

Mayor Jensen called the council meeting to order on Monday, November 21, 2022, at 7:00 p.m. at City Hall.

Present: Mayor Jensen, Administrator Jackson, Attorney Larson
Council Members: Ostrem, Phillips, Solberg, O'Connor, Sporleder
Absent: None

Also Present: Shanon McKinley, GCC, Nicole Engelhardt, EDC, Kate Feil, Historical Society; Marian Olive, GCC

Motion by Ostrem, seconded by Sporleder, to approve the agenda.

Aye: Ostrem, Phillips, Solberg, O'Connor, Sporleder

Nay: None

Motion Carried.

Motion by Sporleder, seconded by O'Connor, to approve the November 7, 2022 regular meeting minutes.

Aye: Ostrem, Phillips, Solberg, O'Connor, Sporleder

Nay: None

Motion Carried.

CITIZEN APPEARANCE

N/A

LEGAL ITEMS

A) **Resolution No. 22-73 – Approving Economic Development Agreement with American Packaging Corporation**

American Packaging Corporation has agreed to purchase 18.28 acres at the fair market price of \$274,200 with an economic grant of \$182,800 from the city.

Motion by O'Connor, seconded by Sporleder, to approve Resolution No. 22-73 – Approving Economic Development Agreement with American Packaging Corporation

Aye: Ostrem, Phillips, Solberg, O'Connor, Sporleder

Nay: None

Motion Carried.

B) **Resolution No. 22-74 – Approving the Sale of City Owned Real Estate to American Packaging Corporation and Authorizing the Mayor and City Clerk to Execute a Deed for Same**

Motion by Sporleder, seconded by Ostrem, to approve Resolution No. 22-74 – Approving the Sale of City Owned Real Estate to American Packaging Corporation and Authorizing the Mayor and City Clerk to Execute a Deed for

Same

Aye: Ostrem, Phillips, Solberg, O'Connor, Sporleder

Nay: None

Motion Carried.

C) **Resolution No. 22-75 – Approving Executed Deed to American Packaging Corporation and Authorizing Delivery of Same to Said Grantee**

Motion by Ostrem, seconded by Phillips, to approve Resolution No. 22-75 – Approving Executed Deed to American Packaging Corporation and Authorizing Delivery of Same to Said Grantee

Aye: Ostrem, Phillips, Solberg, O'Connor, Sporleder

Nay: None

Motion Carried.

D) **Resolution No. 22-76 – Obligating Funds from the Urban Renewal Tax Revenue Fund for Appropriations to the Payment of Annual Appropriation Tax Increment Financed Obligations Which Shall Come Due in the Next Succeeding Fiscal Year**

Motion by Phillips, seconded by O'Connor, to approve Resolution No. 22-76 – Obligating Funds from the Urban Renewal Tax Revenue Fund for Appropriations to the Payment of Annual Appropriation Tax Increment Financed Obligations in the amount of \$943,134 which Shall Come Due in the Next Succeeding Fiscal Year

Aye: Ostrem, Phillips, Solberg, O'Connor, Sporleder

Nay: None

Motion Carried.

E) **Resolution No. 22-77 – Approving the Urban Renewal Area (TIF) Report**

Motion by O'Connor, seconded by Phillips, to approve Resolution No. 22-77 – Approving the Urban Renewal Area (TIF) Report

Aye: Ostrem, Phillips, Solberg, O'Connor, Sporleder

Nay: None

Motion Carried.

F) **Resolution No. 22-78 – Authorizing Adoption of Policies and Procedures Regarding Municipal Securities Disclosure**

Motion by Sporleder, seconded by Ostrem, to approve Resolution No. 22-78 – Authorizing Adoption of Policies and Procedures Regarding Municipal Securities Disclosure

Aye: Ostrem, Phillips, Solberg, O'Connor, Sporleder

Nay: None

Motion Carried.

G) **Resolution No. 22-79 – Authorizing the Approval of and Participation in a Joint Powers Agreement and Declaration of Trust for the Iowa Public Agency Investment Trust (IPAIT), Authorizing Investments through the Fixed Term Automated Investment Program of IPAIT and Authorizing IPAIT to Designate and Name Depositories**

Motion by O'Connor, seconded by Ostrem, to approve Resolution No. 22-79 – Authorizing the Approval of and Participation in a Joint Powers Agreement and Declaration of Trust for the Iowa Public Agency Investment Trust (IPAIT), Authorizing Investments through the Fixed Term Automated Investment Program of IPAIT and Authorizing IPAIT to Designate and Name Depositories

Aye: Ostrem, Phillips, Solberg, O'Connor, Sporleder

Nay: None

Motion Carried.

ADMINISTRATIVE ITEMS

A) Preliminary Discussion on the Fiscal Year 2023-24 Budget: GCC, EDC, and Historical Society.

Shanon McKinley presented the budget for the GCC as well as a summary of attendance at events during the previous year and the schedule of events for the upcoming year. Nicole Engelhardt presented the budget for the EDC as well as their activities over the past fiscal year. Kate Feil from the Historical Society summarized the previous year's programs and expenses, upcoming plans, and a summary of the budget.

B) Approve Agreement for Professional Design Services with ISG for Carousel Ballfield Improvements Project

Motion by Solberg, seconded by O'Connor, to approve agreement for professional design services with ISG for Carousel Ballfield Improvements Project for the hourly rate not to exceed \$20,000.

Aye: Ostrem, Phillips, Solberg, O'Connor, Sporleder

Nay: None

Motion Carried.

C) Request Authorization to Advertise for Utility/Deputy Clerk Position

Motion by Sporleder, seconded by Phillips, to approve request for authorization to advertise for Utility/Deputy Clerk Position

Aye: Ostrem, Phillips, Solberg, O'Connor, Sporleder

Nay: None

Motion Carried.

- E) Approve Fiscal Year 2022-23 Property Tax Rebate Payment to Winfield Solutions
Motion by Ostrem, seconded by O'Connor, to approve fiscal year 2022-23 Property Tax Rebate Payment to Winfield Solutions in the amount of \$68,180
Aye: Ostrem, Phillips, Solberg, O'Connor, Sporleder
Nay: None
Motion Carried.

PERMITS

- A) Sign:
1. Synthia Miller – 527 Broad
2. Mustang Disaster Cleanup – 518 Broad
No action needed by council.

MAYOR & CITY COUNCIL AGENDA ITEMS

- A) Sewer Bill Adjustment – 1067 Forty Oaks
Motion by Sporleder, seconded by Phillips, to approve sewer bill adjustment at 1067 Forty Oaks for \$39.37 for Anne Coffman.
Aye: Ostrem, Phillips, Solberg, O'Connor, Sporleder
Nay: None
Motion Carried.
- B) Appointment to Bertha Bartlett Public Library Board of Trustees – Mayor Appoints Subject to Approval by the City Council
Mayor Jensen recommends appointment of Grant Reimers to the Library Board.
Motion by Sporleder, seconded by Ostrem, to approve appointment of Grant Reimers to the Library Board.
Aye: Ostrem, Phillips, Solberg, O'Connor, Sporleder
Nay: None
Motion Carried.
- C) Review Ordinance No. 325 on Parking Limited to Three Hours on Broad Street in the Downtown Area
No action taken by council.

APPROVAL OF BILLS AND CLAIMS

Motion by O'Connor, seconded by Ostrem, to approve payment of bills and claims.
Aye: Ostrem, Phillips, Solberg, O'Connor and Sporleder
Nay: None
Motion Carried

MAYOR AND CITY COUNCIL COMMENTS REGARDING
NON-AGENDA ITEMS

- Clerk Slifka and CM Ostrem reported on the status of the logo project.
- Clerk Slifka reported that paint colors are being selected for the upstairs in city hall.
- Administrator Jackson reported that discussions continue regarding the grocery store. The EDC continues to work on possible locations. Administrator Jackson reported that this will take some time.

There being no further business before council, the meeting adjourned at 7:40 p.m.

ATTEST:

Heather Slifka, City Clerk

Mike Jensen, Mayor