



1913 Herschell-Spillman Carousel

CITY OF STORY CITY

504 Broad Street
Story City, IA 50248
515.733.2121
www.cityofstorycity.org

COUNCIL AGENDA MONDAY, MAY 1, 2023 - 6:00 P.M. CITY HALL – SECOND FLOOR

- I. CALL TO ORDER AND ROLL CALL, 6:00 P.M.
- II. APPROVE/AMEND THE AGENDA
- III. APPROVAL OF THE APRIL 17, 2023 REGULAR MEETING MINUTES
- IV. CITIZEN APPEARANCE:
 - A)
- V. LEGAL ITEMS:
 - A) Resolution No. 23-41 – Provide for Notice of Hearing on the Proposed Plans, Specifications, Form of Contract, and Estimate of Cost for the Carousel Ballfield Fencing Project, and the Taking of Bids
 - B) Resolution No. 23-42 – Setting a Public Hearing on the Proposed Amendment to the Fiscal Year 2022-23 Budget
 - C)
- VI. ADMINISTRATIVE ITEMS:
 - A) Approve Agreement with MSA for Year 4 of Sump Pump Inspection Program
 - B) Request Approval to Slip Line Sanitary Sewer Mains
 - C) Request Approval to Slip Line Storm Sewer Main and Levy Against Drainage District
 - D) Request for One-Time Merit Bonus for Water and Wastewater Superintendent Isaac Rahto
 - E)
- VII. PERMITS:
 - A) Liquor:
 - 1. Kum & Go – 1554 Broad St.
 - 2. Dollar General – 1543 Broad St.
 - 3.
 - B)

VIII. MAYOR & CITY COUNCIL AGENDA ITEMS:
A)

IX. APPROVAL OF BILLS AND CLAIMS

X. MAYOR AND CITY COUNCIL COMMENTS REGARDING
NON-AGENDA ITEMS

XI. ADJOURNMENT

STORY CITY, IOWA

April 17, 2023

Mayor Jensen called the council meeting to order on Monday April 17, 2023, at 6:00 p.m. at City Hall.

Present: Mayor Jensen, Administrator Jackson, Attorney Larson
Council Members: Ostrem, Phillips, Solberg, O'Connor, Sporleder
Absent: None

Also Present: Shanon McKinley, GCC; Nicole Engelhardt; Tyler Frederickson, Nick Hermanson, EDC, Dylan Kline, Ames EDC; Koby Pritchard, Fareway; Theresa Murphy, CGA; Mitch Holtz, Fox Engineering

Motion by Sporleder, seconded by Ostrem, to amend the agenda to include the 2023 Ames Economic Development Week Proclamation.

Aye: Ostrem, Phillips, Solberg, O'Connor, Sporleder

Nay: None

Motion Carried.

Motion by O'Connor, seconded by Sporleder, to approve the April 3, 2023 minutes.

Aye: Ostrem, Phillips, Solberg, O'Connor, Sporleder

Nay: None

Motion Carried.

CITIZEN APPEARANCE

Mayor Jensen read the 2023 Ames Economic Development Week Proclamation. Dylan Kline thanked the council and the Story City EDC for their support and cooperation.

PUBLIC HEARINGS

- A) Proposed Fiscal Year 2023-24 Budget
Mayor Jensen opened the public hearing. With no public comment, Mayor Jensen closed the public hearing.
- B) Proposed Plans, Specifications, Form of Contract, and Estimate of Cost for the 2023 Street Improvements Project
Mayor Jensen opened the public hearing. With no public comment, Mayor Jensen closed the public hearing.
- C) Proposed Plans, Specifications, Form of Contract, and Estimate of Cost for the Railroad Crossing Improvement Project
Mayor Jensen opened the public hearing. With no public comment, Mayor Jensen closed the public hearing.

LEGAL ITEMS

- A) Resolution No. 23-36 – Adopting the Fiscal Year July 1, 2023 through June 30, 2024 Budget
Motion by Ostrem, seconded by O’Connor, to approve Resolution No. 23-36 – Adopting the Fiscal Year July 1, 2023 through June 30, 2024 Budget
Aye: Ostrem, Phillips, Solberg, O’Connor, Sporleder
Nay: None
Motion Carried.
- B) Resolution No. 23-37 – Finally Approving and Confirming the Proposed Plans, Specifications, Form of Contract, and Estimate of Cost for the 2023 Street Improvements Project
Motion by Phillips, seconded by Sporleder, to approve Resolution No. 23-37 – Finally Approving and Confirming the Proposed Plans, Specifications, Form of Contract, and Estimate of Cost for the 2023 Street Improvements Project
Aye: Ostrem, Phillips, Solberg, O’Connor, Sporleder
Nay: None
Motion Carried.
- C) Resolution No. 23-38 – Awarding Contract for the 2023 Street Improvements Project
Theresa Murphy, CGA, reported to council that the low bid came from Manatts.
Motion by Ostrem, seconded by Sporleder, to approve Resolution No. 23-38 – Awarding Contract for the 2023 Street Improvements Project in the amount of \$190,384.
Aye: Ostrem, Phillips, Solberg, O’Connor, Sporleder
Nay: None
Motion Carried.
- D) Resolution No. 23-39 – Finally Approving and Confirming the Proposed Plans, Specifications, Form of Contract, and Estimate of Cost for the Railroad Crossing Improvement Project
Motion by Phillips, seconded by O’Connor, to approve Resolution No. 23-39 – Finally Approving and Confirming the Proposed Plans, Specifications, Form of Contract, and Estimate of Cost for the Railroad Crossing Improvement Project
Aye: Ostrem, Phillips, Solberg, O’Connor, Sporleder
Nay: None
Motion Carried.
- E) Resolution No. 23-40 – Awarding Contract for the Railroad Crossing Improvement Project
Motion by O’Connor, seconded by Solberg, to approve Resolution N0. 23-40 – Awarding Contract for the Railroad Crossing Improvement Project in the amount

of \$187,648.20.

Aye: Ostrem, Phillips, Solberg, O'Connor, Sporleder

Nay: None

Motion Carried.

- F) Ordinance No. 336 – Amending Certain Sections of Chapter 151 – Trees of the Code of Ordinances of the City of Story City, Iowa, Final Reading
Motion by Sporleder, seconded by Phillips, to approve Ordinance No. 336 – Amending Certain Sections of Chapter 151 – Trees of the Code of Ordinances of the City of Story City, Iowa, Final Reading
Aye: Ostrem, Phillips, Solberg, O'Connor, Sporleder
Nay: None
Motion Carried.
- G) Ordinance No. 337 – Amending Section 12 of Chapter 176 of the Code of Ordinances of the City of Story City, Iowa, to make Changes in the Recommended Species of Street Trees, Final Reading
Motion by Solberg, seconded by O'Connor, to approve Ordinance No. 337 – Amending Section 12 of Chapter 176 of the Code of Ordinances of the City of Story City, Iowa, to make Changes in the Recommended Species of Street Trees, Final Reading
Aye: Ostrem, Phillips, Solberg, O'Connor, Sporleder
Nay: None
Motion Carried.

MAYOR & CITY COUNCIL AGENDA ITEMS

- A) Review and Discuss Proposed Fareway Preliminary Site Concept
Koby Pritchard presented request for guidance from council regarding the traffic study and the storm water drainage as it affects the project. Mitch Holtz, presented information about the city codes and the reason and purpose of a traffic study. General consensus was that the storm water detention would be based on what exists prior to the proposed development, but would require the traffic study.

APPROVAL OF BILLS AND CLAIMS

Motion by O'Connor, seconded by Solberg, to approve payment of Bills and Claims

Aye: Ostrem, Phillips, Solberg, O'Connor, Sporleder

Nay: None

Motion Carried.

MAYOR AND CITY COUNCIL COMMENTS REGARDING NON-AGENDA ITEMS

- CM Phillips someone ran over the barricade at the cemetery
- Mayor Jensen: the painting in City Hall looks very good

There being no further business before council, the meeting adjourned at 7:26 p.m.

ATTEST:

Heather Slifka, City Clerk

Mike Jensen, Mayor

The following resolution was offered by Councilperson _____,
who moved its adoption.

RESOLUTION NO. 23-41

**PROVIDE FOR NOTICE OF HEARING ON THE PROPOSED PLANS,
SPECIFICATIONS, FORM OF CONTRACT, AND ESTIMATE OF COST FOR
THE CAROUSEL BALLFIELD FENCING PROJECT, AND THE TAKING OF
BIDS**

WHEREAS, the City Council of the City of Story City, Iowa, has determined that it is necessary, desirable, and in the best interests of the City that a public improvement be constructed as described in the proposed plans, specifications, and form of contract prepared by I+S Group, the Project Engineers for the public improvement, which may hereafter be referred to as the "Carousel Ballfield Fencing Project" (and sometimes hereinafter referred to as the "Project"), which proposed plans, specifications, form of contract, and estimate of cost are on file with the City Clerk, and

WHEREAS, it is necessary to fix a time and place of the public hearing on the proposed plans, specifications, form of contract, and estimate of cost for the Project and to advertise for sealed bids for the project.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Story City, Iowa, as follows;

Section 1. The proposed plans, specifications, notice of hearing and notice to bidders, form of contract, and estimate of cost previously referred to are hereby given preliminary approval for the purpose of taking action to set a date for the hearing and receipt of bids.

Section 2. The project is necessary, desirable, and in the best interests of the City to proceed with the Project.

Section 3. The amount of the bid security to accompany each bid is hereby fixed at 10% of the total bid amount.

Section 4. The City Council hereby delegates to the City Clerk or City Administrator the duty of receiving, opening, and announcing the results of all bids for the Project, on the 25th day of April, 2023, at 2:00 o'clock p.m., at the City Hall, Story City, Iowa. The 5th day of May, 2023, at 6:00 o'clock p.m. at City Hall, Story City, Iowa, is hereby fixed as the time and place of the hearing on the proposed plans, specifications,

form of contract and estimate of cost for the Project and also as the time and place of considering bids received by the City.

Section 5. The City Clerk is hereby authorized and directed to give notice of the hearing and taking of bids as prescribed by law. The said notice shall be in the form substantially as attached to this resolution.

Section 6. All provisions set out in the following form of notice are hereby recognized and prescribed by the City Council and all resolutions or orders or parts thereof, to the extent the same may be in conflict herewith, are hereby repealed.

This motion was seconded by Councilperson _____ and, upon roll call, was carried by an aye and nay vote, as follows:

AYE: _____

NAY: _____

ABSENT: _____

WHEREUPON, the Mayor declared the Resolution duly adopted this 1st day of May, 2023.

Mike Jensen, Mayor

ATTEST: _____
Heather Slifka, City Clerk

NOTICE OF PUBLIC HEARING

NOTICE OF PUBLIC HEARING ON PROPOSED PLANS AND SPECIFICATIONS, FORM OF CONTRACT, AND ESTIMATE OF COST FOR THE **CAROUSEL BALLFIELD FENCING PROJECT** FOR THE CITY OF STORY CITY, IOWA.

Notice is hereby given that the City Council of Story City, IA will meet at Story City City Hall, 504 Broad Street, Story City, IA 50248 on the **5th day of June, 2023, at 6:00 p.m.**, at which time and place a hearing will be held on the proposed plans and specifications, form of contract and estimate of cost for the **CAROUSEL BALLFIELD FENCING PROJECT**. Any interested person may appear at said hearing and file objections to the proposed plans, specifications, form of contract and estimated costs for said improvements.

The general description of types of construction and limits for which bids will be received shall be as follows:

Construction of the Carousel Ballfield Fencing Project includes construction on Carousel Ballfield located in the City of Story City, IA. Improvements include approximately 140 square yards (SY) of PCC Pavement, 420 linear feet (LF) of chain link fence, 100 LF Backstop Fencing, Foul Poles, Backstop Padding, Pre-Fabricated Dugouts, Players Benches, Restoration, and other associated work.

The improvements shall be constructed at Carousel Field, located northwest of the corner of Broad Street and Forest Avenue.

Plans and specifications governing the construction of the proposed improvements have been prepared by the Engineer. These plans and specifications, and the proceedings of Story City City Hall referring to and defining said Ballfield Improvements, are hereby made a part of this Notice and the proposed contract by reference, and the proposed contract shall be executed to comply therewith.

Published upon order of the City of Story City, Iowa.

CITY OF STORY CITY, IA

BY /s/ Mike Jensen

Mayor

ATTEST:

BY /s/ Heather Slifka
City Clerk

NOTICE TO BIDDERS

FOR THE CONSTRUCTION OF CAROUSEL BALLFIELD FENCING PROJECT FOR THE CITY OF STORY CITY, IOWA.

Sealed bids will be received by the City Clerk of Story City, Iowa at City Hall, 504 Broad St, Story City, Iowa before **2:00 p.m.** on the **25th day of May, 2023**, for the Carousel BallField Fencing Project in the City of Story City, Iowa, and for the City of Story City. At the above time and place all bids received by the City Council will be opened and publicly read with the results being reported to the City of Story City at their meeting on **June 5th, 2023 at 6:00 p.m.**, at Story City City Hall, 504 Broad St, Story City, Iowa 50248, at which time the City Council may take action on the proposals submitted or at such time as may then be fixed.

The general description of types of construction and limits for which bids will be received shall be as follows:

Construction of the Carousel Ballfield Fencing Project includes construction on Carousel Ballfield located in the City of Story City, IA. Improvements include approximately 140 square yards (SY) of PCC Pavement, 420 linear feet (LF) of chain link fence, 100 LF Backstop Fencing, Foul Poles, Backstop Padding, Pre-Fabricated Dugouts, Players Benches, Restoration, and other associated work.

A more detailed description of the kinds and approximate quantities of materials and types of construction for which bids will be received are set forth in the Bid Form included in the specifications prepared by I+S Group, of Des Moines, Iowa, which, together with the proposed form of contract, have heretofore been approved by the Council, and are now on file for public examination in the office of the City Clerk at 504 Broad Street, and are by this reference made part hereof as though fully set out and incorporated herein.

All Bids shall be made on official proposal forms furnished by the Engineer and must be enclosed in a separate sealed envelope and plainly identified and addressed to the City of Story City.

Each Bid shall be accompanied by a cashier's check or certified check drawn on a state-chartered or federally chartered bank, or a certified share draft drawn on a state-chartered or federally chartered credit union, or a bidder's bond with corporate surety satisfactory to the City in an amount equal to Ten percent (10%) of the total amount of the proposal. If bid bond is submitted, it must be in the form provided in these specifications. Said check or share draft may be cashed, or the bid bond forfeited as liquidated damages in the event the successful bidder fails or refuses to enter into a contract within ten (10) days of issuance of a Notice of Award and post bond satisfactory to the City insuring the faithful fulfillment of the contract and maintenance of said improvements as required by law. The bid bond should be executed by a corporation authorized to contract as a surety in the State of Iowa and must not contain any conditions either in the body or as an endorsement thereon.

The successful bidder will be required to furnish a corporate surety bond in an amount equal to one hundred percent (100%) of the contract price, said bond to be issued by a responsible surety approved by the City, and shall guarantee the faithful performance of the contract and the terms and conditions therein contained, the payment for materials used in the project and the maintenance of said improvements in good repair for not less than one (1) year from the time of acceptance of said improvements by the City Council.

The City reserves the right to defer acceptance of any proposal for a period not to exceed sixty (60) calendar days from the date of receipt of bids. The City reserves the right to reject any or

all bids and to waive informalities.

Payment of the cost of said project will be made from such cash funds of the City as may be legally used for said purpose at the discretion of the City Council, including but not limited to, the net revenues of the Street Department, the proceeds from the sale of Revenue or General Obligation Bonds, and/or the proceeds from the sale of warrants, as authorized by Section 384.57 of the Code of Iowa, made payable from any or all of the above-mentioned sources.

The Contractor will be paid ninety-five per cent (95%) of the Engineer's estimate of the value of acceptable work completed at the end of the preceding month. Final payment will be made not less than thirty-one (31) days after completion of the work and acceptance by the City, subject to the conditions and in accordance with the provisions of Chapter 573 of the Code of Iowa.

No such final payment will be due until the Contractor certifies to the City that the materials, labor, and services involved in the final estimate have been paid for in accordance with the requirements stated in the specifications. The City of Story City is exempt from paying Sales and Use Tax and will supply Contractor with an "Iowa Sales Tax Exemption Certificate" and an authorization letter to allow the Contractor to buy equipment and material for the project tax free.

The work on this project shall commence within ten (10) days after receipt by the contractor of a written notice to proceed provided that no disturbance to the playing surface of the fields takes place prior to July 15th. All work shall be substantially completed by **April 1, 2024**, subject to any changes in the contract period as provided for in these specifications.

Liquidated damages in the amount of **\$500** per calendar day will be assessed for each day that any of the work shall remain uncompleted after **May 1, 2024** with due allowance for extensions of the contract period due to conditions beyond control of the Contractor.

By virtue of statutory authority, a preference will be given to products and provisions grown and coal produced within the State of Iowa.

To the extent required by Iowa statutes, a resident bidder shall be allowed a preference as against a nonresident bidder from a state or foreign country if that state or foreign country gives or requires any preference to bidders from that state or foreign country, including but not limited to any preference to bidders, the imposition of any type of labor force preference, or any other form of preferential treatment to bidders or laborers from that state or foreign country. The preference allowed shall be equal to the preference given or required by the state or foreign country in which the nonresident bidder is a resident. In the instance of a resident labor force preference, a nonresident bidder shall apply the same resident labor force preference to a public improvement in this state as would be required in the construction of a public improvement by the state or foreign country in which the nonresident bidder is a resident.

Failure to submit a fully completed Bidder Status Form with the bid may result in the bid being deemed nonresponsive and rejected.

Plans and specifications governing the construction of the proposed improvements have been prepared by the Engineer. These plans and specifications, and the proceedings of the City Council referring to and defining said improvements, are hereby made a part of this Notice and the proposed contract by reference, and the proposed contract shall be executed to comply therewith.

Copies of said plans and specifications and form of contract are now on file in the office of the City Clerk, for examination by bidders. Copies may be obtained from I+S Group, 217 East 2nd

Street, Des Moines, IA 50309, (515) 243-9143 upon deposit of fifty dollars (\$50.00) which shall be refunded upon return of the plans and specifications within fourteen days after award of the project. If the plans and specifications are not returned within fourteen days after award of the project and in a reusable condition, the deposit shall be forfeited. Plans and specifications may also be obtained by download from the ISG website at www.ISGInc.com and Quest CDN at questcdn.com.

Any bidder or equipment supplier whose firm or affiliate is listed in the GSA publication "List of Parties Excluded from Federal Procurement and Non-procurement Programs" will be prohibited from the bidding process. Anyone submitting a bid who is listed in this publication will be determined to be a non-responsive bidder in accordance with 40 CFR Part 31.

Published upon order of the City of Story City, Iowa.

CITY OF STORY CITY, IOWA

BY /s/ Mike Jensen
Mayor


ATTEST:
BY /s/ Heather Slifka
City Clerk

CITY OF STORY CITY

504 Broad Street
Story City, IA 50248
515.733.2121
www.cityofstorycity.org



1913 Herschell-Spillman Carousel

To: The Honorable Mayor and City Council
From: Mark A. Jackson, City Administrator 
Re: Resolution No. 23-42 – Amendment to the
Fiscal Year 2022-23 Budget
Date: May 1, 2023

Presented for Mayor and City Council consideration is a request to set a public hearing for May 15, 2023, on a proposed amendment to the Fiscal Year 2022-23 Budget.

Highlights of the proposed amendment to the Fiscal Year 2022-23 Budget include the following:

Revenues

- Other City Taxes – additional Local Option Sales Tax revenues and franchise fees.
- Use of Money & Property – additional interest earned.
- Intergovernmental – additional road use funds.
- Charges for Services – additional utility fees.
- Other Financing Sources – sale of property and bond proceeds.

Expenditures

- Public Safety – Wage adjustments and increase in insurance.

- Public Works – Equipment repairs and increase in insurance
- Culture and Recreation – Pool repairs, wage adjustments, utilities and insurance.
- General Government – Professional services, data processing, wage adjustments, and increase in insurance.
- Capital Projects – Economic grants to American Packaging Corporation and Dose Steelworks. Purchase of Police vehicle and equipment.
- Business/Enterprise – Purchase of truck, water plant repairs, wage adjustments, and increase in insurance.

The following resolution was offered by Councilperson _____,
who moved its adoption.

RESOLUTION NO. 23-42

**A RESOLUTION SETTING A PUBLIC HEARING ON THE PROPOSED
AMENDMENT TO THE FISCAL YEAR 2022-23 BUDGET FOR THE CITY OF
STORY CITY, IOWA.**

WHEREAS, the City Council of the City of Story City, Iowa, has determined that
it is necessary to amend the City's budget for Fiscal Year 2022-23, and

WHEREAS, a proposed amended budget has been prepared for discussion and
further action, and

WHEREAS, it is appropriate and necessary for the City Council to hold a public
hearing on said amended budget.

NOW, THEREFORE, BE IT RESOLVED that a public hearing on the proposed
amended budget for Fiscal Year 2022-23 will be held at the Community Center in Story
City, Iowa, at 6:00 o'clock P.M. on the 15th day of May, 2023, and anyone interested may
appear at said time and place to receive information about and express their opinions
concerning said amended budget.

BE IT FURTHER RESOLVED that the City Clerk shall cause Notice of said
hearing to be published, as required by law.

This motion was seconded by Councilperson _____ and, upon roll call,
was carried by an aye and nay vote, as follows:

AYE: _____

NAY: _____

ABSENT: _____

WHEREUPON, the Mayor declared the Resolution duly adopted the 1st day of
May, 2023.

Mike Jensen, Mayor

ATTEST: _____
Heather Slifka, City Clerk

NOTICE OF PUBLIC HEARING - AMENDMENT OF CURRENT BUDGET

City of STORY CITY
Fiscal Year July 1, 2022 - June 30, 2023

The City of STORY CITY will conduct a public hearing for the purpose of amending the current budget for fiscal year ending June 30, 2023

Meeting Date/Time: 5/15/2023 06:00 PM

Contact: Heather Slifka, City Clerk

Phone: (515) 733-2121

Meeting Location: City Hall

There will be no increase in taxes. Any residents or taxpayers will be heard for or against the proposed amendment at the time and place specified above. A detailed statement of: additional receipts, cash balances on hand at the close of the preceding fiscal year, and proposed disbursements, both past and anticipated, will be available at the hearing. Budget amendments are subject to protest. If protest petition requirements are met, the State Appeal Board will hold a local hearing. For more information, consult <https://dom.iowa.gov/local-gov-appeals>.

REVENUES & OTHER FINANCING SOURCES		Total Budget as Certified or Last Amended	Current Amendment	Total Budget After Current Amendment
Taxes Levied on Property	1	1,841,183	0	1,841,183
Less: Uncollected Delinquent Taxes - Levy Year	2	0	0	0
Net Current Property Tax	3	1,841,183	0	1,841,183
Delinquent Property Tax Revenue	4	0	0	0
TIF Revenues	5	848,070	0	848,070
Other City Taxes	6	664,737	100,000	764,737
Licenses & Permits	7	45,100	0	45,100
Use of Money & Property	8	68,430	130,000	198,430
Intergovernmental	9	871,000	30,000	901,000
Charges for Service	10	1,590,500	125,000	1,715,500
Special Assessments	11	0	0	0
Miscellaneous	12	33,500	0	33,500
Other Financing Sources	13	850,000	425,000	1,275,000
Transfers In	14	835,120	0	835,120
Total Revenues & Other Sources	15	7,647,640	810,000	8,457,640
EXPENDITURES & OTHER FINANCING USES				
Public Safety	16	814,640	22,000	836,640
Public Works	17	466,550	45,000	511,550
Health and Social Services	18	23,000	0	23,000
Culture and Recreation	19	848,425	58,000	906,425
Community and Economic Development	20	151,800	0	151,800
General Government	21	520,175	90,000	610,175
Debt Service	22	1,294,850	0	1,294,850
Capital Projects	23	2,912,000	350,000	3,262,000
Total Government Activities Expenditures	24	7,031,440	565,000	7,596,440
Business Type/Enterprise	25	1,411,418	292,000	1,703,418
Total Gov Activities & Business Expenditures	26	8,442,858	857,000	9,299,858
Transfers Out	27	835,120	0	835,120
Total Expenditures/Transfers Out	28	9,277,978	857,000	10,134,978
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out	29	-1,630,338	-47,000	-1,677,338
Beginning Fund Balance July 1, 2022	30	9,466,909	287,647	9,754,556
Ending Fund Balance June 30, 2023	31	7,836,571	240,647	8,077,218

Explanation of Changes: Revenues: Increase in local option sales tax, road use, interest earned, and sale of property. Expenditures: Purchase of equipment, repairs to facilities and equipment, increase in utility costs, increase in insurance costs, wage adjustments, and economic development grants.

CITY OF STORY CITY

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515.733.2121
www.cityofstorycity.org



1913 Herschell-Spillman Carousel

To: The Honorable Mayor & City Council

From: Mark A. Jackson, City Administrator 

Re: Agreement with MSA for Year 4
Sump Pump Inspection Program

Date: May 1, 2023

Presented for Mayor and City Council consideration is a request to approve an agreement with MSA at a cost, not to exceed, \$17,800 for Year 4 of the sump pump inspection program.

Background

In order to address the City's Inflow & Infiltration (I&I) problems, the City Council approved in 2019 two ways to reduce ground and rain water from entering the sanitary sewer system.

Like many cities in Iowa, Story City faces challenges with its sanitary sewer system. During significant rainfall events the system is overloaded by excess ground water and rain water (clear water). This is commonly referred to as Inflow & Infiltration (or I&I). Removing clear water reduces sewer handling and treatment costs, minimizes sewer backups into basements, and extends the life of the sanitary sewer system.

Clear water enters the sanitary sewer system from cracks in sewer mains and manholes, and from private sources such as sump pumps, seepage collection systems, defective service laterals, and roof drains. National studies have shown that the distribution of public/private clear water sources is 50/50. Removing private sources of clear water is essential to solving the problem. A major source of private clear water in the sanitary sewer system is sump pumps.

Sump Pump Inspection Program

At its December 3, 2018 meeting, the City Council adopted an ordinance pertaining to rules of compliance for storm and other water discharged into the sanitary sewer disposal system.

The City Council, at its meeting on February 18, 2019, approved an engineering services agreement with MSA to conduct the sump pump inspection program. The City has approximately 1,350 properties and the inspection will take place over a seven year time period. The sump pump inspection program was suspended in 2020 due to the COVID-19 pandemic.

Inspection Year	Total Anticipated Inspections	Total Homes Inspected	Total Homes Remaining to be Inspected	Total Non-Compliant	Total Pending Dye Test
Year 1 (2019)	200	198	2	3	3
Year 2 (2021)	248	245	3	2	0
Year 3 (2022)	258	200	58	15	1
Year 4 (2023)	194	N/A	N/A	N/A	N/A

Year 4 Schedule:

- Late June/Early July - Public Outreach
- July/August - Sump Pump Inspections
- September - Follow-up

Clean & Televise Sanitary Sewer Mains

As previously stated, clear water enters the sanitary sewer system from cracks in sewer mains and manholes. Accujet has completed Years 1 through 3. The contract for Accujet is for \$181,635 over seven years or \$25,947 per year.



Professional Services Agreement

MSA Project Number: 08989033

This AGREEMENT (Agreement) is made effective _____, 2023 by and between

“MSA PROFESSIONAL SERVICES, INC” (MSA)

Address: 1555 SE Delaware Ave
Suite F, Ankeny, IA 50021
Phone: (515) 635-3405
Representative: Andrew Inhelder, PE

Email: ainhelder@msa-ps.com

“CITY OF STORY CITY”

Address: 504 Broad Street, Story City, IA 50248
Phone: (515) 733-2121
Representative: Mike Jensen, Mayor

Project Name: Sump Pump Inspections Year 4 - 2023

The scope of the work authorized is: See Attachment A: Scope of Services

The estimated fee, not to exceed for the work is: \$17,800

All services shall be performed in accordance with the General Terms and Conditions of MSA, which is attached and made part of this Agreement. Any attachments or exhibits referenced in this Agreement are made part of this Agreement. Payment for these services will be on a time and expense basis. Attachment B: Rate Schedule is attached and made part of this Agreement

Approval: Authorization to proceed is acknowledged by signatures of the parties to this Agreement.

CITY OF STORY CITY

MSA PROFESSIONAL SERVICES, INC.

Mike Jensen
Mayor
Date:

Andrew Inhelder, PE
Project Manager
Date: 04/17/2023

Nichole Sungren, PE
Team Leader
Date: 04/17/2023

MSA PROFESSIONAL SERVICES, INC. (MSA)
GENERAL TERMS AND CONDITIONS OF SERVICES (PUBLIC)

1. **Scope and Fee.** The scope of Owner's Project (the "Project"), scope of MSA's services (the "Work"), and quoted fees for those services are defined in Attachment A. The scope and fee constitute a good faith estimate of the tasks and associated fees required to perform the services defined in Attachment A. This agreement upon execution by both parties hereto, can be amended only by written instrument signed by both parties. For those projects involving conceptual or process development service or involve renovation of an existing building or structure, activities often cannot be fully defined during initial planning. As the Project progresses, facts uncovered may reveal a change in direction which may alter the Work. MSA will promptly inform the OWNER in writing of such situations so that changes in this agreement can be made as required.

2. **Owner's Responsibilities.**

(a) Project Scope and Budget

The OWNER shall define the scope and budget of the Project and, when applicable, periodically update the Project budget, including that portion allocated for the cost of the Work. The Project budget shall include contingencies for design, development, and, when required by the scope of the Project, construction of the Project. The OWNER shall not significantly increase or decrease the overall Project scope or schedule, the portion of the budget allocated for the cost of the Work, or contingencies included in the overall budget or a portion of the budget, without the agreement of MSA to a corresponding change in the Project scope, quality, schedule, and compensation of MSA.

(b) Designated Owner Representative

The OWNER shall identify a Designated Representative who shall be authorized to act on behalf of the OWNER with respect to the Project. OWNER's Designated Representative shall render related decisions in a timely manner so as to avoid unreasonable delay in the orderly and sequential progress of MSA's services. MSA shall not be liable for any error or omission made by OWNER, OWNER's Designated Representative, or OWNER's consultant.

(c) Tests, Inspections, and Reports

When required by the scope of the Project, the OWNER shall furnish tests, inspections, and reports required by law or the Contract Documents, such as planning studies; preliminary designs; structural, mechanical, or chemical tests; tests for air, water, or soil pollution; and tests for hazardous materials.

(d) Additional Consultants

MSA's consultants shall be identified in Attachment A. The OWNER shall furnish the services of other consultants other than those designated in Attachment 1, including such legal, financial, accounting, and insurance counseling services as may be required for the Project.

(e) OWNER Provided Services and Information

MSA shall be entitled to rely on the accuracy and completeness of services and information furnished by the OWNER, Designated OWNER Representative, or Consultant. MSA shall use reasonable efforts to provide prompt written notice to the OWNER if MSA becomes aware of any errors, omissions, or inconsistencies in such services or information.

3. **Billing.** MSA will bill the OWNER monthly with net payment due upon receipt. Balances due past thirty (30) days shall be subject to an interest charge at a rate of 12% per year from said thirtieth day. In addition, MSA may, after giving seven days written notice, suspend service under any agreement until the OWNER has paid in full all amounts due for services rendered and expenses incurred, including the interest charge on past due invoices.

4. **Costs and Schedules.** Costs (including MSA's fees and reimbursable expenses) and schedule commitments shall be subject to change for delays caused by the OWNER's failure to provide specified facilities or information or for delays caused by unpredictable occurrences including, without limitation, fires, floods, riots, strikes, unavailability of labor or materials, delays or defaults, by suppliers of materials or services, process shutdowns, pandemics, acts of God or

the public enemy, or acts of regulations of any governmental agency. Temporary delays of services caused by any of the above which result in additional costs beyond those outlined may require renegotiation of this agreement.

5. **Access to Site.** Owner shall furnish right-of-entry on the Project site for MSA and, if the site is not owned by Owner, warrants that permission has been granted to make planned explorations pursuant to the scope of services. MSA will take reasonable precautions to minimize damage to the site from use of equipment, but has not included costs for restoration of damage that may result and shall not be responsible for such costs.

6. **Location of Utilities.** Owner shall supply MSA with the location of all pre-existent utilities and MSA has the right to reasonably rely on all Owner supplied information. In those instances where the scope of services require MSA to locate any buried utilities, MSA shall use reasonable means to identify the location of buried utilities in the areas of subsurface exploration and shall take reasonable precautions to avoid any damage to the utilities noted. However, Owner agrees to indemnify and defend MSA in the event of damage or injury arising from damage to or interference with subsurface structures or utilities which result from inaccuracies in information of instructions which have been furnished to MSA by others.

7. **Professional Representative.** MSA intends to serve as the OWNER's professional representative for those services as defined in this agreement, and to provide advice and consultation to the OWNER as a professional. Any opinions of probable project costs, reviews and observations, and other recommendations made by MSA for the OWNER are rendered on the basis of experience and qualifications and represents the professional judgment of MSA. However, MSA cannot and does not warrant or represent that proposals, bid or actual project or construction costs will not vary from the opinion of probable cost prepared by it.

8. **Construction.** When applicable to the scope of the Project, the OWNER shall contract with a licensed and qualified Contractor for implementation of construction work utilizing a construction contract based on an EJCDC construction contract and general conditions appropriate for the scope of the Project and for the delivery method. In the construction contract, the OWNER shall use reasonable commercial efforts to require the Contractor to (1) obtain Commercial General Liability Insurance with contractual liability coverage insuring the obligation of the Contractor, and name the OWNER, MSA and its employees and consultants as additionally insureds of that policy; (2) indemnify and hold harmless the OWNER, MSA and its employees and consultants from and against any and all claims, damages, losses, and expenses ("Claims"), including but not limited to reasonable attorney's fees and economic or consequential damages arising in whole or in part out of the negligent act or omission of the contractor, and Subcontractor or anyone directly or indirectly employed by any of them. This agreement shall not be construed as giving MSA, the responsibility or authority to direct or supervise construction means, methods, techniques, sequence, or procedures of construction selected by the contractors or subcontractors or the safety precautions and programs incident to the work, the same being the sole and exclusive responsibility of the contractors or subcontractors.

9. **Standard of Care.** In conducting the services, MSA will apply present professional, engineering and/or scientific judgment, which is known as the "standard of care". The standard of care is defined as that level of skill and care ordinarily exercised by members of the same profession practicing at the same point in time and in the same or similar locality under similar circumstances in performing the Services. The OWNER acknowledges that "current professional standards" shall mean the standard for professional services, measured as of the time those services are rendered, and not according to later standards, if such later standards purport to impose a higher degree of care upon MSA.

MSA does not make any warranty or guarantee, expressed or implied, nor have any agreement or contract for services subject to the provisions of any uniform commercial code. Similarly, MSA will not accept those terms and conditions offered by the OWNER in its purchase order, requisition, or notice of authorization to proceed, except as set forth herein or expressly

agreed to in writing. Written acknowledgement of receipt, or the actual performance of services subsequent to receipt of such purchase order, requisition, or notice of authorization to proceed is specifically deemed not to constitute acceptance of any terms or conditions contrary to those set forth herein.

10. **Municipal Advisor.** MSA Professional Services, Inc. is not acting as a 'Municipal Advisor' to the owner pursuant to Section 15B of the Exchange Act. For financial advice related to the corresponding project, the client is encouraged to discuss their finances with internal and/or external advisors and experts before making decisions incurring debt and/or supporting those obligations. MSA desires to serve each client well by providing the best information publicly available and is providing information as part of its engineering responsibilities to inform client options. The information is not intended to provide financial advice or recommendations and is not bound by the formal Municipal Advisor fiduciary duty.

11. **Conduct Expectations.** Owner and MSA understand their respective obligations to provide a safe, respectful work environment for their employees. Both parties agree that harassment on the job (unwelcome verbal, physical or other behavior that is related to sex, race, age, or protected class status) will not be tolerated and will be addressed timely and in compliance with anti-harassment laws.

12. **Electronic Documents and Transmittals.** Owner and MSA agree to transmit and accept project related correspondence, documents, text, data, drawings and the like in digital format in accordance with MSA's Electronic Data Transmittal policy. Each party is responsible for its own cybersecurity, and both parties waive the right to pursue liability against the other for any damages that occur as a direct result of electronic data sharing.

13. **Building Information Modelling (BIM).** For any projects, and not limited to building projects, utilizing BIM, OWNER and MSA shall agree on the appropriate level of modelling required by the project, as well as the degree to which the BIM files may be made available to any party using the Electronic Document Transmittal provisions of section 10 of this Agreement.

14. **Construction Site Visits.** If the scope of services includes services during the Construction Phase, MSA shall make visits to the site as specified in Attachment A– Scope of Services. MSA shall not, during such visits or as a result of such observations of Contractor's work in progress, supervise, direct or have control over Contractor's work nor shall MSA have authority over or responsibility for the means, methods, techniques, sequences or procedures of construction selected by Contractor, for safety precautions and programs incident to the work of Contractor or for any failure of Contractor to comply with laws, rules, regulations, ordinances, codes or orders applicable to Contractor's furnishing and performing the work. Accordingly, MSA neither guarantees the performance of any Contractor nor assumes responsibility for any Contractor's failure to furnish and perform its work in accordance with the Contract Documents.

15. **Termination.** This Agreement shall commence upon execution and shall remain in effect until terminated by either party, at such party's discretion, on not less than thirty (30) days' advance written notice. The effective date of the termination is the thirtieth day after the non-terminating party's receipt of the notice of termination. If MSA terminates the Agreement, the OWNER may, at its option, extend the terms of this Agreement to the extent necessary for MSA to complete any services that were ordered prior to the effective date of termination. If OWNER terminates this Agreement, OWNER shall pay MSA for all services performed prior to MSA's receipt of the notice of termination and for all work performed and/or expenses incurred by MSA in terminating Services begun after MSA's receipt of the termination notice. Termination hereunder shall operate to discharge only those obligations which are executory by either party on and after the effective date of termination. These General Terms and Conditions shall survive the completion of the services performed hereunder or the Termination of this Agreement for any cause.

This agreement cannot be changed or terminated orally. No waiver of compliance with any provision or condition hereof should be effective unless agreed in writing and duly executed by the parties hereto.

16. Betterment. If, due to MSA's error, any required or necessary item or component of the Project is omitted from the construction documents, MSA's liability shall be limited to the reasonable costs of correction of the construction, less what OWNER'S cost of including the omitted item or component in the original construction would have been had the item or component not been omitted. It is intended by this provision that MSA will not be responsible for any cost or expense that provides betterment, upgrade, or enhancement of the Project.

17. Hazardous Substances. OWNER acknowledges and agrees that MSA has had no role in identifying, generating, treating, storing, or disposing of hazardous substances or materials which may be present at the Project site, and MSA has not benefited from the processes that produced such hazardous substances or materials. Any hazardous substances or materials encountered by or associated with Services provided by MSA on the Project shall at no time be or become the property of MSA. MSA shall not be deemed to possess or control any hazardous substance or material at any time; arrangements for the treatment, storage, transport, or disposal of any hazardous substances or materials, which shall be made by MSA, are made solely and exclusively on OWNER's behalf for OWNER's benefit and at OWNER's direction. Nothing contained within this Agreement shall be construed or interpreted as requiring MSA to assume the status of a generator, storer, treater, or disposal facility as defined in any federal, state, or local statute, regulation, or rule governing treatment, storage, transport, and/or disposal of hazardous substances or materials.

All samples of hazardous substances, materials or contaminants are the property and responsibility of OWNER and shall be returned to OWNER at the end of a project for proper disposal. Alternate arrangements to ship such samples directly to a licensed disposal facility may be made at OWNER's request and expense and subject to this subparagraph.

18. Insurance. MSA will maintain insurance coverage for: Worker's Compensation, General Liability, and Professional Liability. MSA will provide information as to specific limits upon written request. If the OWNER requires coverages or limits in addition to those in effect as of the date of the agreement, premiums for additional insurance shall be paid by the OWNER. The liability of MSA to the OWNER for any indemnity commitments, or for any damages arising in any way out of performance of this contract is limited to such insurance coverages and amount which MSA has in effect.

19. Reuse of Documents. Reuse of any documents and/or services pertaining to this Project by the OWNER or extensions of this Project or on any other project shall be at the OWNER's sole risk. The OWNER agrees to defend, indemnify, and hold harmless MSA for all claims, damages, and expenses including attorneys' fees and costs arising out of such reuse of the documents and/or services by the OWNER or by others acting through the OWNER.

20. Indemnification. To the fullest extent permitted by law, MSA shall indemnify and hold harmless, OWNER, and OWNER's officers, directors, members, partners, consultants, and employees (hereinafter "OWNER") from reasonable claims, costs, losses, and damages arising out of or relating to the PROJECT, provided that any such claim, cost, loss, or damage is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property (other than the Work itself) including the loss of use resulting therefrom but only to the extent caused by any negligent act or omission of MSA or MSA's officers, directors, members, partners, employees, or Consultants (hereinafter "MSA"). In no event shall this indemnity agreement apply to claims between the OWNER and MSA. This indemnity agreement applies solely to claims of third parties. Furthermore, in no event shall this indemnity agreement apply to claims that MSA is responsible for attorneys' fees. This agreement does not give rise to any duty on the part of MSA to defend the OWNER on any claim arising under this agreement.

To the fullest extent permitted by law, OWNER shall indemnify and hold harmless, MSA, and MSA's officers, directors, members, partners, consultants, and employees (hereinafter "MSA") from reasonable claims, costs, losses, and damages arising out of or relating to the PROJECT, provided that any such claim, cost, loss, or damage is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property (other than the Work itself) including the loss of use resulting therefrom but only to the extent caused by any negligent act or omission of the OWNER or the OWNER's officers, directors, members, partners, employees, or Consultants (hereinafter "OWNER"). In no event shall this indemnity agreement apply to claims between MSA and the OWNER. This indemnity agreement applies solely to claims of third parties. Furthermore, in no event shall this indemnity agreement apply to claims that the OWNER is responsible for attorneys' fees. This agreement does not give rise to any duty on the part of the OWNER to defend MSA on any claim arising under this agreement.

To the fullest extent permitted by law, MSA's total liability to OWNER and anyone claiming by, through, or under OWNER for any cost, loss or damages caused in part or by the negligence of MSA and in part by the negligence of OWNER or any other negligent entity or individual, shall not exceed the percentage share that MSA's negligence bears to the total negligence of OWNER, MSA, and all other negligent entities and individuals.

21. Accrual of Claims. To the fullest extent permitted by Laws and Regulations, all causes of action arising under this Agreement will be deemed to have accrued, and all statutory periods of limitation will commence, no later than the date of Substantial Completion; or, if Engineer's services do not include Construction Phase services, or the Project is not completed, then no later than the date of Owner's last payment to Engineer.

22. Dispute Resolution. OWNER and MSA desire to resolve any disputes or areas of disagreement involving the subject matter of this Agreement by a mechanism that facilitates resolution of disputes by negotiation rather than by litigation. OWNER and MSA also acknowledge that issues and problems may arise after execution of this Agreement which were not anticipated or are not resolved by specific provisions in this Agreement. Accordingly, both OWNER and MSA will endeavor to settle all controversies, claims, counterclaims, disputes, and other matters in accordance with the Construction Industry Mediation Rules of the American Arbitration Association currently in effect, unless OWNER and MSA mutually agree otherwise. Demand for mediation shall be filed in writing with the other party to this Agreement. A demand for mediation shall be made within a reasonable time after the claim, dispute or other matter in question has arisen. In no event shall the demand for mediation be made after the date when institution of legal or equitable proceedings based on such claim, dispute or other matter in question would be barred by the applicable statute of limitations. Neither demand for mediation nor any term of this Dispute Resolution clause shall prevent the filing of a legal action where failing to do so may bar the action because of the applicable statute of limitations. If despite the good faith efforts of OWNER and MSA any controversy, claim, counterclaim, dispute, or other matter is not resolved through negotiation or mediation, OWNER and MSA agree and consent that such matter may be resolved through legal action in the court having jurisdiction as specified in section 29 of this Agreement.

23. Exclusion of Special, Indirect, Consequential and Liquidated Damages. MSA shall not be liable, in contract or tort or otherwise, for any special, indirect, consequential, or liquidated damages including specifically, but without limitation, loss of profit or revenue, loss of capital, delay damages, loss of goodwill, claim of third parties, or similar damages arising out of or connected in any way to the Project or this contract.

24. Limitation of Liability. Neither MSA, its Consultants (if any), nor their employees shall be jointly, severally, or individually liable to the OWNER in excess of the amount of the insurance proceeds available.

25. Successors and Assigns. The successors, executors, administrators, and legal representatives of Owner and Engineer are hereby bound to the other party to this Agreement

and to the successors, executors, administrators and legal representatives (and said assigns) of such other party, in respect of all covenants, agreements, and obligations of this Agreement. Neither party may assign, sublet, or transfer any rights under or interest (including, but without limitation, claims arising out of this Agreement or money that is due or may become due) in this Agreement without the written consent of the other party, which shall not be unreasonable withheld, except to the extent that any assignment, subletting, or transfer is mandated by law.

26. **Notices.** Any notice required under this Agreement will be in writing, and delivered: in person (by commercial courier or otherwise); by registered or certified mail; or by e-mail to the recipient, with the words "Formal Notice" or similar in the e-mail's subject line. All such notices are effective upon the date of receipt.

27. **Survival.** Subject to applicable Laws and Regulations, all express representations, waivers, indemnifications, and limitations of liability included in this Agreement will survive its completion or termination for any reason.

28. **Severability.** Any provision or part of the Agreement held to be void or unenforceable under any Laws or Regulations will be deemed stricken, and all remaining provisions will continue to be valid and binding upon Owner and MSA.

29. **No Waiver.** A party's non-enforcement of any provision will not constitute a waiver of that provision, nor will it affect the enforceability of that provision or of the remainder of this Agreement.

30. **State Law.** This agreement shall be construed and interpreted in accordance with the laws of the State of Wisconsin.

31. **Jurisdiction.** OWNER hereby irrevocably submits to the jurisdiction of the state courts of the State of Wisconsin for the purpose of any suit, action or other proceeding arising out of or based upon this Agreement. OWNER further consents that the venue for any legal proceedings related to this Agreement shall be Sauk County, Wisconsin.

32. **Understanding.** This agreement contains the entire understanding between the parties on the subject matter hereof and no representations. Inducements, promises or agreements not embodied herein (unless agreed in writing duly executed) shall be of any force or effect, and this agreement supersedes any other prior understanding entered into between the parties on the subject matter hereto.

ATTACHMENT A: SCOPE OF SERVICES

PROJECT DESCRIPTION

The project consists of sump pump inspections of approximately 195 properties during 2023 (Year #4 identified in Attachment C). This is Year 4 of a seven-year project that coincides with the City's sewer televising program. Public outreach, education, and notifications are included as a part of this project. It is also assumed that 5% (10) of the properties will need to be re-inspected due to no-shows or sump pump violations. It is further assumed that 2% (4) of the properties will need dye tests to verify the storm sump lines are not tied into the sanitary lines.

SCOPE OF SERVICES

MSA will provide services as set forth below.

1. PUBLIC OUTREACH AND EDUCATION, NOTIFICATIONS, REPORTS, BROCHURES, AND PROJECT ADMINISTRATION

- **Public Outreach and Education, Notification and Brochure Tasks:**
 - Prepare and send out public notice to affected residences
 - Prepare a color information brochure for distribution by the City
 - Facilitate a public/neighborhood meeting
 1. Provide project information
 2. Provide sign-up procedure for sump pump inspections
 - a. Scheduling program
 - i. Provide link in public notice, at meeting, and in utility bill
 - b. Phone contact for those who have not signed up using online portal.
- **Project Report Tasks:**
 - Monthly project updates to provide the City a summary of a list of properties that were initially inspected and results of the inspections.
 - A list of properties found to have illegal sump pump connections, including supporting documentation with photographs, recommendations including options to correct the violations.
 - A list of properties with sump pumps whose discharge location cannot be confirmed from inspection.
 - A list of properties where violations were found and corrected.
 - Project updates will also provide GIS graphical map of inspections completed and associated results.
- **Project Administration Tasks:**
 - Coordinate internal staff to assure compliance with OWNER's intent.
 - Prepare project correspondence.
 - Prepare and submit invoices. Invoices shall be submitted monthly and are payable within 30 days of receipt.
- **Quality Assurance/Quality Control:**
 - Employ documented quality-assurance/quality-control procedures throughout project.

- **Meetings:**
 - Project kick-off: Attend one meeting with staff prior to starting work on the project.
 - Public Information Meeting: Conduct one meeting, consisting of a brief presentation about the project, and a question/answer period.
 - Unless otherwise noted, all meetings will take place at City Hall.
- 2. PRELIMINARY SUMP PUMP INSPECTIONS**
- **Sump pump inspections**
 - Inspector requirements
 - All MSA inspectors on site will have:
 - a. Passed a 5-year background check
 - b. Will be wearing a photo ID and an MSA logo'd shirt
 - c. Will have an observation form (paper or by app)
 - d. Will document the inspection with photographs
 - Timing
 - Inspections will be performed in a variety of time slots; during business hours, off-business hours, and weekend hours.
 - Verified by City staff at kick-off meeting.
 - Dates will be provided to residents within public notice and at public information meeting.
 - Procedure
 - Perform homeowner interviews
 - Take photos of sump pumps (if present)
 - Take photo of water meter and record model number and serial number.
 - Walk perimeter of building to look at downspouts (if present)
 - Completed form will be available to property owner if requested, at a later date.
 - If needed, provide a "Notice of Violation" or a "Dye Test" form.
 - It is assumed that there will be no more than 195 preliminary sump pump inspections required.
- 3. SUMP PUMP RE-INSPECTIONS**
- **Re-Inspections**
 - MSA inspectors will conduct one follow-up inspection at each property where either a no-show or a sump pump violation was found in order to confirm compliance.
 - No shows will be penalized per the City of Story City ordinance at a fee established by City Council.
 - It is assumed that there will be no more than 10 re-inspections required.

4. DYE TESTS

- **Dye Tests**
 - MSA inspectors will conduct a dye test at each property where the sump pump routing is unclear to verify it is not connected to the sanitary line.
 - MSA will open manholes upstream and downstream of possible connections and flush brightly colored fluorescent dye into sump with clear water and cause it to run.
 - Dye is nontoxic and food safe.
- It is assumed that there will be no more than 4 dye tests required.

ADDITIONAL SERVICES

Services that are not included in the above Scope of Services can be provided under separate contract or by amending the scope and fee listed in this Agreement. Examples of additional services that may be needed or desired for completion of the project include:

1. Inspections, re-inspections, or dye tests above and beyond the amount listed in Scope of Services.
2. Assistance with acquisition of real estate and/or temporary or permanent easements
3. Survey mapping and monumentation
4. Utility system modeling
5. Funding applications and administration
6. Additional meetings not specifically listed in the scope.
7. Accommodations for environmental hazards, endangered species, or historical or cultural issues at or near the project site.
8. Permit assistance related to surface waters and wetlands.
9. Variance requests (if required for permit applications included in the scope).
10. Updates to Owner's electronic Geographic Information System to reflect changes from project.
11. Construction related services.

PROJECT SCHEDULE

MSA anticipates the following estimated project schedule:

Date	Milestone
May/June, 2023	Owner approves Professional Services Agreement
Late June/Early July, 2023	Public Outreach
July - August, 2023	Initial Sump Pump Inspections
September, 2023	Follow-up sump pump inspections & dye testing

OWNER’S RESPONSIBILITIES

- Designate in writing a person to act as OWNER’s representative with respect to the services provided herein. Such person will have complete authority to transmit instructions, receive information, interpret and define OWNER’s policies and decisions with respect to ENGINEER’s services for the Project.
- Provide all criteria and full information as to the OWNER’s requirements for the project including objectives and constraints, space, capability, and performance requirements.
- Assist ENGINEER by placing at ENGINEER’s disposal all available information pertinent to the project; including:
 - Current list of homeowners’ and addresses within the project area.
- Distribute such information as may be deemed necessary to adequately inform public of proposed project, including, but not limited to:
 - Notice of Proposed observation activities.
- Provide City Personnel at each observation activity, as directed and needed by OWNER.
- Complete observation activities for those locations that ENGINEER was unable to complete on a one-time observation basis, due to:
 - Access to property not granted;
 - Property owner unavailable to provide access;
 - Or other such eventualities.
- Arrange for access to and make provisions for ENGINEER to enter upon public and private property as required for ENGINEER to perform services under this agreement.
- Owner is responsible for accuracy and completeness of the information provided to MSA.
- Owner will operate Owner’s systems (hydrants, valves, manholes, etc.) as needed for MSA to obtain required information for the completing project.
- Owner will provide timely response to questions and review of engineering submittals (preliminary and final plans).
- Owner will pay MSA as follows:

FEE SUMMARY

The Owner will compensate MSA for the Scope of Services listed above as follows:

Task 1 – Public Outreach	\$5,400
Task 2 – Preliminary Inspections	\$8,200
Task 3 – Re-inspections	\$3,000
Task 4 – Dye Testing	\$1,200
Total	\$17,800

**ATTACHMENT B:
RATE SCHEDULE**

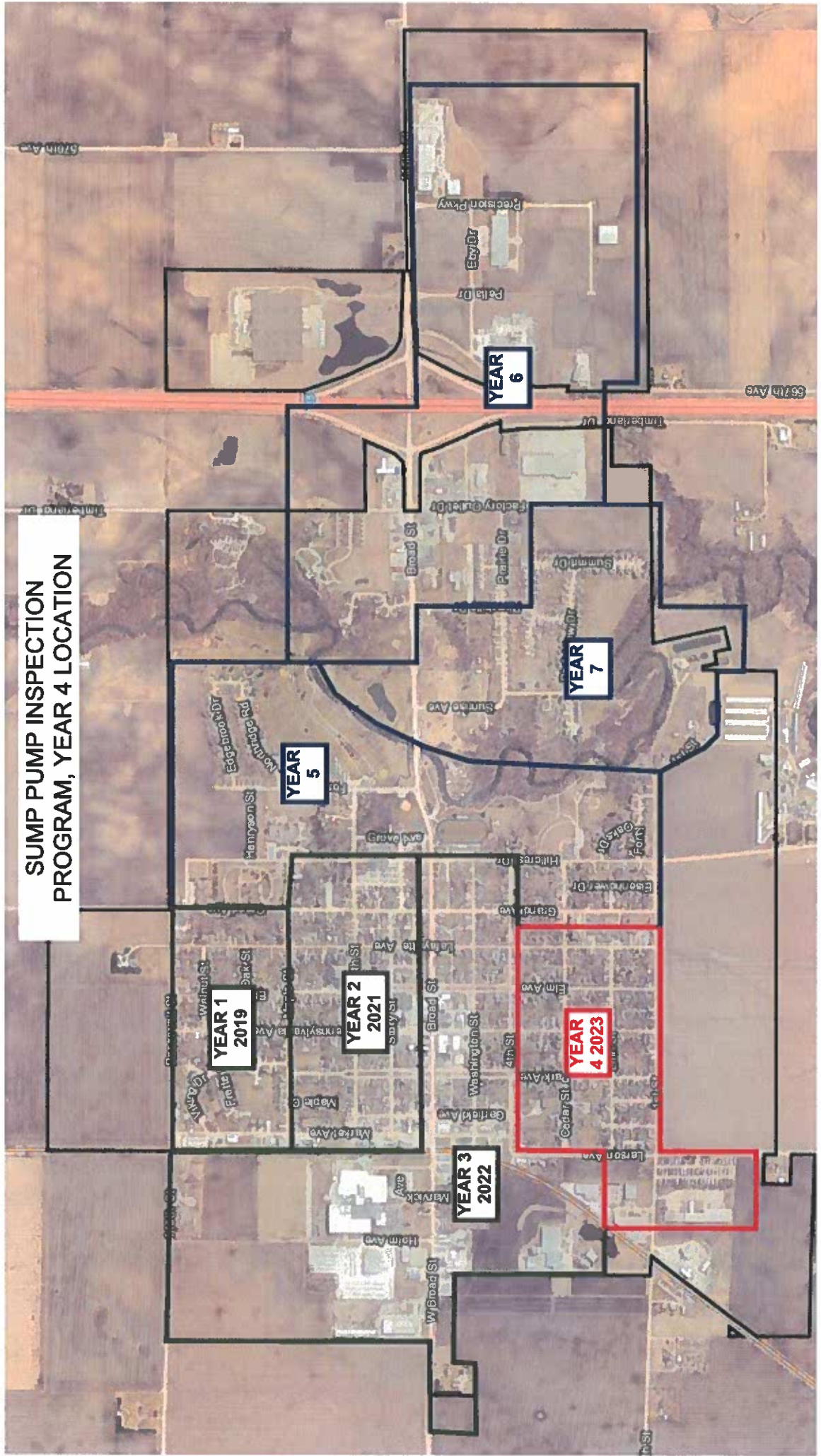
<u>CLASSIFICATION</u>	<u>LABOR RATE</u>
Administrative.....	\$ 85 – \$140/hr.
Architects	\$ 70 – \$205/hr.
Community Development Specialists.....	\$140 – \$175/hr.
Digital Design	\$165 – \$180/hr.
Environmental Scientists/Hydrogeologists	\$100 – \$170/hr.
Geographic Information Systems (GIS)	\$ 90 – \$175/hr.
Housing Administration	\$ 90 – \$160/hr.
Inspectors/Zoning Administrators.....	\$100 – \$120/hr.
IT Support	\$165 – \$180/hr.
Land Surveying	\$ 90 – \$175/hr.
Landscape Designers & Architects	\$ 70 – \$205/hr.
Planners	\$ 95 – \$160/hr.
Principals.....	\$200 – \$300/hr.
Professional Engineers/Designers of Engineering Systems	\$140 – \$175/hr.
Project Managers	\$145 – \$220/hr.
Real Estate Professionals	\$130 – \$145/hr.
Staff Engineers.....	\$ 70 – \$130/hr.
Technicians	\$ 90 – \$140/hr.
Wastewater Treatment Plant Operator	\$ 85 – \$105/hr.

REIMBURSABLE EXPENSES

Copies/Prints	Rate based on volume
Specs/Reports	\$10
Copies	\$0.20/page
Plots.....	\$0.015/sq.in.
Flash Drive	\$10
GPS Equipment.....	\$30/hour
Laser Level.....	\$10/per day
Mailing/UPS.....	At cost
Mileage – Reimbursement	IRS Rate – IRS Rate + \$5/day
Mileage – MSA Vehicle	\$0.70 mile
Nuclear Density Testing	\$25.00/day + \$10/test
Organic Vapor Field Meter	\$100/day
PC/CADD Machine.....	Included in labor rates
Robotic Survey Equipment.....	\$40/hour
Stakes/Lath/Rods	At cost
Travel Expenses, Lodging, & Meals.....	At cost
Traffic Counting Equipment & Data Processing	At cost
Geodimeter.....	\$30/hour
Drone Flight.....	\$390/flight

Labor rates represent an average or range for a particular job classification. These rates are in effect until December 31, 2023.

SUMP PUMP INSPECTION PROGRAM, YEAR 4 LOCATION



CITY OF STORY CITY

504 Broad Street
Story City, IA 50248
515.733.2121
www.cityofstorycity.org



1913 Herschell-Spillman Carousel

To: The Honorable Mayor & City Council
From: Randy Martindale, Water & Wastewater Superintendent
Re: Request Approval to Slip Line Sanitary Sewer Main
Date: May 1, 2023

Presented for Mayor and City Council consideration is to approve the slip lining of sanitary sewer mains at an estimated cost of \$43,270.40.

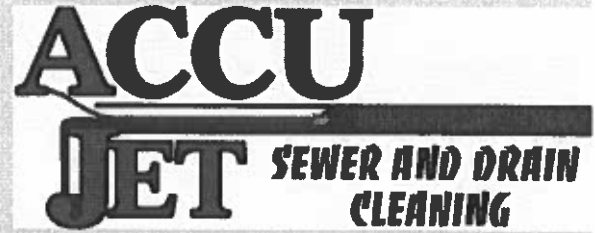
The slip lining of the sanitary sewer mains includes: Elm Avenue, Lafayette Avenue, and Grand Avenue from Fourth Street to Washington Street

Funding will come from the American Rescue Capital Projects Fund and the ARPA grant from Story County.

It is recommended that that the City Council approve the slip lining of the sanitary sewer mains with Accujet at an estimated cost of \$43,270.40.

Thank You for your consideration.

ACCUJET LLC
 913 Evelyn St
 Perry, IA 50220
 +1 5153608582
 kyle@accujetiowa.com
 http://www.accujetiowa.com



Estimate 2310

DATE 10/11/2022

ADDRESS
 City of Story City
 504 Broad St
 Story City, IA 50248

DATE	ACTIVITY	QTY	RATE	AMOUNT
10/11/2022	bid Estimate to heavy clean in CO7-110_CO7-105, CO7-095_CO7-090, DO7-020_DO7-015 for liner prep for CIPP Lining.	1	0.00	0.00
	Existing Municipal Jet/Vac Heavy cleaning of sections of cast iron. and root removal.	8	318.40	2,547.20
	Contractor Mainline Inspection/ hour Mainline inspection per hour for heavy cleaning.	8	351.65	2,813.20
	8" x 4.5mm Liner Lining CO7-110_CO7-105, CO7-095_CO7-090, DO7-020_DO7-015	1	37,910.00	37,910.00

Scope of Work:

Accujet will provide the labor and materials necessary to perform the work outlined in this contract. No work shall be done, except as specified or subsequently agreed to in writing. The scope of work recommended is based upon observations during our inspection and/or information shared by the customer contact. Any problems or failures in, or from un-serviced areas are not covered by this contract or warranty. We reserve the right to make modifications as necessary in our work or materials used. Any methods, materials or procedures discussed by our specialists are for general use only and individual circumstances may require modification during the installation process. Standard cleaning & televising includes two passes of jetter cleaning with one full camera inspection. Any cleaning or repairs needed beyond the standard cleaning & televising will be at an additional cost.

TOTAL \$43,270.40

Accepted By

Accepted Date

Disclaimer:

Although best inspection practices are used to address all potential issues, some unforeseen issues may be exposed. At this time work will not resume until a work/change order for additional costs is signed. Issues may include but are not limited to: Heavy root infiltration, collapsed pipe, misaligned pipe, massive defects, and protruding taps.

CITY OF STORY CITY

504 Broad Street
Story City, IA 50248
515.733.2121

www.cityofstorycity.org



1913 Herschell-Spillman Carousel

To: The Honorable Mayor & City Council
From: Mike Wright, Streets Superintendent
Mark A. Jackson, City Administrator *MAJ*
Re: Request Approval to Slip Line Sanitary Sewer Main
and Levy Against Drainage District
Date: May 1, 2023

Presented for Mayor and City Council consideration is to approve the cleaning and slip lining of storm sewer main at an estimated cost of \$29,097.60.

The cleaning and slip lining of the storm sewer main is located in Drainage District #53 and is located between Market Avenue and Park Avenue as highlighted in yellow on the attached map.

Funding will come from Drainage District #53. The City will have the work done and pay for the cost of the improvements upfront. The City will then request reimbursement from the drainage district to be paid over a 10 year period or when assessments are paid. The City will assess the properties within the district the cost of the improvements. Those with an assessment over \$500 can request that the assessment be spread over a 10 year period. The drainage district is administered by the Story County Auditor's office.

Also presented for Mayor and City Council consideration is to approve a levy against Drainage District Story City #53 at 1,358% of its original assessed value of \$2,429.88 with assessments due and payable on or before October 2, 2023. Any parcel with an assessment of more than \$500 may request, in writing, that the assessment be spread over a series of 10 annual payments at 6% interest.

ACCUJET LLC
913 Evelyn St
Perry, IA 50220
+1 5153608582
kyle@accujetiowa.com
http://www.accujetiowa.com



ADDRESS
City of Story City
504 Broad St
Story City, IA 50248

Estimate 2380

DATE 04/25/2023

DATE	ACTIVITY	QTY	RATE	AMOUNT
04/25/2023	bid Estimate to line storm lines off of Market St	1	0.00	0.00
	8" x 4.5mm Liner Install liner	775	34.16	26,474.00
	Exsting Municipal Jet/Vac Heavy root cleaning for prep.	8	327.95	2,623.60

Scope of Work:

Accujet will provide the labor and materials necessary to perform the work outlined in this contract. No work shall be done, except as specified or subsequently agreed to in writing. The scope of work recommended is based upon observations during our inspection and/or information shared by the customer contact. Any problems or failures in, or from un-serviced areas are not covered by this contract or warranty. We reserve the right to make modifications as necessary in our work or materials used. Any methods, materials or procedures discussed by our specialists are for general use only and individual circumstances may require modification during the installation process. Standard cleaning & televising includes two passes of jetter cleaning with one full camera inspection. Any cleaning or repairs needed beyond the standard cleaning & televising will be at an additional cost.

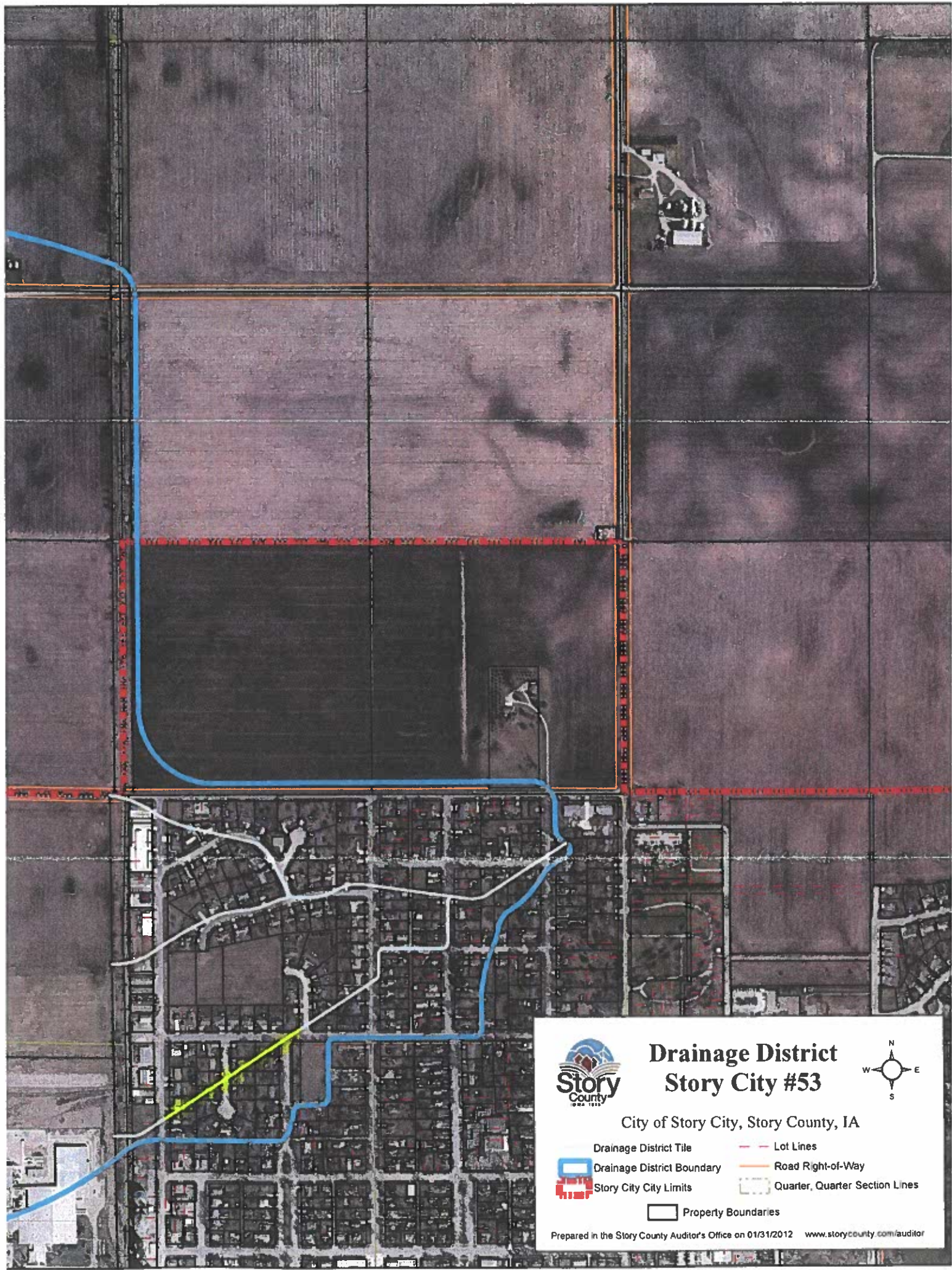
TOTAL \$29,097.60

Accepted By

Accepted Date

Disclaimer:

Although best inspection practices are used to address all potential issues, some unforeseen issues may be exposed. At this time work will not resume until a work/change order for additional costs is signed. Issues may include but are not limited to: Heavy root infiltration, collapsed pipe, misaligned pipe, massive defects, and protruding taps.



Drainage District Story City #53



City of Story City, Story County, IA

- Drainage District Tile
- Lot Lines
- Drainage District Boundary
- Road Right-of-Way
- Story City City Limits
- Quarter, Quarter Section Lines
- Property Boundaries

DRAINAGE DISTRICT STORY CITY LEVY WORKSHEET
May 1, 2023

<u>DRAINAGE DISTRICT</u>	<u>CURRENT BALANCE</u>	<u>EXPECTED BILLINGS</u>	<u>NEW BALANCE</u>	<u>ORIGINAL ASSESSMENT</u>	<u>PARCELS</u>	<u>% ASSESSMENT</u>	<u>AMOUNT LEVIED</u>	<u>CARRY FORWARD</u>
1 STORY CITY #53	(506.03)	30,000.00	(30,506.03)	2,429.88	217	1,358	32,997.73	2,491.70
Story City #53 has a shortfall of \$506.03 from a recent repair by Hill's Backhoe & Tiling and requires an additional estimated \$30,000 in repairs to the main tile in 2023.								

Drainage levies are due with the first half of property taxes on September 30. Assessments against drainage districts must be approved before May 31 of the current year to be delinquent after September 30 of that year. A district can be levied after May 31, 2023 with a due date of September 30, 2023 but payments would not be late until October 1, 2024. This year assessments will not be due until October 2 as September 30 falls on a Saturday.

At the discretion of the Drainage District Trustees (the Story City Council in this case) the owner of any parcel with an assessment of more than \$500 can request, in writing, that their assessment be spread over 10-20 installments. The trustees set the time frame and the interest rate. Story County charges 6% interest and would likely go with 10 installments (years) to repay the assessment. The landowners can pay off their assessment at any time and do not have to take the trustees' offer. They are welcome to go with a private lender and set up whatever payment plan that lender can offer.

If there are insufficient funds to pay the district's debt the billing party(s) will receive warrants stamped "Not Paid for Want of Funds" and those warrants will accrue 6% interest until the money is available to cash the warrants. Warrants can be sold. For instance, Story City could buy the warrants from the contractor and receive the interest as the warrants become payable or simply pay the contractor and submit a claim from the city.

When the Story City Council approves a levy against the district the language can be as follows:

Moved by _____, seconded by _____, to approve a levy against Drainage District Story City #53 at 1,358% of its original assessed value of \$2,429.88 with assessments due and payable on or before October 2, 2023. Any parcel with an assessment of more than \$500 may request, in writing, that the assessment be spread over a series of 10 annual payments at 6% interest.

Note that installment plans are ONLY on a per parcel basis. If a landowner has 3 parcels with \$400 assessments and one parcel with a \$550 assessment they can only request an installment plan for the \$550 assessment. The other \$1,200 must be paid by October 2.

For a relatively small district like this one I would recommend an ending balance of around \$2,000. Because there will likely be interest charges the amount levied could be raised. The trustees set the levy percentage to generate the desired amount. It is determined by simply multiplying the percentage by the original assessment. Note that in the levy above is not an exact 1,358% due to rounding but it is really close.

Once the levy is passed, send the information to me and Story County will take care of the billing and any requests for installments, collect the assessments, and pay the bills. Story City will need to send the invoices to me as well and they should be signed and dated by the City Manager so I know they've been approved for payment. Drainage assessments will likely be mailed out by July 3.

Scott T. Wall, Story County Drainage Clerk, 900 Sixth Street, Nevada, IA 50201, 515-382-7216, swall@storycountyiowa.gov

Owner	Situs	Original Assessment	Benefited Acres	Assessment
AMERICAN PACKAGING CORP	103 W BROAD ST	51.55	17.2	700.05
ANDERSON, COLLEEN D	849 PENNSYLVANIA AVE	9.00	0	122.22
ANDERSON, ERIC P	904 ELM AVE	2.00	0	27.16
ANDERSON, PHILIP L	837 PARK AVE	2.57	0	34.90
ANTE OPPORTUNITY LLC	1016 PENNSYLVANIA AVE	9.00	0	122.22
BAEDKE, FRANK D & CAROL J	904 PENNSYLVANIA AVE	3.00	0	40.74
BALLARD, CHARLES H & SHIRLEY J TRUSTEE	944 MARKET AVE	6.90	0	93.70
BALLARD, CHARLES H & SHIRLEY J TRUSTEE	916 MARKET AVE	5.42	0	73.60
BALLARD, CHARLES H & SHIRLEY J TRUSTEE	920 MARKET AVE	5.42	0	73.60
BARBER, JARED D & MINDY L	395 FRETTE DR	2.36	0	32.05
BEHNE, ROCKNE W & MARILYN J	1113 VIKING RD	5.52	0	74.96
BENNETT, CHAD	916 LAFAYETTE AVE	4.67	0	63.42
BERGGREN, DARRIN J & JESSICA A	54807 105TH ST	1.19	0	16.16
BOSTWICK, DUANE G	825 MAPLE CT	2.57	0	34.90
BREKKE, CARROLL O & JUDY K	525 FRETTE DR	5.53	0	75.10
BRIAN JENSEN NORTH PROPERTY LLC	54480 110TH ST	23.60	5	320.49
BUCHOLD, JACK B & VIRGINIA M	103 FRETTE DR	2.51	0	34.09
CARLSON, KURTIS L & DENISE L	1004 LAFAYETTE AVE	2.00	0	27.16
CARLSON, LEONA	1012 PENNSYLVANIA AVE	8.00	0	108.64
CARLSON, TROY W & TERRI J	1109 PENNSYLVANIA AVE	4.50	0	61.11
CARR, JONATHAN C	402 FRETTE DR	18.58	0	252.32
CENTRAL IOWA READY MIX INC		9.35	2	126.97
CHARLSON, RYAN D & STEFANIE I	825 PARK AVE	2.57	0	34.90
CHICAGO & NORTHWESTERN RAILROA		150.00	0	2,037.00
CHRISTENSON, BEVERLY REVOC TRUST	409 MAPLE ST	4.52	0	61.38
CHRISTIAN, MARDELL D	433 FRETTE DR	5.52	0	74.96
CLARRIDGE, SPENCER	607 OAK ST	7.50	0	101.85
CONCANNON, JAMES D & KARLA J	1009 GRAND AVE	4.65	0	63.15
CONIS, DANIEL A	836 MARKET AVE	3.09	0	41.96
DANIELS, MARCUS	142 FRETTE DR	48.16	0	654.01
DEMARAY, GENE M LIFE ESTATE	519 FRETTE DR	2.76	0	37.48
DISBROWE, JOHN S & LINDA J	908 ELM AVE	5.00	0	67.90
DOLAN, JONATHAN & LISA	926 ELM AVE	8.09	0	109.86

DOYLE, RICHARD C & LINDA J	1008 LAFAYETTE AVE		2.00	0	27.16
DOYLE, RICHARD C & LINDA J	1010 LAFAYETTE AVE		2.00	0	27.16
EDDY, CHERYL A TRUSTEE	408 FRETTE DR		2.36	0	32.05
ELLIOTT, LESLIE A	912 LAFAYETTE AVE		1.35	0	18.33
ENGEL, TIMOTHY E	903 PENNSYLVANIA AVE		3.38	0	45.90
ENGELHARDT, CHRISTOPHER A & NICOLE J	925 ELM AVE		14.50	0	196.91
ENGELHARDT, NICOLE JEAN & CHRISTOPHER	917 ELM AVE		11.50	0	156.17
ERICKSON, LOLA M			16.00	0	217.28
ERICSON, ELOISE	1122 PENNSYLVANIA AVE		4.25	0	57.72
ESLICK RENTALS LLC	920 ELM AVE		7.00	0	95.06
ESLICK RENTALS LLC	1003 ELM AVE		7.50	0	101.85
ETNIER, RYAN L & ASHLEY A	930 ELM AVE		4.85	0	65.86
EWING, KARTER	908 LAFAYETTE AVE		1.65	0	22.41
FILBRANDT, RODNEY	1028 ELM AVE		9.00	0	122.22
FLASPOHLER, ALEX C & CLAIRE E	1119 JOHNSON CIR		5.52	0	74.96
FLASPOHLER, MARK W & ROSALIE M	110 FRETTE DR		2.51	0	34.09
FOSS, CAROL M	815 PARK AVE		2.57	0	34.90
FOSS, THOMAS A & KRISTINA L	418 FRETTE DR		2.36	0	32.05
FOSTER, ZACHERY L	1029 ELM AVE		11.76	0	159.70
FRETTE, KENNETH C & SUSAN	1130 VIKING RD		5.53	0	75.10
FRETTE, VELDA M	847 MAPLE CT		2.57	0	34.90
FRYKHOLM, STEVEN & SAMANTHA	929 PENNSYLVANIA AVE		3.37	0	45.76
GRINDE, CLARK C & BETTY L	1028 LAFAYETTE AVE		2.33	0	31.64
GUSTAFSON, ERIK M & LARA A	916 PENNSYLVANIA AVE		7.00	0	95.06
HAGLUND, JASON D & JENNIFER L	831 PARK AVE		2.57	0	34.90
HAMER, DEAN H & JODY B	116 FRETTE DR		2.51	0	34.09
HANDELAND, LOREN & KATHRYN	126 FRETTE DR		2.51	0	34.09
HANDELAND, LOREN W & KATHRYN F	1146 VIKING RD		2.37	0	32.18
HANDELAND, LOREN W & KATHRYN F	1156 VIKING RD		2.37	0	32.18
HARDING, REBEKKAH R	840 MAPLE CT		2.57	0	34.90
HARTMAN, SYDNEY K	1143 VIKING RD		5.53	0	75.10
HEALY, ERICK J & PAIGE E	915 PENNSYLVANIA AVE		3.38	0	45.90
HEIMBRUCH, STEVEN E & PAULA J	520 FRETTE DR		5.53	0	75.10
HELLAND, MARK	1014 ELM AVE		25.00	0	339.50

HENDERSON, JASON D & BRENDA L	1162 VIKING RD		2.37	0	32.18
HENNING, SCOTT & SUE A	1012 LAFAYETTE AVE		2.00	0	27.16
HENRYSON, MICHAEL BOYD			20.40	0	277.03
HENRYSON, MICHAEL BOYD			2.16	0	29.33
HENRYSON, MICHAEL BOYD			45.60	0	619.25
HENRYSON, MICHAEL BOYD			38.41	0	521.61
HERMANSON, MARK & CATHY	1028 PENNSYLVANIA AVE		29.00	0	393.82
HERMANSON, MARK & CATHY	WALNUT ST		12.24	0	166.22
HESS, BRADY	852 MAPLE CT		2.57	0	34.90
HETLAND, JAMIE	1009 PENNSYLVANIA AVE		5.53	0	75.10
HODNEFIELD, ISAAC	1110 ELM AVE		6.00	0	81.48
IPSEN, MARC P	1138 VIKING RD		5.53	0	75.10
ISEBRAND, CHRISTOPHER M & RACHEL A	826 PARK AVE		0.86	0	11.68
ISEBRAND, MICHAEL D & CATHY A	1155 VIKING RD		2.37	0	32.18
JAMES MORGAN INVESTMENTS LLC	1111 ELM AVE		6.24	0	84.74
JANVRIN, F GEORGE JR	920 PENNSYLVANIA AVE		9.00	0	122.22
JHY PROPERTIES LLC	615 MAPLE ST		3.50	0	47.53
J-M-J PROPERTIES LLC	853 PARK AVE		2.57	0	34.90
JOHNSON, GERALD	1020 PENNSYLVANIA AVE		20.00	0	271.60
JOHNSON, JEFFREY A & RHONDA	1120 JOHNSON CIR		5.53	0	75.10
JONES, BRADLEY L & LINDA I	415 FRETTE DR		5.53	0	75.10
KADOLPH, BRANDI NICHOLE	1103 PENNSYLVANIA AVE		5.53	0	75.10
KALVIK, RICHARD L & LUELLA J	831 MARKET AVE		2.00	0	27.16
KDMR PROPERTIES LLC	945 MARKET AVE		18.53	0	251.64
KDMR PROPERTIES LLC	919 MARKET AVE		6.53	0	88.68
KEECH, KENT R & KAREN M	930 PENNSYLVANIA AVE		15.00	0	203.70
KEECH, KEVIN LEE & DIANA LYNN	814 MARKET AVE		3.10	0	42.10
KEIGAN, JAMES & SHERRI	1007 ELM AVE		15.00	0	203.70
KEIGAN, JAMES KYLE & SHERRI L	913 MARKET AVE		5.53	0	75.10
KEY COOPERATIVE			5.14	0	69.80
KITCHEN, MICHAEL R & DIANE M	1121 VIKING RD		5.53	0	75.10
KLINE, BRADY	1107 GRAND AVE		2.47	0	33.54
KNUTSON, HELEN M-MRS JENNINGS	1008 PENNSYLVANIA AVE		9.00	0	122.22
KOST, DAVID	843 MAPLE CT		2.57	0	34.90

KUHN, KYLA J	843 PARK AVE		2.57	0	34.90
LAMOREUX, JENNIFER A	1114 ELM AVE		6.00	0	81.48
LARSON, BRUCE E REVOCABLE TRUST, TRU			18.00	3	244.44
LATCH, CHAD A & SARA A	1005 PENNSYLVANIA AVE		5.53	0	75.10
LELIS, RYAN M & ANN M	935 PENNSYLVANIA AVE		5.53	0	75.10
LMT FARMS INC			26.00	21.7	353.08
LMT FARMS INC			8.40	0	114.07
LMT FARMS INC			46.80	0	635.54
LMT FARMS INC			11.93	0	162.01
LMT FARMS INC			19.60	16.3	266.17
LMT FARMS INC			1.44	1.2	19.56
LMT FARMS INC			225.00	0	3,055.50
LMT FARMS INC			2.28	0	30.96
LMT FARMS INC			45.86	9.55	622.78
LODER, NATALIE 1/3			1.87	0	25.39
LUBKA PROPERTY HOLDINGS SERIES LLC EL	1104 ELM AVE		7.00	0	95.06
LUCCHESI, NICHOLAS DAVID & LAURA ANN	54453 110TH ST		2.11	0	28.65
LUDWIG, MARK & PATTY S	1167 VIKING RD		2.37	0	32.18
LUTTER, JOSHUA C	1027 PENNSYLVANIA AVE		5.53	0	75.10
MABEE, CAROLYN A	1025 MARKET AVE		5.93	0	80.53
MABEE, MARK & MICHELE	1122 ELM AVE		6.00	0	81.48
MARTI, MICHAEL H & CHRISTINE M	1021 GRAND AVE		2.47	0	33.54
MB LAND HOLDINGS LLC	403 FRETTE DR		2.37	0	32.18
MCCARTY, JACINTA A	526 FRETTE DR		5.53	0	75.10
MCCONNELL, WILLIAM & NICOLE	1026 ELM AVE		15.00	0	203.70
MCGUIGAN, MICHAEL J	901 ELM AVE		3.50	0	47.53
MCKINLEY JEREMY M & SHANON L	815 MAPLE CT		2.57	0	34.90
MCVICKER, DAVID H & LINDA J TRUSTEES	429 MAPLE ST		4.52	0	61.38
MEHL, JON IVER	1017 ELM AVE		15.00	0	203.70
MICHEL, DENNIS DALE & VIRGINIA GAYLE TR	134 FRETTE DR		2.51	0	34.09
MIDDLETON, CONNIE	847 PARK AVE		2.57	0	34.90
MILLER, CHARLOTTE E			1.53	0	20.78
MILLER, CHARLOTTE E			0.98	0	13.31
MINNICK, MARK G & PATRICIA A	309 MAPLE ST		9.04	0	122.76

MOORE, BRIAN PATRICK & NICOLE ASHLEY	435 MAPLE ST		4.52	0	61.38
NESS, ELDON E & JANET M LIVING TRUST	1017 GRAND AVE		2.47	0	33.54
NIELSEN, RYAN	608 ROOSEVELT ST		2.84	0	38.57
NORDEEN, JOHN D & CORINE S	508 FRETTE DR		5.53	0	75.10
OLESON, ERIK J & JODI A	306 ROOSEVELT ST		2.37	0	32.18
OLSON, JEAN E	113 FRETTE DR		2.51	0	34.09
OLSON, KENNETH GEORGE & JANIS E	837 MAPLE CT		2.57	0	34.90
OLSON, LYNDAL P	310 MAPLE ST		2.57	0	34.90
OPSTVEDT, BRIAN L & SANDY	1011 ELM AVE		15.00	0	203.70
ORR, STEPHEN L & SHIRLEE	1133 VIKING RD		5.53	0	75.10
OSMUNDSON, COLTON J	1014 LAFAYETTE AVE		2.00	0	27.16
OVALLE, DAVID & AMANDA	1161 VIKING RD		2.37	0	32.18
OVANDO, SARAH I & CARLOS J	824 MARKET AVE		3.10	0	42.10
PARKER, NED M & JACQUELYN R	1134 VIKING RD		5.53	0	75.10
PETERSON, SAYER K & BRITTANY R	1110 PENNSYLVANIA AVE		6.26	0	85.01
PETERSON, SAYER K & BRITTANY R	924 LAFAYETTE AVE		5.03	0	68.31
PHILLIPS, TATTON	1125 ELM AVE		8.34	0	113.26
POHLMAN, ROGER A & ILENE K	831 MAPLE CT		2.57	0	34.90
POST, MARVIN H & MYRTLE M	846 MAPLE CT		2.57	0	34.90
RAHTO, JOHN I & BRANDI D	1118 JOHNSON CIR		5.53	0	75.10
REIERSON, KAREN L	1004 ELM AVE		8.62	0	117.06
ROLING, CHRISTOPHER LEE & ANGELA RAE	840 MARKET AVE		3.09	0	41.96
ROOSEVELT STREET 314-418 LC	316 ROOSEVELT ST UNIT 4		0.59	0	8.01
ROOSEVELT STREET 314-418 LC	316 ROOSEVELT ST UNIT 3		0.59	0	8.01
ROOSEVELT STREET 314-418 LC	418 ROOSEVELT ST UNIT 3		0.59	0	8.01
ROOSEVELT STREET 314-418 LC	316 ROOSEVELT ST UNIT 2		0.59	0	8.01
ROOSEVELT STREET 314-418 LC	418 ROOSEVELT ST UNIT 1		0.60	0	8.15
ROOSEVELT STREET 314-418 LC	418 ROOSEVELT ST UNIT 2		0.59	0	8.01
ROOSEVELT STREET 314-418 LC	316 ROOSEVELT ST UNIT 1		0.60	0	8.15
ROOSEVELT STREET 314-418 LC	418 ROOSEVELT ST UNIT 4		0.59	0	8.01
RUGG, LANTZ M & DIANE E	923 PENNSYLVANIA AVE		3.37	0	45.76
SAMPSON, AARON J	707 OAK ST		6.38	0	86.64
SAMPSON, GLORIA J	830 MAPLE CT		2.57	0	34.90
SAMPSON, GLORIA J			3.42	0	46.44

SARGENT, TRAVIS & MORGAN	916 ELM AVE		5.00	0	67.90
SARGENT, TRAVIS & MORGAN	916 ELM AVE		2.00	0	27.16
SAWYER, PATRICIA L REVOCABLE TRUST, TR	1116 JOHNSON CIR		5.53	0	75.10
SCHNURSTEIN, MARK J & ANGELA A	315 MAPLE ST		4.52	0	61.38
SCHULTZ, DEAN J & KATHRYN A	1027 GRAND AVE		2.47	0	33.54
SCHWARTZ, LELAND & ERIN	1115 JOHNSON CIR		5.52	0	74.96
SEMLER, CHARLES E & CHERYL	1107 MARKET AVE		14.38	0	195.28
SEMLER, CHARLES E TRUSTEE	1123 MARKET AVE		5.53	0	75.10
SEMLER-BLUE, CHRISTINE L TRUST	423 MAPLE ST		4.52	0	61.38
SERVICE UNL LC	1015 MARKET AVE		4.40	0	59.75
SEVERSON, BRENDA LE	424 FRETTE DR		2.36	0	32.05
SEVERSON, SHERI L	417 MAPLE ST		4.52	0	61.38
SHAW, MATTHEW J & DEBORAH K	514 FRETTE DR		5.53	0	75.10
SMITH, SAMUEL & ARRII	909 PENNSYLVANIA AVE		3.38	0	45.90
SPOHNHEIMER, SARA	926 PENNSYLVANIA AVE		15.00	0	203.70
SPURLOCK, NORMAN L & CYNTHIA J	1106 LAFAYETTE AVE		1.67	0	22.68
STEVENS, KATHRYN A	505 MAPLE ST		2.51	0	34.09
STEVENSON, SCOTT V & SHELLEY L	1013 GRAND AVE		2.47	0	33.54
STONE, STEVEN M & ELAINE M	617 OAK ST		7.50	0	101.85
STORE SPE USLBM 2017-6 LLC	717 HOLM AVE		29.83	24.39	405.09
STORY CITY, CITY OF			5.71	0	77.54
STORY CITY, CITY OF	901 MARKET AVE		5.53	0	75.10
STORY CITY, CITY OF			410.18	0	5,570.24
STORY CITY, CITY OF			100.70	21.35	1,367.51
STOVER, RICHARD L & ANGELA C	932 LAFAYETTE AVE		4.30	0	58.39
SUMMERS, LINDA	603 OAK ST		7.50	0	101.85
T C K FARMS LLC	397 FRETTE DR		2.37	0	32.18
TAYLOR, MARSHA	816 PARK AVE		0.86	0	11.68
TEXTOR, LAURIE J TRUSTEE	1113 ELM AVE		4.16	0	56.49
THOMPSON, LAURIE LEA	1008 ELM AVE		15.00	0	203.70
THOMPSON, TERRY L & LINDA R	1149 VIKING RD		5.53	0	75.10
THORSON, MELODEE L	1024 LAFAYETTE AVE		2.00	0	27.16
TROUT, DALE L & LINDA A	910 PENNSYLVANIA AVE		4.00	0	54.32
TROUT, DANIEL W & TRICIA L	911 ELM AVE		6.00	0	81.48

TUSSEY, HUBERT S & GLORIA	609 WALNUT ST		3.13	0	42.51
TUSSEY, HUBERT S & GLORIA A	1104 PENNSYLVANIA AVE		3.12	0	42.37
TUSSEY, HUBERT S & GLORIA A	621 WALNUT ST		4.37	0	59.34
TWISLTON, ROBERT SHAWN & TAMMY LYNN	853 MAPLE CT		2.57	0	34.90
VANHOUEWELING PROPERTY LLC			0.49	0.25	6.65
VELIOS, MATTHEW A & SVELTA A	304 MAPLE ST		2.57	0	34.90
VINCENT, MICHAEL JAMES & MOLLY RAE	1123 PENNSYLVANIA AVE		4.49	0	60.97
VONWEIHE, KERRY	1015 PENNSYLVANIA AVE		5.53	0	75.10
VOYEK, ANDREW & MANDY	912 PENNSYLVANIA AVE		6.00	0	81.48
WALKER, ANGELA MARIE	1022 ELM AVE		30.00	0	407.40
WARNER, BENJAMIN L	830 MARKET AVE		3.09	0	41.96
WATSON, BRIAN D & CARYN S	710 OAK ST		11.06	0	150.19
WHEELER, THOMAS H	1118 PENNSYLVANIA AVE		5.42	0	73.60
WHETSTONE, CHASE & HANNAH	421 FRETTE DR		5.53	0	75.10
WHITAKER, WENDY	409 FRETTE DR		2.37	0	32.18
WIEZOREK, MICHAEL P	1019 ELM AVE		20.00	0	271.60
WILLEMS, PAUL & JEANEAN	929 ELM AVE		15.00	0	203.70
WILLMS, EVAN VAUGHN	824 MAPLE CT		2.57	0	34.90
WILSON, JOHN E & JULIE A	1115 PENNSYLVANIA AVE		4.49	0	60.97
WISMER, JAMES	1104 VIKING RD		8.29	0	112.58
WUEBKER, MARK & EILEEN	430 FRETTE DR		2.36	0	32.05
ZIMMERMAN, RACHAEL L	842 MAPLE CT		2.57	0	34.90
			2,429.88	121.940	32,997.73

CITY OF STORY CITY

504 Broad Street
Story City, IA 50248
515.733.2121

www.cityofstorycity.org



1913 Herschell-Spillman Carousel

To: The Honorable Mayor & City Council

From: Mark A. Jackson, City Administrator

Re: Request for One-Time Merit Bonus
for Isaac Rahto

Date: May 1, 2023

Presented for Mayor and City Council consideration is a request for a one-time merit bonus in the amount of \$1,000 to Assistant Water and Wastewater Superintendent Isaac Rahto.

Isaac Rahto currently holds a Grade III wastewater and Grade II water certification. The City's wastewater plant is Grade III and the water plant is Grade II. The City provides wage increases for every grade level obtained up to the city's plant grade level.

On his own initiative, Assistant Superintendent obtained a Grade III in water. Although the City's water plant is only a Grade II, this level of initiative indicates a willingness to increase his knowledge of the water area that will benefit the City. Therefore, it is my recommendation that Mr. Rahto receive a one-time merit bonus of \$1,000.



State of Iowa

Alcoholic Beverages Division

Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS		
DOLGENCORP, LLC	Dollar General #9049	(615) 855-4000		
ADDRESS OF PREMISES	PREMISES SUITE/APT NUMBER	CITY	COUNTY	ZIP
1543 Broad Street		Story City	Story	50248
MAILING ADDRESS	CITY	STATE	ZIP	
100 Mission Ridge	Goodlettsville	Tennessee	37072	

Contact Person

NAME	PHONE	EMAIL
Tax Dept	(615) 855-4000	tax-beerandwinelicense@dollargeneral.com

License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
	Class B Retail Alcohol License	12 Month	Submitted to Local Authority

TENTATIVE EFFECTIVE DATE	TENTATIVE EXPIRATION DATE	LAST DAY OF BUSINESS
June 14, 2023	June 13, 2024	

SUB-PERMITS

Class B Retail Alcohol License

PRIVILEGES



State of Iowa

Alcoholic Beverages Division

Status of Business

BUSINESS TYPE

Limited Liability Company

Ownership

• Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
Steven Sunderland	Goodlettsville	Tennessee	37072	CEO	0.00	Yes

• Companies

COMPANY NAME	FEDERAL ID	CITY	STATE	ZIP	% OF OWNERSHIP
Dolgencorp LLC	61-0852764	Goodlettsville	Tennessee	37072	100.00

Insurance Company Information

INSURANCE COMPANY

POLICY EFFECTIVE DATE

POLICY EXPIRATION DATE

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE DATE

OUTDOOR SERVICE EXPIRATION DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE DATE

TEMP TRANSFER EXPIRATION DATE



State of Iowa

Alcoholic Beverages Division

Status of Business

BUSINESS TYPE

Limited Liability Company

Ownership

• Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
Brian Beckett	Des Moines	Iowa	50309	CFO	0.00	Yes
Tanner Krause	Des Moines	Iowa	50309	CEO	0.00	Yes
Reed Rainey	Des Moines	Iowa	50309	COO	0.00	Yes
Charles Campbell	Des Moines	Iowa	50309	Secretary	0.00	Yes
Krause Group LTD	Des Moines	Iowa	50309	Shareholder	100.00	Yes
Jody Delter						

Insurance Company Information

INSURANCE COMPANY

POLICY EFFECTIVE DATE

POLICY EXPIRATION DATE

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE DATE

OUTDOOR SERVICE EXPIRATION DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE DATE

TEMP TRANSFER EXPIRATION DATE



State of Iowa

Alcoholic Beverages Division

Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS		
Kum & Go LC	Kum & Go #124	(515) 733-2391		
ADDRESS OF PREMISES	PREMISES SUITE/APT NUMBER	CITY	COUNTY	ZIP
1554 Broad St		Story City	Story	50248
MAILING ADDRESS	CITY	STATE	ZIP	
1459 Grand Avenue	Des Moines	Iowa	50309	

Contact Person

NAME	PHONE	EMAIL
Jody Deiter	(515) 457-6249	licenses@kumandgo.com

License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
LE0001799	Class E Retail Alcohol License	12 Month	Submitted to Local Authority

TENTATIVE EFFECTIVE DATE	TENTATIVE EXPIRATION DATE	LAST DAY OF BUSINESS
July 1, 2023	June 30, 2024	

SUB-PERMITS

Class E Retail Alcohol License

PRIVILEGES



City of Story City, IA

CLAIMS REGISTER REPORT

By Segment (Select Below)
Payable Dates 4/15/2023 - 4/28/2023

Vendor Name	Description (Payable)	Amount
Department: 1110 - POLICE DEPARTMENT		
PETTY CASH	Petty Cash/Postage	100.
CRITICAL HIRE	Critical hire survey	25.
KARL FORD	parts/service	231.
IOWA DEPT OF PUBLIC SAFETY	Iowa System	300.
MET LIFE SMALL BUS CNTR	AD&D COVERAGE	96.
STORY COUNTY TREASURER	dispatch services FY 2022/2023	5,388.
WELLMARK	GROUP HEALTH/DENTAL	3,902.
WINDSTREAM	Phone/internet	76.
Department 1110 - POLICE DEPARTMENT Total:		10,119.
Department: 1150 - FIRE DEPARTMENT		
FELD FIRE EQUIPMENT CO	hoses	2,908.
FELD FIRE EQUIPMENT CO	hoses	3,048.
FIRE SAFETY USA INC	rescue rope, carabiners	315.
FIRE SERVICE TRAINING BUREAU	State fire school	150.
BLACK HILLS ENERGY	GAS SERVICE	935.
Department 1150 - FIRE DEPARTMENT Total:		7,356.
Department: 2210 - STREET/ROADWAY MAINT		
MENARDS COMMERCIAL CAPITAL	monthly bill/receipts	37.
MARTIN MARIETTA	Streets- gravel	530.
VAN WALL	Parts	441.
BLACK HILLS ENERGY	GAS SERVICE	307.
IOWA ONE CALL	ONE CALL	9.
MET LIFE SMALL BUS CNTR	AD&D COVERAGE	48.
TY PAYSEN	Clothing reimbursement	52.
WELLMARK	GROUP HEALTH/DENTAL	2,678.
Department 2210 - STREET/ROADWAY MAINT Total:		4,105.
Department: 4410 - LIBRARY		
EMERGENT ARCHITECTURE	Design	26,071.
AMAZON CAPITAL SERVICES	Books	25.
AMAZON CAPITAL SERVICES	Books	126.
AMAZON CAPITAL SERVICES	Books	99.
AMAZON CAPITAL SERVICES	Books	16.
AMAZON CAPITAL SERVICES	Books	35.
AMAZON CAPITAL SERVICES	Books	92.
AMAZON CAPITAL SERVICES	Books	75.
CENTER POINT PUBLISHING	Books	138.
BAKER & TAYLOR	Books	50.
BAKER & TAYLOR	Books	10.
SABRINA GOGERTY	cleaning	306.
INGRAM LIBRARY SERVICES	Books	146.
INGRAM LIBRARY SERVICES	Books	46.
INGRAM LIBRARY SERVICES	Books	192.
INGRAM LIBRARY SERVICES	Books	109.
INGRAM LIBRARY SERVICES	Books	78.
INGRAM LIBRARY SERVICES	Books	108.
INGRAM LIBRARY SERVICES	Books	89.
INGRAM LIBRARY SERVICES	Books	100.
AUREON COMMUNICATIONS	Phone	71.
BLACK HILLS ENERGY	Heat	446.
BLANK PARK ZOO	Program	180.
BLANK PARK ZOO	Program	184.
5 FINGERS CREATIVE	Program	200.

CLAIMS REGISTER REPORT

Payable Dates: 4/15/2023 - 4/28/2023

Vendor Name	Description (Payable)	Amount
5 FINGERS CREATIVE	Program	200.00
VISA/BERTHA BARTLETT	dues	67.90
VISA/BERTHA BARTLETT	dues	67.90
WELLMARK	GROUP HEALTH/DENTAL	404.70
WELLMARK	GROUP HEALTH/DENTAL	134.90
Department 4410 - LIBRARY Total:		29,877.40
Department: 4430 - PARKS		
ACT INSURANCE AGENCY	Iowa Communities Assurance	651.00
MENARDS COMMERCIAL CAPI	monthly bill/receipts	405.80
INTENSITEE INC	Baseball jerseys + caps	166.70
VAN WALL	Parts	49.90
SIGN IT HERE	Lettering	350.00
D & K PRODUCTS	grass seed	1,035.00
SIGN PRO	Park Sign	75.00
PORTABLE PRO	South park, soccer field	90.00
RJ THOMAS MFG CO INC	trash can lids	383.00
BLACK HILLS ENERGY	GAS SERVICE	417.70
MET LIFE SMALL BUS CNTR	AD&D COVERAGE	32.00
WELLMARK	GROUP HEALTH/DENTAL	395.90
Department 4430 - PARKS Total:		4,051.00
Department: 4440 - RECREATION DEPARTMENT		
INTENSITEE INC	Youth soccer tees + jerseys	1,441.90
INTENSITEE INC	Baseball jerseys + caps	301.40
INTENSITEE INC	Baseball jerseys + caps	337.90
AMERICAN RED CROSS	Adult First Aid/CPR/AED, Basic	468.00
AMERICAN RED CROSS	Adult First Aid/CPR/AED, Basic	48.00
PORTABLE PRO	South park, soccer field	270.00
LANCE HARDING	Dance Recital Videos	225.00
MET LIFE SMALL BUS CNTR	AD&D COVERAGE	16.00
Department 4440 - RECREATION DEPARTMENT Total:		3,107.00
Department: 4445 - SWIMMING POOL		
CENTRAL PUMP & MOTOR	Pool pump work	2,052.00
PLUMB SUPPLY COMPANY	parts/supplies	197.70
BLACK HILLS ENERGY	GAS SERVICE	70.90
Department 4445 - SWIMMING POOL Total:		2,320.60
Department: 4470 - SPECIAL EVENTS		
STORY CITY GCC	2023 Fireworks Sponsorship	5,500.00
Department 4470 - SPECIAL EVENTS Total:		5,500.00
Department: 6300 - PARTIAL SELF FUNDING		
BENEFITS INC	Health Insurance	135.00
BENEFITS INC	Claims/010-6005, 0041	613.90
BENEFITS INC	Claims/010-0041	105.00
Department 6300 - PARTIAL SELF FUNDING Total:		853.90
Department: 6611 - EXECUTIVE (MAYOR, ADM)		
MET LIFE SMALL BUS CNTR	AD&D COVERAGE	16.00
WELLMARK	GROUP HEALTH/DENTAL	1,681.00
Department 6611 - EXECUTIVE (MAYOR, ADM) Total:		1,697.00
Department: 6620 - FINANCIAL AD (CLERK,TREA)		
PETTY CASH	Postage	118.00
MET LIFE SMALL BUS CNTR	AD&D COVERAGE	26.00
PETTY CASH	Postage	145.00
WELLMARK	GROUP HEALTH/DENTAL	1,656.00
WELLMARK	GROUP HEALTH/DENTAL	1,681.00
Department 6620 - FINANCIAL AD (CLERK,TREA) Total:		3,628.00
Department: 6650 - CITY HALL/SENIOR CENTER		
MARTIN'S FLAG CO INC	flags	520.00
ANGELA HALLADAY	April Cleaning C/H	315.00
DUTCHMAN PAINTERS	priming & painting	4,024.00

CLAIMS REGISTER REPORT

Payable Dates: 4/15/2023 - 4/28/2023

Vendor Name	Description (Payable)	Amount
BLACK HILLS ENERGY	GAS SERVICE	855.00
WELLMARK	GROUP HEALTH/DENTAL	169.40
Department 6650 - CITY HALL/SENIOR CENTER Total:		5,885.00
Department: 7714 - DEBT SERVICE - 2019 URBAN RENEWAL		
BOK FINANCIAL	IAStory2019A	225.00
BOK FINANCIAL	IAStory2019A	90,000.00
BOK FINANCIAL	IAStory2019A	5,532.50
Department 7714 - DEBT SERVICE - 2019 URBAN RENEWAL Total:		95,757.50
Department: 7719 - RITLAND LAND		
BOK FINANCIAL	IAStory GO2022B	39,765.40
Department 7719 - RITLAND LAND Total:		39,765.40
Department: 7721 - 2021A BOND		
BOK FINANCIAL	IAStoryGO2021A	225.00
BOK FINANCIAL	IAStoryGO2021A	50,000.00
BOK FINANCIAL	IAStoryGO2021A	17,700.00
Department 7721 - 2021A BOND Total:		67,925.00
Department: 7722 - 2010 PROJECT STR/STORM		
BOK FINANCIAL	IAStoryGO17B	225.00
BOK FINANCIAL	IAStoryGO17B	135,000.00
BOK FINANCIAL	IAStoryGO17B	4,100.00
Department 7722 - 2010 PROJECT STR/STORM Total:		139,325.00
Department: 7724 - 2012B WATER/REFUND		
BOK FINANCIAL	IAStoryGOR20	225.00
BOK FINANCIAL	IAStoryGOR20	105,000.00
BOK FINANCIAL	IAStoryGOR20	8,781.50
Department 7724 - 2012B WATER/REFUND Total:		114,006.50
Department: 7773 - SWIMMING POOL		
BOK FINANCIAL	IAStoryGO015	225.00
BOK FINANCIAL	IAStoryGO015	1,935,000.00
BOK FINANCIAL	IAStoryGO015	-1,810,000.00
BOK FINANCIAL	IAStoryGO015	32,487.50
BOK FINANCIAL	IAStoryGO21B	225.00
BOK FINANCIAL	IAStoryGO21B	16,954.50
BOK FINANCIAL	IAStoryGO21B	-16,954.50
Department 7773 - SWIMMING POOL Total:		157,937.50
Department: 7774 - RICH OLIVE ST		
BOK FINANCIAL	IAStoryGSI15	225.00
BOK FINANCIAL	IAStoryGSI15	75,000.00
BOK FINANCIAL	IAStoryGSI15	2,875.00
Department 7774 - RICH OLIVE ST Total:		78,100.00
Department: 7792 - 2015 STORM DRAINAGE		
BOK FINANCIAL	IAStoryGSD15	225.00
BOK FINANCIAL	IAStoryGSD15	25,000.00
BOK FINANCIAL	IAStoryGSD15	1,925.00
Department 7792 - 2015 STORM DRAINAGE Total:		27,150.00
Department: 7794 - 2017 BONDS		
BOK FINANCIAL	IAStoryGO17A	225.00
BOK FINANCIAL	IAStoryGO17A	320,000.00
BOK FINANCIAL	IAStoryGO17A	20,937.50
Department 7794 - 2017 BONDS Total:		341,162.50
Department: 9810 - WATER UTILITY		
FERGUSON WATERWORKS #2	Meters	5,003.00
BIG STATE INDUSTRIAL SUPPL	tools	539.00
BIG STATE INDUSTRIAL SUPPL	tools	272.00
ULINE	supplies	600.00
MENARDS COMMERCIAL CAPI	monthly bill/receip	42.00
MENARDS COMMERCIAL CAPI	monthly bill/receipts	437.00

CLAIMS REGISTER REPORT

Payable Dates: 4/15/2023 - 4/28/202

Vendor Name	Description (Payable)	Amour
USA BLUE BOOK	supplies	116.6
FERGUSON WATERWORKS #2	Meters	3,069.9
SIGN IT HERE	Lettering	252.5
HILL'S BACKHOE & TILING	Campground meter pit repair	9,600.0
GRAINGER PARTS OPERATION	plumbing parts	573.5
BOK FINANCIAL	IAStoryWTR20	225.0
BOK FINANCIAL	IAStoryWTR20	127,000.0
BOK FINANCIAL	IAStoryWTR20	19,467.7
BLACK HILLS ENERGY	GAS SERVICE	133.1
IOWA ONE CALL	ONE CALL	9.6
MET LIFE SMALL BUS CNTR	AD&D COVERAGE	32.0
WELLMARK	GROUP HEALTH/DENTAL	1,951.2
DAKOTA SUPPLY GROUP	Curb box extension, parts	518.8
Department 9810 - WATER UTILITY Total:		169,846.7
Department: 9815 - SEWER UTILITY		
ELECTRIC PUMP	Svc call WWTP	759.5
NORTH CENTRAL LABORATOR	3-way pipet bulbs	154.2
SIGN IT HERE	Lettering	252.5
ACCUJET LLC	Cleaning lift stations	1,377.3
VESSCO	Onsite service	1,050.0
BOK FINANCIAL	IAStory2019B	225.0
BOK FINANCIAL	IAStory2019B	55,000.0
BOK FINANCIAL	IAStory2019B	29,116.2
BLACK HILLS ENERGY	GAS SERVICE	394.0
IOWA ONE CALL	ONE CALL	9.6
MET LIFE SMALL BUS CNTR	AD&D COVERAGE	32.0
WELLMARK	GROUP HEALTH/DENTAL	1,951.2
AGSOURCE LABORATORIES	WW Coliform	29.0
Department 9815 - SEWER UTILITY Total:		90,350.8
Grand Total:		1,399,828.9

Report Summary

Fund Summary

Fund	Payment Amount
001 - GENERAL FUND	46,334.82
031 - LIBRARY GIFT TRUST FUND	26,071.70
033 - GILBERT PUBLIC LIBRARY	1,136.18
110 - ROAD USE TAX	4,105.97
115 - PARTIAL SELF FUNDING	853.50
200 - DEBT SERVICE	1,061,129.17
600 - WATER UTILITY	23,154.00
601 - WATER SINKING	146,692.70
610 - SEWER UTILITY	6,009.62
611 - SEWER SINKING	84,341.25
Grand Total:	1,399,828.91

Account Summary

Account Number	Account Name	Payment Amount
001-1110-6150	INSURANCE, GROUP HE	3,998.50
001-1110-6332	VEHICLE REPAIR & MAIN	231.00
001-1110-6373	TELEPHONE	76.72
001-1110-6413	PAYMENTS TO OTHER A	5,688.34
001-1110-6490	PROFESSIONAL SERVICE	25.00
001-1110-6508	PETTY CASH/POSTAGE	100.00
001-1150-6230	TRAVEL & TRAINING	150.00
001-1150-6371	UTILITIES	935.20
001-1150-6504	MINOR EQUIPMENT	6,271.00
001-4410-6150	INSURANCE, GROUP HE	404.79
001-4410-6320	BUILDING & GROUNDS	306.25
001-4410-6371	UTILITIES	446.58
001-4410-6373	TELEPHONE	71.50
001-4410-6490	PROFESSIONAL SERVICE	67.50
001-4410-6500	PROGRAMMING	416.48
001-4410-6771	AUDIO	25.63
001-4410-6772	BOOKS	930.82
001-4430-6150	INSURANCE, GROUP HE	427.30
001-4430-6320	BUILDING & GROUNDS	1,418.00
001-4430-6330	MOTOR VEHICLE MAINT	49.98
001-4430-6371	UTILITIES	417.70
001-4430-6372	SANITATION SERVICES	90.00
001-4430-6408	INSURANCE GENERAL	651.00
001-4430-6498	CONTRACTUAL SERVICES	350.00
001-4430-6499	MISCELLANEOUS	75.00
001-4430-6507	MISC. OPERATING SUPP	572.07
001-4440-6150	INSURANCE, GROUP HE	16.00
001-4440-6372	SANITATION SERVICES	270.00
001-4440-6413	PAYMENTS TO OTHER A	516.00
001-4440-6498	CONTRACTUAL SERVICES	225.00
001-4440-6499	MISCELLANEOUS	2,080.20
001-4445-6332	VEHICLE REPAIR & MAIN	2,052.51
001-4445-6350	EQUIPMENT REPAIR &	197.73
001-4445-6371	UTILITIES	70.52
001-4470-6411	SCANDINAVIAN DAYS	5,500.00
001-6611-6150	INSURANCE, GROUP HE	1,697.39
001-6620-6150	INSURANCE, GROUP HE	3,364.18
001-6620-6508	PETTY CASH/POSTAGE	263.91
001-6650-6150	INSURANCE, GROUP HE	169.42
001-6650-6320	BUILDING & GROUNDS	315.00
001-6650-6371	UTILITIES	855.91
001-6650-6499	MISCELLANEOUS	520.09
001-6650-6798	CAPITAL PROJECT	4,024.60

Account Summary

Account Number	Account Name	Payment Amount
031-4410-6798	CAPITAL PROJECT	26,071.70
033-4410-6150	INSURANCE, GROUP HE	134.93
033-4410-6490	PROFESSIONAL SERVICE	67.50
033-4410-6500	PROGRAMMING	384.16
033-4410-6772	BOOKS	549.59
110-2210-6150	INSURANCE, GROUP HE	2,726.07
110-2210-6181	CLOTHING ALLOWANCE	52.85
110-2210-6350	EQUIPMENT REPAIR &	441.55
110-2210-6371	UTILITIES	307.62
110-2210-6490	PROFESSIONAL SERVICE	9.60
110-2210-6499	MISCELLANEOUS	37.99
110-2210-6526	ROAD MAINT. SUPPLIES	530.29
115-6300-6150	INSURANCE, GROUP HE	853.50
200-7714-6491	CONSULTANT/PROF FEES	225.00
200-7714-6801	BOND PRINCIPAL	90,000.00
200-7714-6851	BOND INTEREST	5,532.50
200-7719-6851	BOND INTEREST	39,765.42
200-7721-6491	CONSULTANT/PROF FEES	225.00
200-7721-6801	BOND PRINCIPAL	50,000.00
200-7721-6851	BOND INTEREST	17,700.00
200-7722-6491	CONSULTANT/PROF FEES	225.00
200-7722-6801	BOND PRINCIPAL	135,000.00
200-7722-6851	BOND INTEREST	4,100.00
200-7724-6491	CONSULTANT/PROF FEES	225.00
200-7724-6801	BOND PRINCIPAL	105,000.00
200-7724-6851	BOND INTEREST	8,781.25
200-7773-6491	CONSULTANT/PROF FEES	450.00
200-7773-6801	BOND PRINCIPAL	125,000.00
200-7773-6851	BOND INTEREST	32,487.50
200-7774-6491	CONSULTANT/PROF FEES	225.00
200-7774-6801	BOND PRINCIPAL	75,000.00
200-7774-6851	BOND INTEREST	2,875.00
200-7792-6491	CONSULTANT/PROF FEES	225.00
200-7792-6801	BOND PRINCIPAL	25,000.00
200-7792-6851	BOND INTEREST	1,925.00
200-7794-6491	CONSULTANT/PROF FEES	225.00
200-7794-6801	BOND PRINCIPAL	320,000.00
200-7794-6851	BOND INTEREST	20,937.50
600-9810-6150	INSURANCE, GROUP HE	1,983.25
600-9810-6371	UTILITIES	133.12
600-9810-6490	PROFESSIONAL SERVICE	9,609.60
600-9810-6498	CONTRACTUAL SERVICES	252.50
600-9810-6499	MISCELLANEOUS	116.67
600-9810-6507	MISC. OPERATING SUPP	2,411.58
600-9810-6520	METERS, CLAMPS, HYDR	8,647.28
601-9810-6490	PROFESSIONAL SERVICE	225.00
601-9810-6801	BOND PRINCIPAL	127,000.00
601-9810-6851	BOND INTEREST	19,467.70
610-9815-6150	INSURANCE, GROUP HE	1,983.25
610-9815-6371	UTILITIES	394.09
610-9815-6490	PROFESSIONAL SERVICE	3,225.49
610-9815-6498	CONTRACTUAL SERVICES	252.50
610-9815-6524	SCIENTIFIC SUPPLIES	154.29
611-9815-6490	PROFESSIONAL SERVICE	225.00
611-9815-6801	BOND PRINCIPAL	55,000.00
611-9815-6851	BOND INTEREST	29,116.25
	Grand Total:	1,399,828.91

Project Account Summary

Project Account Key
None

Payment Amount

1,399,828.91

Grand Total:

1,399,828.91

BOARD OF ADJUSTMENT

Story City, Iowa

April 13, 2023

The Board of Adjustment met at 7:00 p.m. on April 13, 2023, at City Hall.

Members Present were: Al Holm, Kurt Carlson, and Charlie Van Patter

Absent: Crystal Burns and Laura Carlson

Also Present: Administrator Jackson and Bruce Halleland

Story City Building Products – 220 W. Broad St.

Chairperson Holm opened the public hearing on Story City Building Products request for a 25 foot side yard setback variance

Bruce Halleland, Story City Building Products, reviewed plans for the proposed addition and need for the variance.

There were no objections to the request.

Motion by K. Carlson, seconded by Van Patter, to approve the variance request.

Aye: K. Carlson, Van Patter, and Holm. Nay: None. Motion Carried

The board has found that the requirements of section 168.13 have been met by the applicant for a variance/special exception. The board found that the reasons set forth by the applicant justify the granting of the variance/special exception, and that the variance/special exception is the minimum that will make possible the reasonable use of the land, building, or structure. The board found that the granting of the variance/special exception will be in harmony with the general purpose and intent of the Zoning Code, and will not be injurious to the neighborhood or otherwise detrimental to the public welfare. In granting any variance/special exception, the board may prescribe appropriate conditions and safeguards in conformity with these regulations.

There being no further business before the board, the meeting was adjourned.

Secretary

**Bertha Bartlett Public Library
Board of Trustees
Minutes
March 27, 2023**

Chris Feil, board President opened the meeting at 6:35 p.m. Attending were Chris Feil, Lynn Cummings, Laura Donaldson, Theresa Sens, Duane Fournier, Grant Reimers, Matt Emerson; Mary Kay Solberg as city council representative; Shelly Hart as foundation representative; and Gary Landhauser and Becca Haugen with Emergent Architecture joined the meeting at 7:00 via Zoom.

The agenda was reviewed. A motion was made by Theresa, seconded by Duane to approve the agenda as written. All approved.

Minutes were reviewed from the February meeting. A motion to approve the minutes as written was made by Matt, seconded by Lynn. All approved.

Citizens Appearance – Nothing to report.

Foundation Report - Shelly gave the foundation report to the board. The foundation is nearing its \$500,000 matching funds goal. Local business Creative Endeavors is hosting a fundraiser, Candles for a Cause, through the month of April. The foundation will continue to work on other promotions and fundraising opportunities. The foundation will be replacing the 100 year banners soon and are discussing what they want them to say.

Financial reports were reviewed by Duane. The library is currently under budget, with Gilbert well under budget.

Duane reviewed the March bills. A motion to approve the financial reports was made by Duane seconded by Theresa. All approved.

Committee Updates – Architect Update. Gary and Becca from the architecture firm reviewed with the Board some items from their meeting with Library Staff last week. We viewed the 3D model of the new space. They will tie up some loose ends then come back to us with final budget numbers. There is another architect meeting April 11. They discussed possible alternates to the plan and other cost-saving possibilities.

Duane reviewed the circulation statistics reports. Circulation is down from this time last year about 300 items, but programming attendance has been strong.

Correspondence - None.

Board Training - None today.

Gilbert Update - No report.

New Business:

Enhance Iowa Grant – The review board has asked for updated project numbers and we expect to receive their final decision in April.

Old Business:

The board discussed whether to renew Bridges/Overdrive, add a Hoopla subscription, or replace Bridges with Hoopla.

Matt moved to renew Bridges. Duane seconded. All approved.

Asbestos abatement of the Tekkipe building has begun. Demolition of the building will commence shortly after abatement is completed.

Next meeting:

Monday, April 24, 2023 at 6:30 pm.

A motion was made by Matt, seconded by Duane to adjourn the meeting at 8:16pm. All approved.

Respectfully

Theresa Sens, Secretary

Trustee

Fund Summary

Fund	Beginning Balance	Total Activity	Ending Balance
001 - GENERAL FUND	1,040,206.37	-129,199.28	911,007.09
022 - HOUSING ASSISTANCE FUND	42,706.90	10,095.43	52,802.33
031 - LIBRARY GIFT TRUST FUND	334,196.47	-96.88	334,099.59
032 - TREES FOREVER PROGRAM	2,676.36	-880.36	1,796.00
033 - GILBERT PUBLIC LIBRARY	14,081.79	-1,516.86	12,564.93
040 - ECON DEV REVOLVING LOAN	-42,484.98	0.00	-42,484.98
053 - WW/MAINT OPER	10,764.42	248.49	11,012.91
061 - SPECIAL ASSISTANCE FUND	72,212.82	2,741.50	74,954.32
110 - ROAD USE TAX	608,547.67	-199,952.92	408,594.75
115 - PARTIAL SELF FUNDING	5,124.18	-10,245.19	-5,121.01
125 - TAX INCREMENT FINANCING	126,064.06	455,476.05	581,540.11
126 - TIF RESERVED FUND	155.25	3.60	158.85
134 - FRAN KINNE ESTATE	-56,890.91	911,562.97	854,672.06
135 - I-35 DEVELOPMENT	32,894.14	243,109.79	276,003.93
146 - AMERICAN RESCUE PLAN	172,237.12	-83,899.92	88,337.20
200 - DEBT SERVICE	-6,565.18	163,438.22	156,873.04
311 - DOWNTOWN IMPROVEMENT	4,479.61	36.80	4,516.41
312 - CAPITAL PROJECTS	5,470.63	15,551.73	21,022.36
313 - STREET IMPROVEMENT	6,932.00	160.00	7,092.00
314 - CLUBHOUSE/TRAIL PROJECT	2,581.86	59.60	2,641.46
316 - WATER PROJECTS	50,299.34	-406,476.47	-356,177.13
320 - TIF STREETS	2,167.37	-67,625.12	-65,457.75
323 - SWIMMING POOL PROJECT	130,306.32	3,008.14	133,314.46
324 - SO AND NO PARKS PROJECT	124,284.66	-57,045.45	67,239.21
326 - BONDS	1,447,848.67	33,423.83	1,481,272.50
327 - WASTEWATER TREATMENT PLANT	-149,031.39	-102,736.00	-251,767.39
328 - WWTP REMEDIATION	2,385.96	55.08	2,441.04
329 - RR CROSSINGS PROJECT	-8,774.40	-23,586.21	-32,360.61
330 - BROAD ST RECONSTRUCTION	-110,638.36	-27,540.47	-138,178.83
331 - CITY HALL/ PUBLIC WORKS FACILITYII	-225,014.59	-228,569.04	-453,583.63
350 - EQUIPMENT REPLACEMENT FUND	198,713.36	-101,752.30	96,961.06
440 - RECREATION CENTER	58,812.27	1,357.70	60,169.97
500 - CEMETERY PERPETUAL CARE	50,949.25	1,519.95	52,469.20
600 - WATER UTILITY	159,742.23	-113,343.32	46,398.91
601 - WATER SINKING	26,165.20	108,080.30	134,245.50
602 - WATER IMPROVEMENT	149,005.19	21,650.58	170,655.77
603 - WATER RESERVE FUND	792.28	18.30	810.58
610 - SEWER UTILITY	323,050.40	129,231.35	452,281.75
611 - SEWER SINKING	47,864.89	57,808.70	105,673.59
612 - SEWER IMP/REPL FUND	64,802.58	32,454.29	97,256.87
613 - SEWER RESERVE FUND	116,329.35	2,685.49	119,014.84
680 - HOSPITAL ACCOUNT	258,261.75	-145,964.99	112,296.76

Fund Summary

740 - STORM WATER DRAINAGE	17,650.34	22,749.52	40,399.86
751 - GOLF COURSE TRUST FUND	50,246.92	53,345.58	103,592.50
800 - POLICE FOREFEITURES	562.39	12.99	575.38
Grand Total:	5,162,172.56	569,455.20	5,731,627.76