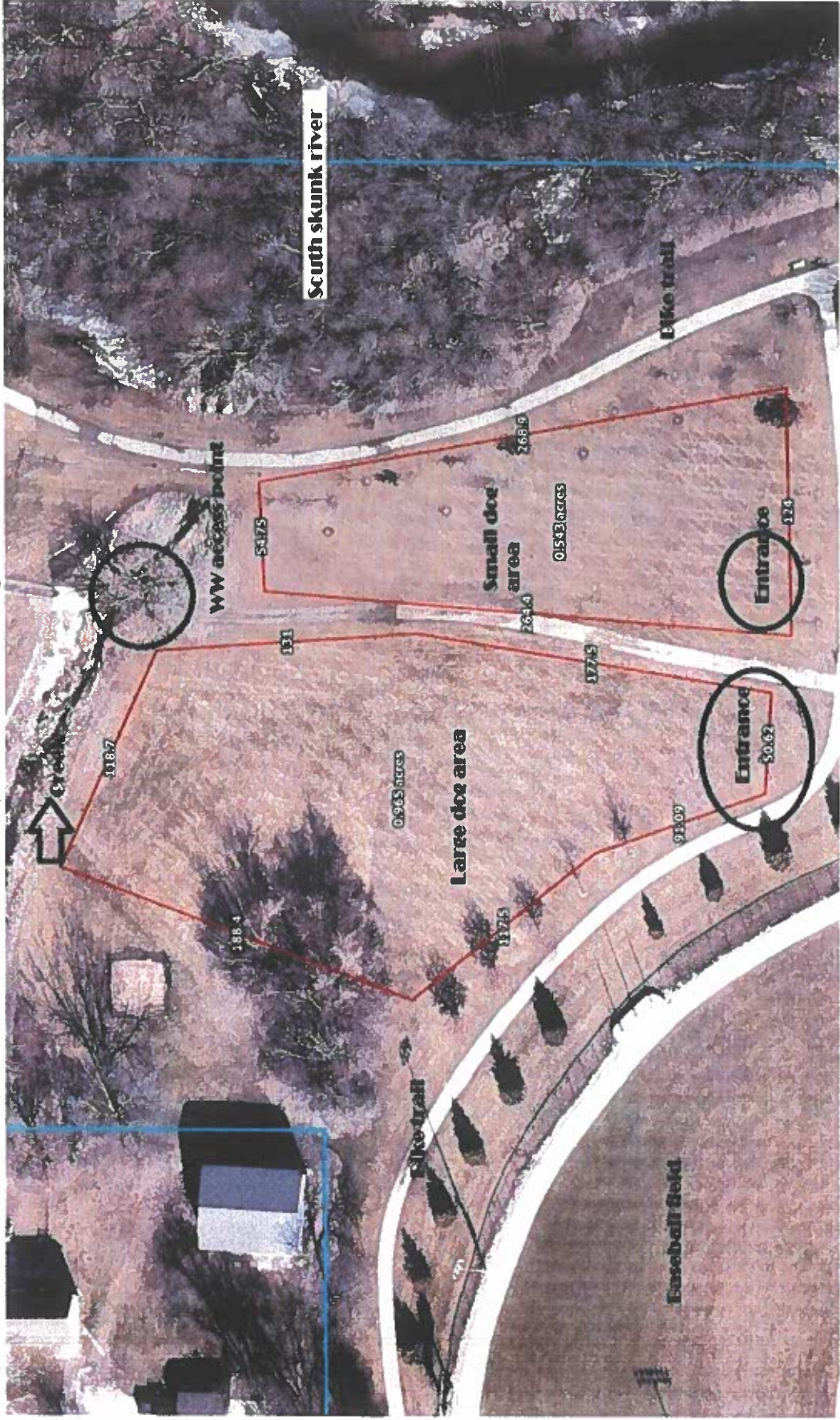
2018-2019

Mission:

To establish an off-leash dog park where dogs and their owners can have a safe, well-maintained area for recreation, exercise and socialization.



Location: 228 Hillcrest Dr. (Behind the High School Baseball Field)



How will the park operate?

- The park will be owned, operated, and financially maintained by the City of Story City.
- The committee will design the park.
- The committee will create a “recommended” set of policies and procedures.
- The City Council will be the ultimate decision on everything

After we have plans, quotes, and fundraising has started, we will report to a City Council meeting to give an update.

RESOLUTION NO. 24-36

Resolution awarding contract for the Story City Wastewater Treatment Facility Upgrade Project

WHEREAS, pursuant to notice duly posted in the manner and form prescribed by resolution of the City Council of the City of Story City, Iowa, and as required by law, bids and proposals were received by this Council for the Story City Wastewater Treatment Facility Upgrade Project (the "Project"); and

WHEREAS, all of the said bids and proposals have been carefully considered, and it is necessary and advisable that provision be made for the award of the contract for the Project;

NOW, THEREFORE, Be It Resolved by the City Council of the City of Story City, Iowa, as follows:

Section 1. The bid for the Project submitted by the following contractor is fully responsive to the plans and specifications for the Project, is heretofore approved by the City Council, and is the lowest responsible bid received, such bid being as follows:

<u>Name and Address of Contractor</u>	<u>Amount of Bid</u>
Gridor Construction 3990 27 th Street SE Buffalo, MN 55313	\$19,684,000

Section 2. The contract for the Project is hereby awarded to such contractor at the total estimated cost set out above, the final settlement to be made on the basis of the unit prices therein set out and the actual final quantities of each class of materials furnished, the said contract to be subject to the terms of the aforementioned resolution, the notice of hearing and letting, the plans and specifications and the terms of the bidder's written proposal.

Section 3. The Mayor and City Clerk are hereby authorized and ordered to enter into a written contract with said contractor for the Project, said contract not to be binding until approved by resolution of this City Council.

Section 4. The amount of the contractor's performance and/or payment bonds is hereby fixed and determined to be 100% of the amount of the contract.

Section 5. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved May 6, 2024.

Mike Jensen, Mayor

Attest:

Heather Slifka, City Clerk

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At the conclusion of the meeting, the City Council adjourned.

Mike Jensen, Mayor

Attest:

Heather Slifka, City Clerk



MSA Professional Services
400 Ice Harbor Drive
Suite 110
Dubuque, IA 52001

P 563-582-3973
F 563-582-4020
www.msa-ps.com

April 11, 2024

Mark Jackson, City Administrator
504 Broad Street
Story City, IA 50248

Re: WWTF Upgrade
City of Story City

Dear Mr. Jackson:

Upon review of the bids received on April 10, 2024 for the above-referenced project, it was found that they were submitted by qualified contractors. It is our recommendation that the bid from the lowest responsive, responsible bidder listed below be accepted at your next meeting.

Gridor Construction, Inc.
3990 27th Street SE
Buffalo, MN 55313

Bid Amount \$19,684,000.00

Please execute three (3) copies of **Notice of Award** for the contract. Please keep one (1) copy for your records and mail the two (2) remaining copies to me. After receiving the executed copies, we will forward one copy of the Notice of Award to the Contractor along with the Agreement.

Sincerely,

MSA Professional Services, Inc.

A handwritten signature in blue ink that reads "Clint Wiene".

Clint Wiene, P.E.
Project Engineer

Enc.

NOTICE OF AWARD

Date: April 15, 2024

Project Wastewater Treatment Facility Upgrade 2023	
Owner City of Story City	Owner's Contract No.
Contract City of Story City - WWTF Upgrade 2023	Engineer's Project No. 08989030
Bidder Gridor Construction, Inc.	
Bidder's Address 3990 27 th Street SE	
Buffalo, MN 55313	

You are notified that your Bid dated April 10, 2024 for the above Contract has been considered. You are the Successful Bidder and are awarded a Contract for Wastewater Treatment Facility Upgrade 2023

The Contract Price of your Contract is Nineteen Million Six Hundred Eighty-Four Thousand and 00/100 Dollars (\$19,684,000.00).

3 copies of the proposed Contract Documents (except Drawings and the Project Manual) accompany this Notice of Award.

2 sets of the Drawings and Project Manual will be delivered separately.

You must comply with the following conditions precedent within [15] days of the date you receive this Notice of Award.

1. Deliver to the Owner three (3) fully executed counterparts of the Contract Documents.
2. Deliver with the executed Contract Documents the Contract Bonds as specified in the Instructions to Bidders (Article 20), General Conditions (Paragraph 5.01), and Supplementary Conditions (Paragraph SC-5.01).

Failure to comply with these conditions within the time specified will entitle Owner to consider you in default, annul this Notice of Award, and declare your Bid security forfeited.

Within ten days after you comply with the above conditions, Owner will return to you one fully executed counterpart of the Contract Documents.

City of Story City
Owner
By: _____
Authorized Signature
Mayor

Title


Copy to Engineer



504 Broad Street ▲ Story City, IA 50248

🌐 CityofStoryCity.org

515.733.2121

To: The Honorable Mayor & City Council
From: Mark A. Jackson, City Administrator 
Re: I-35 Business Park North Water & Sanitary Sewer
Phase 1 Project
Date: May 6, 2024

Presented for Mayor & City Council consideration are the following resolutions pertaining to the I-35 Business Park North Water & Sanitary Sewer Project Phase 1:

Resolution No. 24-37 – Finally approving and confirming the proposed plans, specifications, form of contract, and estimate of cost for the I-35 Business Park North Water and Sanitary Sewer Project Phase 1

Resolution No. 24-38 – Awarding Contract for the proposed project to J&K Contracting in the amount of \$358,840.00 or Table Consideration of Bids to the May 20th City Council meeting

The proposed project includes the extension of water and sanitary sewer to the former Ritland Property that was purchased in 2022. Attached is a map highlighting the extension of the utilities and the land to be purchased.

The City received 14 bids for the project. With a low bid from J&K Contracting in the amount of \$358,840.00. The estimated construction cost for the project was \$517,605.

The total cost of the project is estimated at \$470,680. This includes the above construction bid, engineering in the amount of \$85,500, and obtaining a permanent and temporary easement from Broadstone WS Iowa for \$26,340. The easement is currently being finalized. Financing of the project will come from the proceeds from the sale of property to MAK STORY/Kabota.

The following resolution was offered by Councilperson _____, who moved its adoption.

RESOLUTION NO. 24-37

A RESOLUTION FINALLY APPROVING AND CONFIRMING THE PROPOSED PLANS, SPECIFICATIONS, FORM OF CONTRACT, AND ESTIMATE OF COST FOR THE I-35 BUSINESS PARK NORTH WATER AND SANITARY SEWER PROJECT PHASE I

WHEREAS, the City Council of the City of Story City has given preliminary approval to the proposed plans, specifications, form of contract, and estimate of cost for the I-35 Business Park North Water and Sanitary Sewer Project Phase I, as described in the notice of hearing on the Contract Documents for the project and the taking of bids, and

WHEREAS, the City Council of the City of Story City has held, after proper published notice, a public hearing on the Contract Documents for the project known as the I-35 Business Park North Water and Sanitary Sewer Project Phase I.

NOW, THEREFORE, BE IT RESOLVED that the Contract Documents referred to in the preamble hereof are hereby finally approved, and the prior action of the Council giving preliminary approval is hereby finally confirmed, and the project, as provided for in the Contract Documents, is necessary and desirable.

BE IT FURTHER RESOLVED that all resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

This motion was seconded by Councilperson _____, and, upon roll call, was carried by an aye and nay vote, as follows:

AYE: _____

NAY: _____

ABSENT: _____

WHEREUPON, the Mayor declared the Resolution duly adopted this 6th day of May, 2024.

Mike Jensen, Mayor

ATTEST: _____
Heather Slifka, City Clerk

The following resolution was offered by Councilperson _____, who moved its adoption.

RESOLUTION NO. 24-38

A RESOLUTION AWARDING CONTRACT FOR THE I-35 BUSINESS PARK NORTH WATER AND SANITARY SEWER PROJECT PHASE I

WHEREAS, pursuant to notice duly published in the manner prescribed by resolution of this Council and as required by law, bids and proposals were received by the City Clerk and reported to this Council for the I-35 Business Park North Water and Sanitary Sewer Project Phase I (the "Project"); and

WHEREAS, all of the said bids and proposals have been carefully considered, and it is necessary and advisable that provision be made for the award of the contract for the Project.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Story City, Iowa, as follows:

Section 1. The bid for the project submitted by the following contractor is fully responsive to the plans and specifications for the project, heretofore approved by the Council, and is the lowest responsible bid received, such bid being as follows:

<u>Name and Address of Contractor</u>	<u>Amount of Bid</u>
<u>J&K Contracting</u> <u>10703 Justin Drive</u> <u>Urbandale, IA 50322</u>	<u>\$358,840.00</u>

Section 2. The contract for the project is hereby awarded to such contractor at the total estimated cost set out above, the final settlement to be made on the basis of the unit prices therein set out and the actual final quantities of each class of materials furnished, the said contract to be subject to the terms of the aforementioned resolution, the notice of hearing and letting, the plans and specifications and the terms of the bidder's written proposal.

Section 3. The Mayor and City Clerk are hereby authorized and ordered to enter into a written contract for the project, said contract not to be binding until approved by resolution of this Council.

Section 4. The amount of the contractor's performance and/or payment bonds is hereby fixed and determined to be 100 percent of the amount of the contract.

Section 5. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

This motion was seconded by Councilperson _____, and, upon roll call, was carried by an aye and nay vote, as follows:

AYE: _____

NAY: _____

ABSENT: _____

WHEREUPON, the Mayor declared the Resolution duly adopted this 6th day of May, 2024.

Mike Jensen, Mayor

ATTEST: _____
Heather Slifka, City Clerk

BID TABULATION SUMMARY

PROJECT DESCRIPTION: 2024 I-35 BUSINESS PARK NORTH WATER AND SANITARY SEWER PROJECT PHASE 1

PROJECT NUMBER: 23-WC-0501

BID LETTING DATE: MAY 2, 2024

OWNER: CITY OF STORY CITY

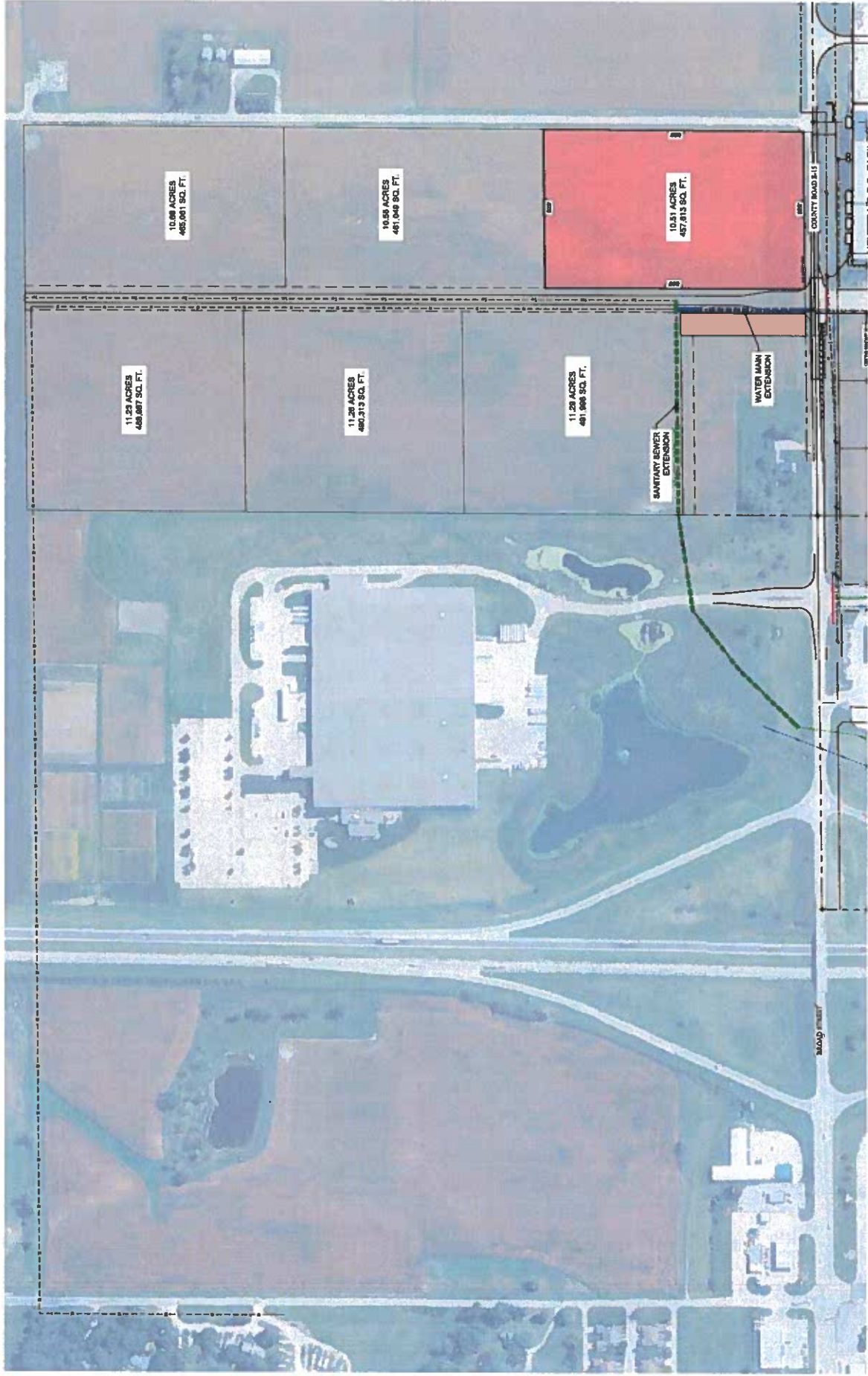
ENGINEER: CLAPSADDLE-GARBER ASSOCIATES, INC. (CGA)

NO.	BIDDER	BID BOND or CHECK	BASE BID
1	Keller Excavating	BB	408,447
2	Hall Backhoe & Tiling	BB	\$472,363.24
3	Elder Corporation	BB	\$468,309
4	Granite Excavating	BB	\$619,929
5	Sandstone Management	BB	\$368,459
6	J&K Contracting	BB (10%)	\$358,840
7	Kingston Services	BB (10%)	\$434,683
8	Riley-Armstrong	BB (10%)	\$527,597.09
9	Berhke	BB (10%)	\$424,710.50
10	Vanderpool Construction	BB (10%)	\$388,883
11	Absolute Group	BB (10%)	\$394,917
12	Construct	BB (10%)	\$444,444
13	McAnich	BB (10%)	\$458,999

BID ANALYSIS

ENGINEER'S OPINION OF COST	\$ 517,605.00
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14	OnTrack	BB (10%)	\$453,560
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PROJECT NO. 1818
 DATE 08/18

ROAD: 2628 LF
 SANITARY: 3784 LF



The following resolution was offered by Councilperson _____, who moved its adoption.

RESOLUTION NO. 24-39

A RESOLUTION WAIVING JOINT REVIEW AUTHORITY, IN FAVOR OF THE COUNTY, OF THE SUBDIVISION OF LAND OWNED BY DOOLITTLE INVESTMENTS LLC, IN ACCORDANCE WITH SECTION 354.9.2 OF THE CODE OF IOWA

WHEREAS, Doolittle Investments LLC is the owner of property located in the unincorporated area of Story County, Parcel ID Number 02-18-400-105, and

WHEREAS, the owner wishes to subdivide the above-described property; and

WHEREAS, the above-described property is located within two miles of the corporate limits of the City of Story City and is subject to joint review authority of the rezoning and subdivision by the City in accordance with Section 354.9.2 of the *Code of Iowa*; and

WHEREAS, Section 354.9.2. of the *Code of Iowa* provides that a local government may, by resolution, waive its joint review authority.

NOW, THEREFORE, BE IT RESOLVED that the Story City City Council does hereby waive its review authority, in favor of the county, for the subdivision of the above-described property.

This motion was seconded by Councilperson _____ and, upon roll call, was carried by an aye and nay vote, as follows:

AYE: _____

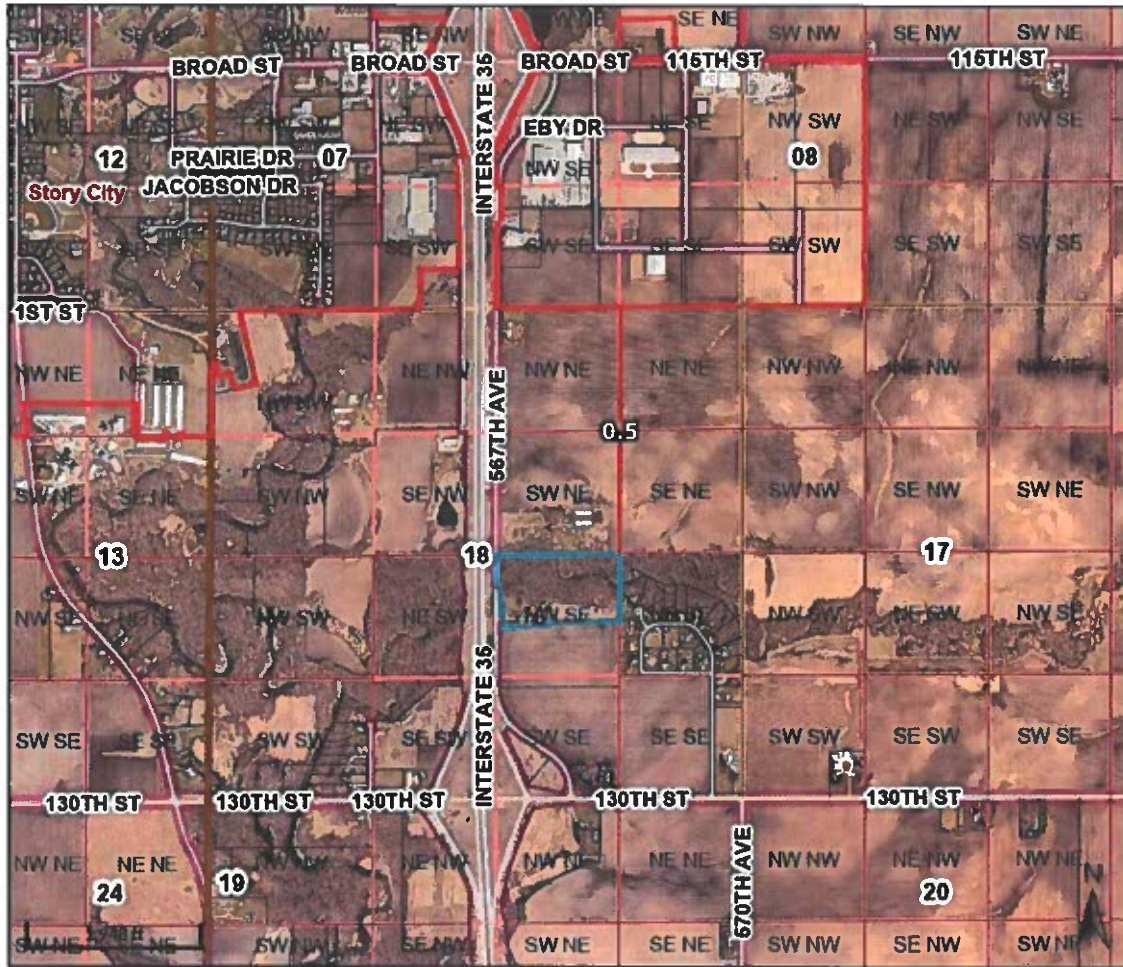
NAY: _____

ABSENT: _____

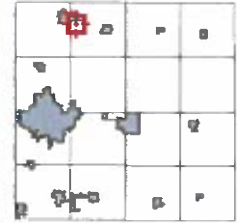
WHEREUPON, the Mayor declared the Resolution duly adopted this 6th day of May, 2024.

Mike Jensen, Mayor

ATTEST: _____
Heather Slifka, City Clerk



Overview



Legend

-  Parcels
-  Lots
-  Right of Way
-  Townships
-  Sections
-  Quarter Quarters
-  Corporate Limits
-  Road Centerlines

Parcel ID	0218400105	Alternate ID	0218400105	Owner Address	DOOLITTLE INVESTMENTS LLC
Sec/Twp/Rng	18-85-23	Class	A - Agriculture		3129 3RD AVE SW
Property Address	12626 567TH AVE	Acres	21.56		ALTOONA, IA 50009
	STORY CITY				
District	53091 - HOWARD TWP/ROLAND-STORY SCH				
Brief Tax Description	SECTION:18 TOWNSHIP:85 RANGE:23 NW SE PARCEL G SLIDE 529 PG 6				
	(Note: Not to be used on legal documents)				

Concerning Assessment Parcels and Platted Lots Within the City of Ames Jurisdiction:

The solid parcel boundary lines represent the legal description as recorded and are not necessarily the official platted lot lines. Dashed lines are official platted lots. If a parcel contains dashed lines, please contact the Ames Planning & Housing Department (515-239-5400) to determine which lines can be recognized for building permit or zoning purposes. If you have questions regarding the legal description or parcel measurements, please contact the Story County Auditor's office (515-382-7210).

Date created: 4/15/2024
 Last Data Uploaded: 4/13/2024 12:45:49 AM



Strand Associates, Inc.
414 South 17th Street, Suite 107
Ames, IA 50010
(P) 515 233 0000
www.strand.com

May 2, 2024

Mr. David Bentz, P.E.
Bishop Engineering Company, Inc.
3501 104th Street
Des Moines, IA 50322

Re: Karl Story City–Parking Lot Improvements
Site Plan Review No. 3
City of Story City, Iowa (City)

Dear Mr. Bentz:

Strand Associates, Inc.^k (Strand) has completed the third review for the Karl Story City Parking Lot Improvements Site Plan as received on April 26, 2024, via e-mail. Please address the following comments:

General Comments (for Planning and Zoning (P&Z) and City Council consideration)

1. The site plan requires a temporary easement for grading and a flowage easement for storing stormwater from the H.A. Corporation (hotel) site. Bishop Engineering Company, Inc. (Bishop) has provided an easement exhibit showing the easement area. After site plan approval and before construction, the easements shall be executed by Moyer Family Real Estate LLC (Developer) and H.A. Corporation.
2. The site plan requires the vacation of easements for utilities no longer used on the subject parcel. Strand staff reviewed and found no reason to keep said easements. Bishop provided an exhibit showing the easement vacation areas. After site plan approval and before construction, the easements shall be vacated formally by resolution after review and consultation with City legal counsel.
3. Developer stated that new lighting will be on timers and dimmers.

Strand recommends approval of the site plan subject to the previous comments. Please provide a signed PDF of the site plan and stormwater calculations via e-mail to mitch.holtz@strand.com for Strand's records.

Please deliver 15 signed half-sized drawings to City Hall by May 2, 2024 at 12 P.M. for P&Z and City Council review.

Site Plan Review Schedule

P&Z	May 6, 2024, at 5:15 P.M. at City Hall
Council Meeting	May 6, 2024, at 6 P.M. at City Hall

Mr. David Bentz, P.E.
Bishop Engineering Company, Inc.
Page 2
May 2, 2024

If you have any questions or concerns, please contact Mitch Holtz at 515-233-0000. Strand reserves the right to modify and/or add to these comments.

Sincerely,

STRAND ASSOCIATES, INC.⁸



Mitch S. Holtz, P.E.

c: Mark Jackson, City Administrator, City of Story City

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

TO OWNER:

City of Story City
504 Broad st
Story City, IA 50248

APPLICATION NO **3**

PURCHASE ORDER:

PERIOD TO: 12/14/23

Distribution to:

<input checked="" type="checkbox"/>	OWNER
<input checked="" type="checkbox"/>	ENGINEER
<input type="checkbox"/>	CONTRACTOR
<input type="checkbox"/>	
<input type="checkbox"/>	

FROM CONTRACTOR:

Mintum, Inc.
P.O. Box 369
Brooklyn, IA 52211

PROJECT NOS:

CONTRACT FOR: Story City Carousel Park Ballfield Fencing

CONTRACT DATE 7/19/23

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

1. ORIGINAL CONTRACT SUM \$ 299,895.00
2. Net change by Change Orders \$ 10,686.19
3. CONTRACT SUM TO DATE (Line 1 ± 2) \$ 310,581.19
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) \$ 309,706.19

5. RETAINAGE:
 - a. 5 % of Completed Work \$ 15,485.31
(Column D + E on G703)
 - b. 5 % of Stored Material \$ 0.00
(Column F on G703)

6. TOTAL EARNED LESS RETAINAGE \$ 15,485.31
(Line 4 Less Line 5 Total) \$ 294,220.88

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) \$ 157,278.38
8. CURRENT PAYMENT DUE \$ 136,942.50
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6) \$ 16,360.31

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$2,134.00	\$0.00
Total approved this Month	\$8,552.19	\$0.00
TOTALS	\$10,686.19	\$0.00
NET CHANGES by Change Order	\$10,686.19	

CONTRACTOR:

By: 
Mike Van Iten, Project Manager

Date: 04/16/24

State of Iowa County of _____
Subscribed and sworn to before me this _____ th day of _____, 2023
Notary Public:
My Commission expires: _____

ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Engineer certifies to the Owner that to the best of the Engineer's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 136,942.50

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)
ENGINEER

By: 

Date: April 19, 2024

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

ITEM	DESCRIPTION	UNIT	CONTRACT			PREVIOUS			CURRENT			TOTAL			PERCENT COMPLETE	TOTALSTORE
			QTY	UNIT PRICE	TOTAL	STORED	QTY	AMOUNT	STORED	QTY	AMOUNT	STORED	QTY	AMOUNT		
1	GENERAL REQUIREMENTS															
1	DEMOLITION WORK															
2	TOPSOIL OFF-SITE	LS	1.00	\$15,000.00	\$15,000.00	\$0.00	1.00	\$15,000.00	\$0.00	0.00	\$0.00	\$0.00	1.00	\$15,000.00	100.00%	\$0.00
3	EXCAVATION, CLASS 10	CY	60.00	\$70.00	\$4,200.00	\$0.00	60.00	\$4,200.00	\$0.00	0.00	\$0.00	\$0.00	60.00	\$4,200.00	100.00%	\$0.00
4	SUBGRADE PREPARATION	CY	50.00	\$60.00	\$3,000.00	\$0.00	50.00	\$3,000.00	\$0.00	0.00	\$0.00	\$0.00	50.00	\$3,000.00	100.00%	\$0.00
5	SUBBASE, 6" CRUSHED STONE	SY	170.00	\$8.00	\$1,360.00	\$0.00	170.00	\$1,360.00	\$0.00	0.00	\$0.00	\$0.00	170.00	\$1,360.00	100.00%	\$0.00
6	PAVEMENT, PCC 7"	CY	25.00	\$100.00	\$2,500.00	\$0.00	25.00	\$2,500.00	\$0.00	0.00	\$0.00	\$0.00	25.00	\$2,500.00	100.00%	\$0.00
7	HYDRAULIC SEEDING, SEEDING, FERTILIZING, AND MULCHING, TYPE 1 SEED MIX	SY	140.00	\$110.00	\$15,400.00	\$0.00	140.00	\$15,400.00	\$0.00	0.00	\$0.00	\$0.00	140.00	\$15,400.00	100.00%	\$0.00
8	INLET PROTECTION DEVICE	SF	2,600.00	\$1.50	\$3,900.00	\$0.00	0.00	\$0.00	\$0.00	2,600.00	\$3,900.00	\$0.00	2,600.00	\$3,900.00	100.00%	\$0.00
9	SILT FENCE	EA	1.00	\$300.00	\$300.00	\$0.00	1.00	\$300.00	\$0.00	0.00	\$0.00	\$0.00	1.00	\$300.00	100.00%	\$0.00
10	CHAINLINK FENCE 4'	LF	225.00	\$5.00	\$1,125.00	\$0.00	50.00	\$250.00	\$0.00	0.00	\$0.00	\$0.00	50.00	\$250.00	22.22%	\$0.00
11	CHAINLINK FENCE, 8'	LF	252.00	\$40.00	\$10,080.00	\$0.00	252.00	\$10,080.00	\$0.00	0.00	\$0.00	\$0.00	252.00	\$10,080.00	100.00%	\$0.00
12	CHAINLINK FENCE GATE, 4'	LF	164.00	\$75.00	\$12,300.00	\$0.00	164.00	\$12,300.00	\$0.00	0.00	\$0.00	\$0.00	164.00	\$12,300.00	100.00%	\$0.00
13	MOBILIZATION	LF	18.00	\$200.00	\$3,600.00	\$0.00	18.00	\$3,600.00	\$0.00	0.00	\$0.00	\$0.00	18.00	\$3,600.00	100.00%	\$0.00
14	CONCRETE WASHOUT	LS	1.00	\$30,000.00	\$30,000.00	\$0.00	1.00	\$30,000.00	\$0.00	0.00	\$0.00	\$0.00	1.00	\$30,000.00	100.00%	\$0.00
15	CONSTRUCTION SURVEY	LS	1.00	\$100.00	\$100.00	\$0.00	1.00	\$100.00	\$0.00	0.00	\$0.00	\$0.00	1.00	\$100.00	100.00%	\$0.00
16	FOUL POLES INSTALLATION	LS	1.00	\$8,000.00	\$8,000.00	\$0.00	1.00	\$8,000.00	\$0.00	0.00	\$0.00	\$0.00	1.00	\$8,000.00	100.00%	\$0.00
17	BACKSTOPS	EA	2.00	\$9,000.00	\$18,000.00	\$0.00	0.00	\$0.00	\$0.00	2.00	\$18,000.00	\$0.00	2.00	\$18,000.00	100.00%	\$0.00
		LF	90.00	\$500.00	\$45,000.00	\$0.00	90.00	\$45,000.00	\$0.00	0.00	\$0.00	\$0.00	90.00	\$45,000.00	100.00%	\$0.00

ITEM	DESCRIPTION	UNIT	CONTRACT			PREVIOUS			CURRENT			TOTAL			PERCENT COMPLETE	TOTAL STORE
			QTY	UNIT PRICE	TOTAL	STORED	QTY	AMOUNT	STORED	QTY	AMOUNT	STORED	QTY	AMOUNT		
18	FENCE POLY-CAP															
19	WINDSCREEN	LF	252.00	\$15.00	\$3,780.00	\$0.00	252.00	\$3,780.00	\$0.00	0.00	\$0.00	\$0.00	252.00	\$3,780.00	100.00%	\$0.00
20	BACKSTOP PADDING	LS	1.00	\$2,000.00	\$2,000.00	\$0.00	0.00	\$0.00	\$0.00	1.00	\$2,000.00	\$0.00	1.00	\$2,000.00	100.00%	\$0.00
21	PLAYERS BENCHES	LS	1.00	\$4,750.00	\$4,750.00	\$0.00	0.00	\$0.00	\$0.00	1.00	\$4,750.00	\$0.00	1.00	\$4,750.00	100.00%	\$0.00
22	PREFABRICATED DUGOUTS	LS	1.00	\$18,000.00	\$18,000.00	\$0.00	0.00	\$0.00	\$0.00	1.00	\$18,000.00	\$0.00	1.00	\$18,000.00	100.00%	\$0.00
22	CO #1	EA	2.00	\$48,750.00	\$97,500.00	\$0.00	0.00	\$0.00	\$0.00	2.00	\$97,500.00	\$0.00	2.00	\$97,500.00	100.00%	\$0.00
22	CO #2	EA	1.00	\$2,134.00	\$2,134.00	\$0.00	1.00	\$2,134.00	\$0.00	0.00	\$0.00	\$0.00	1.00	\$2,134.00	100.00%	\$0.00
			1.00	\$8,552.19	\$8,552.19	\$0.00	1.00	\$8,552.19	\$0.00	0.00	\$0.00	\$0.00	1.00	\$8,552.19	100.00%	\$0.00
					310,581.19			165,555.19			144,150.00			309,706.19	99.72%	



504 Broad Street ▲ Story City, IA 50248

🌐 CityofStoryCity.org

515.733.2121

To: The Honorable Mayor & City Council
From: Mark A. Jackson, City Administrator
Heather Slifka, City Clerk & Treasurer
Re: Quotes for City Hall Second Floor Wall
Date: May 6, 2024

Presented for Mayor & City Council is to approve the construction of a wall dividing the Council Room from the multi-purpose area on the second floor of City Hall.

This is the next step in the renovation of the second floor of City Hall. The final two steps include flooring followed by Council Room table/desk, etc.

The City received the following three quotes:

ABT Home Solutions	\$11,800.00
DLS Construction	\$15,569.37
Total Home Solutions	\$23,650.00

It is recommended to accept the quote from ABT Home Solutions. Funding will come from the General Fund.

Drywall (11/10/2023)

ESTIMATE

ABT Home Solutions LLC
1285 Edgebrook Dr
Story City, IA 50248

abt.home.solutions@gmail.com
+1 (515) 290-3433



City Hall
Bill to
City Hall
504 Broad St
Story City, Iowa 50248

Ship to
City Hall
504 Broad St
Story City, Iowa 50248

Estimate details

Estimate no.: 1061
Estimate date: 03/25/2024

#	Date	Product or service	Description	Qty	Rate	Amount
1.		Materials	Includes: Framing lumber to wall off conference room, bracing and blocking for electronics, base trim, casing, primer and paint, 36" solid core 5 panel door to match.	1	\$2,230.00	\$2,230.00
2.		Labor	Includes: Labor to frame dividing wall, install 36" solid core door, casing to match, base trim, base shoe, prime and paint walls and trim.	1	\$3,700.00	\$3,700.00
3.		Electrical Quote	Quote provided by Abbott Electric: Includes: Install conduit, wiring, and devices for 9-15A 120 receptacle outlets, moving switching locations for council room and hall, install conduit in the wall for future TV cabling.	1	\$1,925.00	\$1,925.00
4.		Drywall Quote	Quote provided by Mullenbach Construction: Includes: 5/8" drywall applied to walls, tear away installed at ceiling grid, level 5 finish smooth.	1	\$3,945.00	\$3,945.00
Total						\$11,800.00

Note to customer

A 50% deposit is due upfront. The remaining balance is due within 14 business days of the final invoice date, which will be provided to the client within 7 days after the project has been completed.

This estimate is not guaranteed. The price named in the estimate is an approximation of the project requirements as described by the client. The actual cost may change after all of the project elements

DLS Construction
1417 Riverhills Drive
Story City IA 50248
515-203-0360



Estimate

Estimate Number

471

Date

Jan 18, 2024

Estimate For

Story City City Hall
504 Broad St
Story City, IS 50248

dlsconstruct03@gmail.com
Venmo@Daymon-Sweeney

WD: Meeting room

Description/Level	Qty	UOM	Price	Total
Materials - Metal studs, insulation, drywall, tape, mud, texture, plastic, interior solid core door, casing, base, trim, fasteners, drop ceiling	1.00	Feet	4,369.37	4,369.37
Labor - Remove ceiling tiles to build a wall separating into a room with a door. Frame walls, hang and finish drywall, install a door, sound insulate wall, install casing and base moldings, reinstall ceiling and replace any necessary items.	1.00	Ea	11,200.00	11,200.00
NOTES Estimate does not include electrical wiring, data wiring or painting	1.00	Each	0.00	0.00

Thanks for Your Business!

TERMS AND CONDITIONS: 50% Down payment, 50% Upon completion.
Estimate Includes; labor, material, supplies and permits unless otherwise stated.

Sub Total	\$15,569.37
Tax	0.00
Discount	0.00
Total	\$15,569.37
Deposit	
BalanceDue	\$15,569.37

JJ Schmidt



Total Home Solutions
57261 130th St
Story City, IA 50248
(515)291-1224
totalhomesolutions15@gmail.com

Estimate 1375

ADDRESS

Story City City Hall

DATE
02/15/2024

TOTAL
\$23,650.00

EXPIRATION
DATE
03/15/2024

Table with columns: Description, RATE, AMOUNT. Rows include: BUILD AND FINISH 3 WALLS IN UPSTIARS MEETING AREA (0.00), LABOR- (7,500.00), REMOVE CEILING TILES... (7,500.00), MATERIALS- (3,400.00), LABOR AND MATERIALS FOR MIRRORS- (3,000.00), DRYWALL FINISH AND PAINTING... (5,050.00), TAPE AND MUD NEW PARTITION WALL... (5,050.00)

	RATE	AMOUNT
ELECTRCAL WORK WILL BE DONE BY JAX ELECTRIC OUT OF ROLAND	4,200.00	4,200.00
LIGHTING		
REWORK GENERAL LIGHTING/MOTION SENSOR(S) AS NEEDED FOR NEW SPACE FUNCTIONALITY.		
REWORK/ADD EMERGENCY/EXIT LIGHTING AS NEEDED FOR EMERGENCY SAFETY AND EGRESS		
POWER		
RELOCATE POWER FOR NEW TV LOCATION		
USING EXISTING CIRCUITRY, WIRE AND INSTALL RECEPTACLES TO MEET CLIENT SPECIFICATIONS AND LOCAL CODES.		
DATA, VOICE, SIGNALING		
RELOCATE EXISTING FIRE ALARM SYSTEM AS NEEDED FOR NEW LAYOUT (IF ADDITIONAL UNITS ARE REQUIRED, WE CAN PROVIDE AND INSTALL. (BILLED AT TIME AND MATERIAL))		
RELOCATE DATA FOR NEW TV LOCATION		
DUMBSTER FEE	0.00	500.00
PRICE DOES NOT INCLUDE ANY NEW FLOORING		0.00
THIS IS AN ESTIMATE AND CAN CHANGE WITH MATERIAL PRICES CONSTANTLY CHANGING AND THE UNKNOWNNS OF WHAT WE FIND WHEN WE OPEN UP THE CEILING		0.00
PRICE DOES NOT INCLUDE ANY PERMITS THIS WILL BE AN ADDED COST DEPENDING ON WHAT WE NEED TO GET.		0.00
ANY ADDITIONAL WORK WILL BE DONE ON TIME AND MATERIAL AT \$60.00 PER MAN HOUR		
TOTAL		\$23,650.00

THANK YOU.

Accepted By

Accepted Date



504 Broad Street ▲ Story City, IA 50248

🌐 CityofStoryCity.org

515.733.2121

To: The Honorable Mayor & City Council
From: Mark A. Jackson, City Administrator *maj*
Re: Fran Kinne Estate Mini-Grant Allocation
Date: May 6, 2024

The City has received a request from Judge Story's Theatrical Troup for funding to perform *Something Rotten* for Scandinavian Days.

The City Council, at its meeting on June 21, 2021, established general guidelines on the allocation of proceeds from the Fran Kinne Estate.

Item #6 provided for "*half of the interest earned each fiscal year would go toward "min-grants" that would be used for beautification, arts, and recreation. For example, entities like Judge Story, GCC, etc. could apply for such funds.*"

As you may recall, the bequeath from Fran Kinne's Estate provided "*for the beautification and recreation of the city and the enrichment of its citizens through the arts and recreation.*" In essence – projects that enrich Story City through **Beautification, Arts, and Recreation.**

It is estimated that approximately \$35,000 of interest will be earned in the Fran Kinne Estate Fund for Fiscal Year 2023-24.

It is recommended that \$1,000 be allocated for Judge Story's Theatrical Troup.

Dear Partner in the Arts,

We sincerely hope 2023 was a wonderful year for you and that 2024 promises to be even better. It was a very special year that marked a milestone for Judge Story's Theatrical Troupe as we celebrated 40 years of providing quality family entertainment in Story City. We had so much fun getting to bring *Shrek The Musical* to life for our community. We also continued partnering with the GCC's Art in the Park event with our fifth annual *Student Showcase* featuring our talented high school performers, including an original one-act play by our recent Roland-Story graduate, Rhianna Koppes. In the fall, we returned with *The Tragedy of Macbeth*, one of Shakespeare's immortal dramas, featuring original music composed and conducted by our own Jarod Hart. In December, we finished 2023 with an opportunity for our elementary and middle-school students to perform three stories tied together in the hilarious children's theater production of *Bedtime Stories (As Told By Our Dad) (Who Messed Them Up)*.

Rehearsals are underway for the Troupe's 2024 Scandinavian Days production of *Something Rotten*. This hilarious 9-time Tony Award-nominated musical tells the tale of brothers Nick and Nigel Bottom as they strive to outdo Shakespeare at his own game in the 1590's. In their quest to put on London's next big play, they set about creating history's first musical. Filled with catchy songs, show-stopping dancing, and plenty of wordplay and musical theatre references, this clever musical will run Thursday through Sunday, May 30th through June 2nd. With your help, tickets will remain just \$15.

If you or your business are interested in helping our troupe finish our 2023-2024 season strong, please consider contributing to our fundraising campaign for *Something Rotten*! Our website, **JudgeStoryTroupe.org**, enables online sign-up and donation to make giving as convenient as possible. The 'Patron' option refers to the individual level of giving, and the 'Sponsor' option is available for contributions from our local businesses and organizations. Both Patron and Sponsor donations will help us continue to keep ticket prices low, allowing hundreds of community members the opportunity to attend performances that, in turn, allow troupe members a chance to share their passion for the arts. You can see our new support levels on the attached pages, and also on our website under the 'Support Us' tab.

We deeply appreciate your partnership and generous support of Judge Story's Theatrical Troupe, helping us to provide quality family entertainment in Story City since 1983. We are a local 501(c)(3) organization run strictly by volunteers and your donation is tax-deductible. With your support, we can continue our mission of fostering a community of people dedicated to the performing arts for the entertainment and education of all in the Roland-Story area!

Dramatically yours,

The JSTT Board

President - Sam Barnes; Vice President - Grant Braun

Treasurer - LeRoy Kester; Communications - Emily Greene

Board Members - Lorijo Lounsberry, Stacy Robinson, and Erin Schwartz

Student Representative - Kara Harding

"I love the community of theater. There is something about the camaraderie: It's unlike any other business. It's just lovely. You feel like you're in a family." – Billy Porter



State of Iowa

Alcoholic Beverages Division

Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS		
THIRSTY PIGS LLC	thirsty pigs llc	(515) 203-0773		
ADDRESS OF PREMISES	PREMISES SUITE/APT NUMBER	CITY	COUNTY	ZIP
Broad Street		Story City	Story	50248
MAILING ADDRESS	CITY	STATE	ZIP	
po box 91	madrid		50156	

Contact Person

NAME	PHONE	EMAIL
jay kennedy	(515) 203-0773	info@thirstypigs.com

License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
	Special Class C Retail Alcohol License	5 Day	Submitted to Local Authority

TENTATIVE EFFECTIVE DATE	TENTATIVE EXPIRATION DATE	LAST DAY OF BUSINESS
May 30, 2024	June 3, 2024	

SUB-PERMITS

Special Class C Retail Alcohol License



State of Iowa

Alcoholic Beverages Division

PRIVILEGES

Outdoor Service

Status of Business

BUSINESS TYPE

Limited Liability Company

Ownership

• Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
Jay Kennedy	madrid	Iowa	50156	owner	100.00	Yes

Insurance Company Information

INSURANCE COMPANY

Founders Insurance Company

POLICY EFFECTIVE DATE

May 30, 2024

POLICY EXPIRATION DATE

June 4, 2024

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE DATE

OUTDOOR SERVICE EXPIRATION DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE DATE

TEMP TRANSFER EXPIRATION DATE

From: City of Story City <no-reply@cityofstorycity.org>
Sent: Thursday, April 18, 2024 2:05 PM
To: jlundy@cityofstorycity.org
Subject: New submission from Sign Permit Application
Attachments: Affordables-Building.pdf

Date

04/18/2024

Application Number

C100622 - State of Iowa Contractor Registration number

Fee

\$50.00

Location/Address of Sign

618 Broad Street

Applicant

JimStewart

Property Owner

Bethany Life Foundation

Sign Company

SIGN PRO

Applicant Address

619 S 4th Street AMes IA 50010

Applicant Phone Number

(515) 293-4500

Applicant Email

jim@signproames.com

Description of Work

- Erect

Building Signage - Type

Wall

Height:

56.5

Width:

139

Total Area of Sign:

54.5 sq ft

Total Wall Area:

90.5"h x 616.5"w

Face

Alupanel - .25" thick plastic composite with aluminum on both sides

Frame

n/a

Support

pad and stud mounted to building.

Upload blueprints and/or ink drawing of the plans and specifications. Including: Locations & dimensions of all existing signage, locations & dimensions of all proposed signage, site plan showing property lines (if ground sign), building/structures in the area and the sign location or site plan showing wall area.

- [Affordables-Building.pdf](#)

Applicant Signature



Please Print Name Here

Jim Stewart

Please Print Name Here (Owner)

McKenzie AlvaradoLopez - Foundation Director

Date of Application

04/18/2024

Approved *Walter D. Jones*
April 19, 2024

Affordables

Supporting Bethany Life

618 BROAD





504 Broad Street ▲ Story City, IA 50248

🌐 CityofStoryCity.org

515.733.2121

To: The Honorable Mayor, City Council and City Administrator
From: Jessica Lundy, Utility Clerk
Re: Northridge Flats – 1204 Northridge Ave. Story City, IA 50248
Date: January 2024 – February 2024

When I received the meter readings for January 15, 2024 – February 15, 2024 for the above property, I noticed the above-mentioned residence had a significantly higher reading than normal. I called the owner to inform them of the high read. They were not aware there was a major leak in one of the units when they bought the property. A data log was not completed because this address still had an old meter which does not have the same capabilities as the new meters. This has since been changed. Prior to the high read, the property's sewer average was \$363.78. The average sewer cost for 12 months at this property is, \$415.74. The proposed sewer adjustment is, \$51.96 for one month. It is my recommendation to Council that the sewer adjustment be granted.

Respectfully Submitted,

Jessica Lundy
Deputy City Clerk/Water Utility Clerk

To: Story City Water

This is Raul Botello owner of the complex (Northridge Flats LLC) at 1204 Northridge rd Story City, IA 50248.

We received the notice of having continuously water running through the meter which will potentially result in a higher upcoming bill. This letter is to inform you that we just took over this property on February 1, 2024. When we took over, we inspected as many units as we could, but did not have the opportunity to inspect two units due to not having a key and tenant's unavailability. We finally had the opportunity to inspect the remaining units on February 28 and discovered one of the apartments had a major bathroom faucet leak which had not been notified to us. On our side we did everything we could to make this transition as efficient as possible by sending a notice of new ownership on January 20th where rent payment instructions as well as service requests instructions were stated. This tenant did receive the notice since his rent was paid on time; however, was negligent in notifying us about the leak. We replaced the faucet and fixed the leak that same day. In addition, we conducted another inspection on the whole complex on March 20th to make sure there aren't any other leaks.

This definitely was not a great start for all of us; we will do everything we can on our end to avoid these types of incidents.

Now I'm liable for this matter and will greatly appreciate an evaluation on this situation. I will greatly appreciate it if you would consider waving part of the bill increase and I will make sure that this will not happen again.

Thank you

Raul Botello
Northridge Flats LLC
515-269-8087
Rubywdm@northridgeflats.com



504 Broad Street ▲ Story City, IA 50248

☎ CityofStoryCity.org

515.733.2121

To: The Honorable Mayor, City Council and City Administrator
From: Jessica Lundy, Utility Clerk
Re: Carmen Goebel – 842 Pennsylvania Ave. Story City, IA 50248
Date: March 2024 – April 2024

Carmen received her bill for March 15, 2024 – April 15, 2024 for the above property, she noticed her bill was significantly higher than normal. She contacted City Hall and spoke with me about her bill.

A data log was completed and there was significantly higher usage between 3/23/24 and 3/29/2024. Carmen noted she was out of the country during those dates and no one was home on these dates. Carmen was not aware of any leaks or toilets running when she left, but the problem was resolved when she returned home. There does not seem to be any further concern of usage since that date.

Prior to the high read, the property's sewer average was \$34.95.

The average sewer cost for 12 months at this property is, \$419.43. The proposed sewer adjustment is, \$55.53 for one month. It is my recommendation to Council that the sewer adjustment be granted.

Respectfully Submitted,

Jessica Lundy
Deputy City Clerk/Water Utility Clerk

Hi there,

My water was running during these dates that I was out of the country. I'm not sure where the issue was coming from but would appreciate if my bill could be adjusted.

Thank you so much,

Carmen Goebel

842 Pennsylvania Avenue

Story City, IA

515.231.3801

Reservation Number: 372533E3
Booking Date: 1/19/2024
Departure Date: 3/22/2024
Passenger(s): Jill Ann Mccool
Carmen Dawn Goebel

Flights

New

American Airlines	Depart: Cedar Rapids (CID)	3/22/2024 6:00 AM
Flight: 1039	Arrive: Charlotte, NC (CLT)	3/22/2024 9:15 AM
Class: Q	Seats: 20E, 20F	
Airline Confirmation Number: SVQGGG		
American Airlines	Depart: Charlotte, NC (CLT)	3/22/2024 11:09 AM
Flight: 859	Arrive: Nassau/Paradise Island - Nassau, Bahamas (NAS)	3/22/2024 1:24 PM
Class: Q	Seats: 15A, 15B	
Airline Confirmation Number: SVQGGG		
American Airlines	Depart: Nassau/Paradise Island - Nassau, Bahamas (NAS)	3/28/2024 2:32 PM
Flight: 859	Arrive: Charlotte, NC (CLT)	3/28/2024 5:03 PM
Class: K	Seats: 25A, 25B	
Airline Confirmation Number: SVQGGG		
American Airlines	Depart: Charlotte, NC (CLT)	3/28/2024 10:30 PM
Flight: 1077	Arrive: Cedar Rapids (CID)	3/28/2024 11:44 PM
Class: K	Seats: 31F, 31E	
Airline Confirmation Number: SVQGGG		

Previous

American Airlines Flight: 1039	Depart: Cedar Rapids (CID) Arrive: Charlotte, NC (CLT)	3/22/2024 6:00 AM 3/22/2024 9:15 AM
American Airlines Flight: 859	Depart: Charlotte, NC (CLT) Arrive: Nassau/Paradise Island - Nassau, Bahamas (NAS)	3/22/2024 11:09 AM 3/22/2024 1:24 PM
American Airlines Flight: 1005	Depart: Nassau/Paradise Island - Nassau, Bahamas (NAS) Arrive: (DFW)	3/28/2024 3:36 PM 3/28/2024 6:34 PM
American Airlines Flight: 788	Depart: (DFW) Arrive: Cedar Rapids (CID)	3/28/2024 9:32 PM 3/28/2024 11:28 PM



504 Broad Street ▲ Story City, IA 50248

CityofStoryCity.org

515.733.2121

To: The Honorable Mayor, City Council and City Administrator
From: Jessica Lundy, Utility Clerk
Re: Elaine Smuck – 223 Pennsylvania Ave. Story City, IA 50248
Date: January 2024 – April 2024

When I received the meter readings for January 15, 2024 – February 15, 2024 for the above property, I noticed the above-mentioned residence had a significantly higher reading than normal. I called the family to inform them of the high read. They were not aware of the leak at the time, but had noticed an increase in their bill.

A data log was completed and we were able to use the new software to observe continuous flow through the meter for 52 days. Prior to the high read, the property averaged, \$42.06 for their sewer portion of their bill.

The average sewer cost for 12 months at this property is, \$42.06. The proposed sewer adjustment is, \$276.27 for three months. It is my recommendation to Council that the sewer adjustment be granted.

Respectfully Submitted,

Jessica Lundy
Deputy City Clerk/Water Utility Clerk

04/18/2024

To whom it may concern;

My name is Elaine Smuck, and I have been a resident of the Story City community for nearly 45 years. I live at 223 Pennsylvania Avenue, and have been here since my late husband and I married and bought our first and only home together.

I'm writing to you, and asking for City Council members to review and consider my request to have forgiveness for the sewer portion of my utilities.

For the last several months, my water usage and bill raised astronomically. After speaking with Jess, the water department clerk, it was clear that something was wrong. After checking and repairing some areas of concern independently, and then, finally having a plumber come, I believe the issues have been resolved.

I am asking for forgiveness for the sewer portion of my utilities for the months January through April. If there are any questions or any additional information I can provide, please let me know.

I appreciate your time and consideration in this matter.

Sincerely,



Elaine Smuck

Thomas and Amelia Klett
717 Pennsylvania Ave
Story City, IA 50248
April 20, 2024
641-572-1678

City Council of Story City
504 Broad St
Story City, IA 50248

Dear City Council of Story City:

We are requesting permission to place a chicken coop on our property at 717 Pennsylvania Ave here in Story City. We intend to keep 3 hens in the coop beside our garage at the back of our property.

We have requested permission of our adjacent neighbors for this, and their signatures, which is in the enclosure.

We appreciate this opportunity.

Sincerely,



Thomas and Amelia Klett
717 Pennsylvania Ave, Story City

To the City Council of Story City:

The below neighbors of Thomas and Amelia Klett have given their permission for a chicken coop to be located on the premises of 717 Pennsylvania Ave.

723 Pennsylvaina Ave	723 Pennsylvania Ave - Steve Wolda philly
718 Park Ave - Note Address M/M	717 Pennsylvania Ave - Thomas and Amelia Klett
	713 Pennsylvania Ave - MICHAEL EMERY







.09

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SW NW





City of Story City, IA

CLAIMS REGISTER REPORT

By Segment (Select Below)

Payable Dates 4/15/2024 - 5/2/2024

Vendor Name	Description (Payable)	Amount
Department: 1110 - POLICE DEPARTMENT		
MET LIFE SMALL BUS CNTR	AD&D COVERAGE	96.00
WELLMARK	GROUP HEALTH/DENTAL	4,074.97
WINDSTREAM	PHONE/POLICE	82.99
PREVENTION MAGAZINE	outreach publication	195.00
IOWA DEPT OF PUBLIC SAFETY	FY24 Q2	300.00
		Department 1110 - POLICE DEPARTMENT Total:
		4,748.96
Department: 1150 - FIRE DEPARTMENT		
BLACK HILLS ENERGY	GAS SERVICE	418.35
VAN WALL	parts, service to equipment	5.67
		Department 1150 - FIRE DEPARTMENT Total:
		424.02
Department: 1160 - FIRST RESPONDERS		
BOUND TREE MEDICAL LLC	First aid supplies	493.68
CLIA LABORATORY PROGRAM	Certificate fee	248.00
		Department 1160 - FIRST RESPONDERS Total:
		741.68
Department: 1170 - BLDG INSPECTIONS		
SAFE BUILDING	Inspections	308.19
		Department 1170 - BLDG INSPECTIONS Total:
		308.19
Department: 2210 - STREET/ROADWAY MAINT		
MET LIFE SMALL BUS CNTR	AD&D COVERAGE	48.00
WELLMARK	GROUP HEALTH/DENTAL	2,800.86
PREFERRED PEST MANAGEM...	Pest control	45.00
CLAPSADDLE-GARBER INC	23-WS-0375 Hillcrest Culvert ...	2,547.40
DETROIT INDUSTRIAL TOOL	saw + saw blades	3,430.00
BLACK HILLS ENERGY	GAS SERVICE	154.56
VAN WALL	parts, service to equipment	6.98
VAN WALL	parts, service to equipment	11.00
VAN WALL	parts, service to equipment	146.54
VAN WALL	parts, service to equipment	74.98
		Department 2210 - STREET/ROADWAY MAINT Total:
		9,265.32
Department: 2240 - TRAFFIC CONTROL		
IOWA DEPT OF TRANSPORTAT...	sign reflectors	142.80
		Department 2240 - TRAFFIC CONTROL Total:
		142.80
Department: 4410 - LIBRARY		
MET LIFE SMALL BUS CNTR	AD&D COVERAGE	16.00
TARA TURNER	Reimbursement- library expen...	8.90
TARA TURNER	Reimbursement- library expen...	333.90
TARA TURNER	Reimbursement- library expen...	67.25
TARA TURNER	Reimbursement- library expen...	37.10
VISA/BERTHA BARTLETT	Programming	175.00
VISA/BERTHA BARTLETT	Programming	175.00
VISA/BERTHA BARTLETT	Programming	25.72
VISA/BERTHA BARTLETT	Programming	6.92
VISA/BERTHA BARTLETT	Programming	8.57
VISA/BERTHA BARTLETT	Programming	27.69
VISA/BERTHA BARTLETT	Programming	66.23
VISA/BERTHA BARTLETT	Programming	53.18
VISA/BERTHA BARTLETT	Programming	122.51
VISA/BERTHA BARTLETT	Programming	69.99
VISA/BERTHA BARTLETT	Programming	60.00
VISA/BERTHA BARTLETT	Programming	5.41
VISA/BERTHA BARTLETT	Programming	49.99

CLAIMS REGISTER REPORT

Payable Dates: 4/15/2024 - 5/2/2024

Vendor Name	Description (Payable)	Amount
VISA/BERTHA BARTLETT	Programming	27.48
VISA/BERTHA BARTLETT	Programming	9.98
VISA/BERTHA BARTLETT	Programming	10.78
VISA/BERTHA BARTLETT	Programming	11.98
WELLMARK	GROUP HEALTH/DENTAL	457.73
WELLMARK	GROUP HEALTH/DENTAL	152.59
SABRINA GOGERTY	Cleaning	300.00
COUNTRY PLASTICS, LLC	Book bins	384.70
COUNTRY PLASTICS, LLC	Book bins	93.17
INGRAM LIBRARY SERVICES	Books	152.23
INGRAM LIBRARY SERVICES	Books	108.19
BENJAMIN GRUWELL PHOTO...	Groundbreaking photo	50.00
AUREON COMMUNICATIONS	LIBRARY SERVICIE	67.60
BAKER & TAYLOR	Books	865.51
BAKER & TAYLOR	Books	189.35
BLACK HILLS ENERGY	GAS SERVICE	347.08
STORY CITY SPACE CENTER	materials	60.00
Department 4410 - LIBRARY Total:		4,597.73
Department: 4430 - PARKS		
MET LIFE SMALL BUS CNTR	AD&D COVERAGE	32.00
WELLMARK	GROUP HEALTH/DENTAL	427.21
PATTERSON AUTO	work to parks vehicle	453.77
RJ THOMAS MFG CO INC	N park trash cans	1,468.00
PREFERRED PEST MANAGEM...	Pest control	100.00
GOLDEN VALLEY HARDSCAPES	mulch	125.00
VOGELAAR CONSTRUCTION	FVL Deck railing	14,385.13
D & K PRODUCTS	chemicals	1,337.50
BLACK HILLS ENERGY	GAS SERVICE	161.23
MENARDS COMMERCIAL CAPI...	monthly bills/receipts	428.62
MENARDS COMMERCIAL CAPI...	monthly bills/receipts	64.77
MENARDS COMMERCIAL CAPI...	monthly bills/receipts	49.89
MENARDS COMMERCIAL CAPI...	monthly bills/receipts	39.93
MENARDS COMMERCIAL CAPI...	monthly bills/receipts	426.51
MENARDS COMMERCIAL CAPI...	monthly bills/receipts	698.00
VAN WALL	parts, service to equipment	49.98
Department 4430 - PARKS Total:		20,247.54
Department: 4440 - RECREATION DEPARTMENT		
MET LIFE SMALL BUS CNTR	AD&D COVERAGE	16.00
TK ELEVATOR CORPORATION	maintenance	309.81
INTENSITEE INC	youth soccer shirts, Dbl A bas...	999.10
INTENSITEE INC	youth soccer shirts, Dbl A bas...	438.82
MARY GREELEY MED CENTER	UTILITIES	4,727.34
PORTABLE PRO	Soccer field	240.00
Department 4440 - RECREATION DEPARTMENT Total:		6,731.07
Department: 4445 - SWIMMING POOL		
BLACK HILLS ENERGY	GAS SERVICE	35.26
BLACK HILLS ENERGY	GAS SERVICE	35.26
Department 4445 - SWIMMING POOL Total:		70.52
Department: 4450 - CEMETERY		
D & K PRODUCTS	chemicals	500.00
MENARDS COMMERCIAL CAPI...	monthly bills/receipts	235.80
Department 4450 - CEMETERY Total:		735.80
Department: 4470 - SPECIAL EVENTS		
STORY CITY GCC	2024 Fireworks sponsorship	5,500.00
Department 4470 - SPECIAL EVENTS Total:		5,500.00
Department: 6611 - EXECUTIVE (MAYOR, ADM)		
MET LIFE SMALL BUS CNTR	AD&D COVERAGE	16.00

CLAIMS REGISTER REPORT

Payable Dates: 4/15/2024 - 5/2/2024

Vendor Name	Description (Payable)	Amount
WELLMARK	GROUP HEALTH/DENTAL	1,778.17
Department 6611 - EXECUTIVE (MAYOR, ADM) Total:		1,794.17
Department: 6620 - FINANCIAL AD (CLERK,TREA)		
GANNETT IOWA LOCALIQ	Notices/minutes	730.05
GCMOA	Annual dues	25.00
MET LIFE SMALL BUS CNTR	AD&D COVERAGE	16.00
MET LIFE SMALL BUS CNTR	AD&D COVERAGE	16.00
WELLMARK	GROUP HEALTH/DENTAL	1,778.17
WELLMARK	GROUP HEALTH/DENTAL	1,732.33
KING CUSTOM CREATIVES	Notecards	66.15
STAPLES	office supplies	385.80
INTERNATIONAL INSTITUTE OF..	membership dues	185.00
PETTY CASH	postage	146.86
Department 6620 - FINANCIAL AD (CLERK,TREA) Total:		5,081.36
Department: 6650 - CITY HALL/SENIOR CENTER		
WELLMARK	GROUP HEALTH/DENTAL	183.09
PREFERRED PEST MANAGEM...	Pest control	75.00
BLACK HILLS ENERGY	GAS SERVICE	490.96
PLUMB SUPPLY COMPANY	parts/supplies	14.13
Department 6650 - CITY HALL/SENIOR CENTER Total:		763.18
Department: 6670 - DATA PROCESSING		
SALTECH	Computer data services	275.00
Department 6670 - DATA PROCESSING Total:		275.00
Department: 7714 - DEBT SERVICE - 2019 URBAN RENEWAL		
BOK FINANCIAL	IASTORY2019A	225.00
BOK FINANCIAL	IASTORY2019A	90,000.00
BOK FINANCIAL	IASTORY2019A	4,542.50
Department 7714 - DEBT SERVICE - 2019 URBAN RENEWAL Total:		94,767.50
Department: 7719 - RITLAND LAND		
BOK FINANCIAL	IAStory GO2022B	225.00
BOK FINANCIAL	IAStory GO2022B	37,672.50
Department 7719 - RITLAND LAND Total:		37,897.50
Department: 7721 - 2021A BOND		
BOK FINANCIAL	IASTORYGO2021A	225.00
BOK FINANCIAL	IASTORYGO2021A	200,000.00
BOK FINANCIAL	IASTORYGO2021A	17,590.00
Department 7721 - 2021A BOND Total:		217,815.00
Department: 7722 - 2010 PROJECT STR/STORM		
BOK FINANCIAL	IASTORYGO17B	225.00
BOK FINANCIAL	IASTORYGO17B	135,000.00
BOK FINANCIAL	IASTORYGO17B	2,750.00
Department 7722 - 2010 PROJECT STR/STORM Total:		137,975.00
Department: 7724 - 2012B WATER/REFUND		
BOK FINANCIAL	IASTORYGOR20	225.00
BOK FINANCIAL	IASTORYGOR20	115,000.00
BOK FINANCIAL	IASTORYGOR20	7,731.25
Department 7724 - 2012B WATER/REFUND Total:		122,956.25
Department: 7773 - SWIMMING POOL		
BOK FINANCIAL	IASTORYGO21B	225.00
BOK FINANCIAL	IASTORYGO21B	150,000.00
BOK FINANCIAL	IASTORYGO21B	16,954.70
Department 7773 - SWIMMING POOL Total:		167,179.70
Department: 7774 - RICH OLIVE ST		
BOK FINANCIAL	IASTORYGSI15	225.00
BOK FINANCIAL	IASTORYGSI15	75,000.00
BOK FINANCIAL	IASTORYGSI15	1,937.50
Department 7774 - RICH OLIVE ST Total:		77,162.50

CLAIMS REGISTER REPORT

Payable Dates: 4/15/2024 - 5/2/2024

Vendor Name	Description (Payable)	Amount
Department: 7792 - 2015 STORM DRAINAGE		
BOK FINANCIAL	IASTORYGSD15	225.00
BOK FINANCIAL	IASTORYGSD15	25,000.00
BOK FINANCIAL	IASTORYGSD15	1,581.25
Department 7792 - 2015 STORM DRAINAGE Total:		26,806.25
Department: 7794 - 2017 BONDS		
BOK FINANCIAL	IASTORYGO17A	225.00
BOK FINANCIAL	IASTORYGO17A	325,000.00
BOK FINANCIAL	IASTORYGO17A	16,937.50
Department 7794 - 2017 BONDS Total:		342,162.50
Department: 8760 - I-35 DEVELOPMENT		
CLAPSADDLE-GARBER INC	23-WC-0501 I-35 Bus park N ...	8,120.45
Department 8760 - I-35 DEVELOPMENT Total:		8,120.45
Department: 8761 - CAPITAL PROJECT		
KINGLAND CONSTRUCTION SE...	Pay apps 1&2 Library construc...	2,392.46
KINGLAND CONSTRUCTION SE...	Pay apps 1&2 Library construc...	31,731.23
Department 8761 - CAPITAL PROJECT Total:		34,123.69
Department: 8781 - CAP PROJECT-POLICE		
KARL EMERGENCY VEHICLES	Install camera	425.00
Department 8781 - CAP PROJECT-POLICE Total:		425.00
Department: 9810 - WATER UTILITY		
MET LIFE SMALL BUS CNTR	AD&D COVERAGE	32.00
WELLMARK	GROUP HEALTH/DENTAL	2,060.40
HACH COMPANY	chemicals	298.33
HACH COMPANY	chemicals	1,519.32
BIG STATE INDUSTRIAL SUPPLY	tools	347.20
INTENSITEE INC	Clothing allowance- AJ	260.40
USA BLUE BOOK	parts	178.95
USA BLUE BOOK	parts	161.95
NATIONAL INDUSTRIAL & SAF...	Safety supplies	239.20
NATIONAL INDUSTRIAL & SAF...	safety supplies	254.60
GRAINGER PARTS OPERATION	parts	110.36
VESSCO	pumphead	2,140.79
BLACK HILLS ENERGY	GAS SERVICE	88.25
BOK FINANCIAL	IASTORYWTR20	225.00
BOK FINANCIAL	IASTORYWTR20	133,000.00
BOK FINANCIAL	IASTORYWTR20	18,178.65
MENARDS COMMERCIAL CAPI...	monthly bills/receipts	59.46
STORY CITY POSTMASTER	WATER UTILITY BILLS	247.35
Department 9810 - WATER UTILITY Total:		159,402.21
Department: 9815 - SEWER UTILITY		
MET LIFE SMALL BUS CNTR	AD&D COVERAGE	32.00
WELLMARK	GROUP HEALTH/DENTAL	2,060.40
BOONE COUNTY LANDFILL	grit	237.69
ACCUJET LLC	Jet/Vac	1,950.74
BLACK HILLS ENERGY	GAS SERVICE	138.30
BOK FINANCIAL	IASTORY2019 B	225.00
BOK FINANCIAL	IASTORY2019 B	55,000.00
BOK FINANCIAL	IASTORY2019 B	28,566.25
STORY CITY POSTMASTER	WATER UTILITY BILLS	247.35
AGSOURCE LABORATORIES	WW Coliform	29.00
MSA PROFESSIONAL SERVICES	2023 sludge disposal permitti...	1,127.01
Department 9815 - SEWER UTILITY Total:		89,613.74
Grand Total:		1,577,834.63

Report Summary

Fund Summary

Fund	Payment Amount
001 - GENERAL FUND	51,581.62
033 - GILBERT PUBLIC LIBRARY	580.40
110 - ROAD USE TAX	9,265.32
135 - I-35 DEVELOPMENT	8,120.45
200 - DEBT SERVICE	1,224,722.20
333 - LIBRARY EXPANSION PROJECT	34,123.69
350 - EQUIPMENT REPLACEMENT FUND	425.00
600 - WATER UTILITY	7,998.56
601 - WATER SINKING	151,403.65
610 - SEWER UTILITY	5,822.49
611 - SEWER SINKING	83,791.25
Grand Total:	1,577,834.63

Account Summary

Account Number	Account Name	Payment Amount
001-1110-6150	INSURANCE, GROUP HE...	4,170.97
001-1110-6373	TELEPHONE	82.99
001-1110-6413	PAYMENTS TO OTHER A...	300.00
001-1110-6490	PROFESSIONAL SERVICES	195.00
001-1150-6332	VEHICLE REPAIR & MAIN...	5.67
001-1150-6371	UTILITIES	418.35
001-1160-6499	MISCELLANEOUS	248.00
001-1160-6507	MISC. OPERATING SUPPL..	493.68
001-1170-6490	PROFESSIONAL SERVICES	308.19
001-2240-6507	MISC. OPERATING SUPPL..	142.80
001-4410-6150	INSURANCE, GROUP HE...	473.73
001-4410-6230	TRAVEL & TRAINING	350.00
001-4410-6320	BUILDING & GROUNDS	360.00
001-4410-6371	UTILITIES	347.08
001-4410-6373	TELEPHONE	67.60
001-4410-6490	PROFESSIONAL SERVICES	50.00
001-4410-6501	BUILDING SUPPLIES	319.72
001-4410-6502	TECHNOLOGY	463.89
001-4410-6505	CATALOGING SUPPLIES	384.70
001-4410-6506	OFFICE SUPPLIES	122.65
001-4410-6772	BOOKS	1,077.96
001-4430-6150	INSURANCE, GROUP HE...	459.21
001-4430-6320	BUILDING & GROUNDS	2,045.71
001-4430-6330	MOTOR VEHICLE MAINT...	49.98
001-4430-6332	VEHICLE REPAIR & MAIN...	453.77
001-4430-6371	UTILITIES	161.23
001-4430-6498	CONTRACTUAL SERVICES	100.00
001-4430-6499	MISCELLANEOUS	1,468.00
001-4430-6507	MISC. OPERATING SUPPL..	426.51
001-4430-6727	CAPITAL EQUIPMENT	698.00
001-4430-6798	CAPITAL PROJECT	14,385.13
001-4440-6150	INSURANCE, GROUP HE...	16.00
001-4440-6371	UTILITIES	4,727.34
001-4440-6372	SANITATION SERVICES	240.00
001-4440-6413	PAYMENTS TO OTHER A...	309.81
001-4440-6499	MISCELLANEOUS	1,437.92
001-4445-6371	UTILITIES	70.52
001-4450-6320	BUILDING & GROUNDS	735.80
001-4470-6411	SCANDINAVIAN DAYS	5,500.00
001-6611-6150	INSURANCE, GROUP HE...	1,794.17
001-6620-6150	INSURANCE, GROUP HE...	3,542.50
001-6620-6402	PUBLICATION ADV/LEGAL	730.05

Account Summary

Account Number	Account Name	Payment Amount
001-6620-6490	PROFESSIONAL SERVICES	210.00
001-6620-6506	OFFICE SUPPLIES	451.95
001-6620-6508	PETTY CASH/POSTAGE	146.86
001-6650-6150	INSURANCE, GROUP HE...	183.09
001-6650-6320	BUILDING & GROUNDS	14.13
001-6650-6371	UTILITIES	490.96
001-6650-6490	PROFESSIONAL SERVICES	75.00
001-6670-6490	PROFESSIONAL SERVICES	275.00
033-4410-6150	INSURANCE, GROUP HE...	152.59
033-4410-6502	TECHNOLOGY	37.10
033-4410-6505	CATALOGING SUPPLIES	93.17
033-4410-6772	BOOKS	297.54
110-2210-6150	INSURANCE, GROUP HE...	2,848.86
110-2210-6350	EQUIPMENT REPAIR & ...	164.52
110-2210-6371	UTILITIES	154.56
110-2210-6490	PROFESSIONAL SERVICES	2,592.40
110-2210-6504	MINOR EQUIPMENT	3,430.00
110-2210-6507	MISC. OPERATING SUPPL...	74.98
135-8760-6490	PROFESSIONAL SERVICES	8,120.45
200-7714-6491	CONSULTANT/PROF FEES	225.00
200-7714-6801	BOND PRINCIPAL 2019	90,000.00
200-7714-6851	BOND INTEREST	4,542.50
200-7719-6491	CONSULTANT/PROF FEES	225.00
200-7719-6851	BOND INTEREST	37,672.50
200-7721-6491	CONSULTANT/PROF FEES	225.00
200-7721-6801	BOND PRINCIPAL 2021 A	200,000.00
200-7721-6851	BOND INTEREST	17,590.00
200-7722-6491	CONSULTANT/PROF FEES	225.00
200-7722-6801	BOND PRINCIPAL 2017 B...	135,000.00
200-7722-6851	BOND INTEREST	2,750.00
200-7724-6491	CONSULTANT/PROF FEES	225.00
200-7724-6801	BOND PRINCIPAL 2020 ...	115,000.00
200-7724-6851	BOND INTEREST	7,731.25
200-7773-6491	CONSULTANT/PROF FEES	225.00
200-7773-6801	BOND PRINCIPAL SW.P...	150,000.00
200-7773-6851	BOND INTEREST	16,954.70
200-7774-6491	CONSULTANT/PROF FEES	225.00
200-7774-6801	BOND PRINCIPAL RICH O...	75,000.00
200-7774-6851	BOND INTEREST	1,937.50
200-7792-6491	CONSULTANT/PROF FEES	225.00
200-7792-6801	BOND PRINCIPAL SOUTH...	25,000.00
200-7792-6851	BOND INTEREST	1,581.25
200-7794-6491	CONSULTANT/PROF FEES	225.00
200-7794-6801	BOND PRINCIPAL 2017 A	325,000.00
200-7794-6851	BOND INTEREST	16,937.50
333-8761-6798	CAPITAL PROJECT	34,123.69
350-8781-6727	CAPITAL EQUIPMENT	425.00
600-9810-6150	INSURANCE, GROUP HE...	2,092.40
600-9810-6181	CLOTHING ALLOWANCE	260.40
600-9810-6371	UTILITIES	88.25
600-9810-6419	DATA PROCESSING	247.35
600-9810-6499	MISCELLANEOUS	2,140.79
600-9810-6504	MINOR EQUIPMENT	619.51
600-9810-6507	MISC. OPERATING SUPPL...	2,549.86
601-9810-6490	PROFESSIONAL SERVICES	225.00
601-9810-6801	BOND PRINCIPAL	133,000.00
601-9810-6851	BOND INTEREST	18,178.65
610-9815-6150	INSURANCE, GROUP HE...	2,092.40

Account Summary

Account Number	Account Name	Payment Amount
610-9815-6371	UTILITIES	138.30
610-9815-6419	DATA PROCESSING	247.35
610-9815-6490	PROFESSIONAL SERVICES	3,344.44
611-9815-6490	PROFESSIONAL SERVICES	225.00
611-9815-6801	BOND PRINCIPAL	55,000.00
611-9815-6851	BOND INTEREST	28,566.25
	Grand Total:	1,577,834.63

Project Account Summary

Project Account Key	Payment Amount	
None	1,577,834.63	
	Grand Total:	1,577,834.63

Location	Event/Activity	Notes	Staff/Support	Other
Forest Ave	After Fireworks with help of SCFD	3 for south / 2 for north		
Broad/8th	Friday 4:00 - 8:00			Yes
Park Ave - for SCFD	Friday 2:00 - Saturday following Parade			Yes
Broad Elm to Park	Friday 2:00 - Saturday following Parade			Yes
Penn -N side of Broad to RSB Alley	Friday 2:00 - Saturday following Parade			Yes
Grove St	no parking on East side			Yes
Swimming Pool Parking Lot	Thursday 9 pm - Sunday 10 am			Yes
Baseball Field East side	Friday AM - After Fireworks			Yes
South Park - Swinging Bridge	Friday			Yes
Sunrise - to Back side of S Park	Saturday			Yes
HS Parking Lot on Grove	Friday after School - Sunday			Yes
Football Field Parking lot	Closed to Public Parking - only parking is Micro Mini			Yes
Football Field Parking lot	Need Cones to block steps			Yes
Parade Streets				Yes
Roosevelt @ Market	Late Entry Booth		Megan/Tristan/Amber	
Broad St @ Marvick	Fire truck prior to Parade		Fire Truck	
Market @ Washington	Fire truck prior to Parade		Fire Truck	
Story @ Market			MK/Linda Narigon	
8th @ Market			Kent Keech	
Maple @ Market			Service Unlimited	
Frette Dr @ Market				
Broad/Garfield	Fire Truck prior to Parade		Fire Truck	
Story St (East)	During Parade -		Al Holm	
Story St (West)	During Parade -		Kurt Erickson	
Maple St Near Cemetary	End of Parade		Shanon	
8th St	During Parade -		Matt Sporleder - No one allowed either direction - must go to Roosevelt	
Roosevelt	End of Parade - Fire Truck		Fire Truck	
Kybo Locations				
Downtown				
1st Parking Stall On Elm South Side of Broad	1 handwashing/ 1 handi cap/ 1 regular			
N Park				
tennis courts	1 handwashing/ 1 handicap/ 4 regular			
N end of Forest	1handwashing/1 handicap/2 regular			
S Park				
South of Shelter near Light Pole	1 handwashing/ 1 handicap/ 7 regular			
FB Field Parking Lot	1 handwashing/ 1 handicap/ 7 regular			
Micro Mini	1 regular			

**Bertha Bartlett Public Library
Board of Trustees
Minutes
March 25, 2024**

Chris Feil, board President, opened the meeting at 6:27 p.m. Attending were Trustees Chris Feil, Laura Donaldson, Duane Fournier, Ashlee Mullenbach, and Theresa Sens; Tara Turner, library director; Shelley Hart, of the Library Foundation; Mark Jackson, and Tera Sitzmann.

The agenda was reviewed. A motion was made by Duane, second by Theresa to approve the agenda as written. All approved.

Minutes were reviewed from the February meeting. A motion to approve the minutes with one clerical error corrected was made by Ashlee, second by Laura. All approved.

Citizens Appearance – None today.

Foundation Report - Shelley Hart gave the report to the board. The Foundation will next meet in April. The Foundation Board voted to approve the book budget match proposed by the city. Review of recent grant money received. A payment plan has been discussed and decided on for the construction project.

Treasurer's Report - Financial and Budget reports were reviewed by Duane.

The board reviewed the March 2024 bills. A motion to approve the bills for March 2024 was made by Duane, second by Theresa. All approved.
Duane reviewed the P&L Expenses to date.

Circulation Report – Tara reviewed the Circulation report for the board.

Board Training - 10 minutes

Tara led a discussion on material circulation and the need for maintaining a relevant collection. Board training will be held April 30 at Ames Public Library.

Gilbert Update - -- Tara discussed how the Gilbert road construction is affecting the library, and preliminary discussions with Gilbert businesses to partner with on incentives to increase attendance. Gilbert Days will be August 17, and the library will participate.

Grant Updates

Tara discussed pending grant applications.

Old Business:

- Construction Update
 - Trustee Grant Reimers called in to join this discussion and give an update to the board. A preconstruction meeting was held, and work was said to begin last week but as of this

meeting, has not yet begun. Grant has been in talks with the building inspector and Kingland regarding construction updates. The architect has had to change some footing details due to concerns with lot lines.

- Business After Hours event March 7
 - Tara gave a recap of the event.
- Scandinavian Days
 - The library will host a float in the parade this year with a construction theme. Details will be discussed in coming months.

Policy Updates

- Theresa presented a proposed director evaluation procedure. All agreed it is acceptable.
- Meeting room policy proposed by Tara. A motion was made to approve the policy with one proposed change by Ashlee, second by Theresa. All approved.
 - This change was to point number 3: add the language 'activities must not disrupt usual operations of the library.'

New Business

- Tara discussed recommendations for database subscriptions to replace hard copy magazines or materials.
- Purchase of CleanSlate (software), deionizer, cordless vacuum. These purchases were made due to ongoing need.
- The large magnireader was rarely used, and recently sold to purchase handheld magnifiers.
- The microfiche machine will soon be sold. All but 3 rolls of film have been digitized and are available online. Tara is looking into resources to digitize these last rolls.
- Tara discussed a need for book carts to facilitate the move of materials during construction. Several ideas of where to rent them, or have them made, were discussed.
- Mary Greeley Health Center contacted Tara about putting a free condom dispenser in the library bathrooms as part of a public health initiative.
 - Duane moved to do a trial run of condom dispensers in both Story City and Gilbert. Laura second. All approved. We'll move forward with this and work with the city regarding specific placement.
- Tara received information regarding a menstrual product dispenser from a private company, for a cost to us. Upon discussion, no decision was made at this time.
- Gilbert has a need for new chairs and bookcases to make a better use of space. Discussion was held.
- Point of discussion– Architect suggested we wait to service existing furnace and AC units until after construction. Many units will be unhooked at one point during construction so the board agreed this will be ok to postpone.

Our next meeting will be **April 22 at 6:30. Board training will be April 29.**

Theresa made a motion to adjourn the meeting at 7:35pm. Ashlee second. All approved.

Respectfully

Theresa Sens, Secretary/Trustee