



COUNCIL AGENDA TUESDAY, JANUARY 3, 2023 - 7:00 P.M. CITY HALL – SECOND FLOOR

- I. CALL TO ORDER AND ROLL CALL, 7:00 P.M.
- II. APPROVE/AMEND THE AGENDA
- III. APPROVAL OF THE DECEMBER 19, 2022 REGULAR MEETING MINUTES
- IV. CITIZEN APPEARANCE:
 - A)
- V. PUBLIC HEARINGS:
 - A) Rezoning Request from Kwik Trip
 - B)
- VI. LEGAL ITEMS:
 - A) Resolution No. 23-1 – Designating Official Depositories and Setting Limit of Funds
 - B) Resolution No. 23-2 – Designate Date, Time, and Place for Regular Council Meetings
 - C) Resolution No. 23-3 – Designate Official Newspapers
 - D) Resolution No. 23-4 – Appoint City Attorney
 - E) Resolution No. 23-5 – Appointing Representative to the Story County Economic Development Group
 - F) Resolution No. 23-6 – Regarding Community Attraction & Tourism Grant Application for Library Expansion Project
 - G) Ordinance No. 333 – An Ordinance Changing the Official Zoning Map of the City of Story City, Iowa by Changing the District Boundaries of the “A-1” and “C-1” Districts
 - H)
- VII. ADMINISTRATIVE ITEMS:
 - A) Approve Construction Pay Applications and Change Orders:
 - 1. Construction Pay Application No. 5 for the Ballfields Athletic Lighting Project
 - 2.

- B) Request Authorization to Purchase Pick-Up Truck for the Water and Wastewater Department
- C)

VIII. PERMITS:

- A)

IX. MAYOR & CITY COUNCIL AGENDA ITEMS:

- A) Library Expansion Project:
 - 1. Approve Asbestos Removal at 508 Broad Street
 - 2. Approve Architectural Agreement with Emergent Architecture
 - 3.
- B) Approve Residential Tax Abatement Applications:
 - 1. 574 Investments LLC – 910 Henryson, 912 Henryson, 915 Henryson, and 917 Henryson
- C) Discussion on Increasing Reimbursement for Sidewalk Improvement Program
- D)

X. APPROVAL OF BILLS AND CLAIMS

XI. MAYOR AND CITY COUNCIL COMMENTS REGARDING NON-AGENDA ITEMS

XII. ADJOURNMENT

Mayor Jensen called the council meeting to order on Monday, December 19, 2022, at 7:00 p.m. at City Hall.

Present: Mayor Jensen, Administrator Jackson, Attorney Larson
Council Members: Ostrem, Phillips, Solberg, O'Connor, Sporleder

Also Present: Shanon McKinley, GCC; Nicole Engelhardt, Bart Clark, Grant Reimers, Tyler Frederickson EDC; Robert Endriss, Denman & Company, LLP; Matt Sporleder, Story City Police Chief.

Motion by Ostrem, seconded by Phillips, to approve the agenda.

Aye: Ostrem, Phillips, Solberg, O'Connor, Sporleder

Nay: None

Motion Carried.

Motion by O'Connor, seconded by Solberg, to approve the December 5, 2022 minutes.

Aye: Ostrem, Phillips, Solberg, O'Connor, Sporleder

Nay: None

Motion Carried.

LEGAL ITEMS

A) **RESOLUTION NO. 22-82 – SETTING A PUBLIC HEARING ON A REQUEST FOR REZONING FROM KWIK TRIP**

Motion by Ostrem, seconded by Phillips, to approve Resolution No. 22-82 – Setting a Public Hearing for January 3, 2022 at 7 p.m. at city hall, on a Request for Rezoning from Kwik Trip

Aye: Ostrem, Phillips, Solberg, O'Connor, Sporleder

Nay: None

Motion Carried.

B) **RESOLUTION NO. 22-83 – APPROVING THE RELEASE OF CERTAIN REAL ESTATE FROM OBLIGATIONS IMPOSED BY A 1999 DEVELOPMENT AGREEMENT THAT NO LONGER APPLIES TO SAID REAL ESTATE**

Motion by Sporleder, seconded by O'Connor, to approve Resolution No. 22-83 – Approving the Release of Certain Real Estate from Obligations Imposed by a 1999 Development Agreement that No Longer Applies to Said Real Estate

Aye: Ostrem, Phillips, Solberg, O'Connor, Sporleder

Nay: None

Motion Carried.

C) **RESOLUTION NO. 22-84 – AUTHORIZING INTERNAL TAX INCREMENT FINANCING DEBT FOR DOSE STEELWORKS ECONOMIC DEVELOPMENT PROJECT**

Motion by Phillips, seconded by Ostrem, to approve Resolution No. 22-84 – Authorizing Internal Tax Increment Financing Debt for Dose Steelworks Economic Development Project

Aye: Ostrem, Phillips, Solberg, O’Connor, Sporleder

Nay: None

Motion Carried.

ADMINISTRATIVE ITEMS

- A) Review and Accept Audit for Fiscal Year Ending June 30, 2022
Robert Endriss, Denman & Co, presented the audit report.
Motion by O’Connor, seconded by Sporleder, to approve Audit for Fiscal Year Ending June 30, 2022
Aye: Ostrem, Phillips, Solberg, O’Connor, Sporleder
Nay: None
Motion Carried.

- B) Request Approval to Promote Jake Edwards to Police Sergeant Position
Police Chief Sporleder presented the request.
Motion by Ostrem, seconded by O’Connor, to approve request to Promote Jake Edwards to Police Sergeant Position
Aye: Ostrem, Phillips, Solberg, O’Connor, Sporleder
Nay: None
Motion Carried.

PERMITS

- A) Sign:
1. Evan Hurd – 132 Broad St.
2. Reliance State Bank – 606 Broad St.
No Action needed by council

MAYOR & CITY COUNCIL AGENDA ITEMS

- A) Approve Tax Abatement for Dose Holdings – 324 Factory Outlet Drive
Motion by Sporleder, seconded by Solberg, to Approve Tax Abatement for Dose Holdings – 324 Factory Outlet Drive
Aye: Ostrem, Phillips, Solberg, O’Connor, Sporleder
Nay: None
Motion Carried.

- B) Sidewalk Improvement Applications:
1. Sam and Jenna Jamison – 617 Lafayette
2. John Sens – 621 Lafayette
Motion by Phillips, seconded by Sporleder, to approve Sidewalk Improvement Applications for Sam and Jenna Jamison – 617 Lafayette; and John Sens – 621 Lafayette
Aye: Ostrem, Phillips, Solberg, O'Connor, Sporleder
Nay: None
Motion Carried.
- C) Appointment of Mark Jackson as City Representative to CIRTPA Policy and Technical Committees
Motion by Solberg, seconded by Phillips, to approve Appointment of Mark Jackson as City Representative to CIRTPA Policy and Technical Committees
Aye: Ostrem, Phillips, Solberg, O'Connor, Sporleder
Nay: None
Motion Carried.
- D) Schedule Next City Council Meeting for Tuesday, January 3, 2023 at 7:00 p.m.
Motion by O'Connor, seconded by Solberg, to approve Schedule Next City Council Meeting for Tuesday, January 3, 2023 at 7:00 p.m.
Aye: Ostrem, Phillips, Solberg, O'Connor, Sporleder
Nay: None
Motion Carried.
- E) Update on Recruitment of Grocery Store
Tyler Frederickson presented an update on the negotiation with Fareway and requested further direction from the council. There was discussion of the financial incentives requested by Fareway. There was general consensus on two possible incentive packages.

APPROVAL OF BILLS AND CLAIMS

Motion by Sporleder, seconded by O'Connor, to approve payment of bills and claims.
Aye: Ostrem, Phillips, Solberg, O'Connor, and Sporleder
Nay: None
Motion Carried

MAYOR AND CITY COUNCIL COMMENTS REGARDING NON-AGENDA ITEMS

- CM Ostrem noted the Park lights were not on at night this past week.

There being no further business before council, the meeting adjourned at 7:47 p.m.

ATTEST:

Heather Slifka, City Clerk

Mike Jensen, Mayor



Store Engineering

1813 Kramer Street
La Crosse, WI 54603

www.kwiktrip.com

Rezoning Request

Legal Description and Address

LOTS THREE (3) AND FOUR (4), I-35 BUSINESS PARK SUBDIVISION 2ND ADDITION, STORY COUNTY, IOWA

The southeast corner of intersection 115th St and Auestrad Ave, Story City, Iowa

Present and Proposed Zoning

Present Zoning – A-1 Agricultural

Proposed Zoning – C-1 Highway Commercial

Existing and Proposed Use

Existing Use – Agricultural Field

Proposed Use – Parking Lot with stormwater detention and picnic table area

Names and Address of Surrounding Property Owner

Kwik Trip, Inc – 1626 Oak Street, La Crosse, WI 54622

Paul Dean Varnum - 56927 170th St, Ames IA 50010-9427

Jamie and Brandy Beck - 56913 115th St, Story City, IA 50248-8755

Broadstone WS Iowa LLC - PO BOX 64101 MS 5185, St. Paul, MN 55164

TNL Development LLC - 1194 Main Street, Blue Ball, PA 17506

R & F TU IA LLC - 475 Bunker Ct., Vernon Hills, IL 60061

Reason for Requesting Change

Kwik Trip, Inc. is requesting to the change to a Highway Commercial zoning. This new zoning would allow for a new parking lot area to be built. The new parking lot area will provide additional parking for store works and customers who are driving larger vehicles. This new parking area will keep the larger vehicles from parking on the street. It will also provide a picnic table area and a cross walk to the store.

OUR MISSION

To serve our customers and community more effectively than anyone else by treating our customers, coworkers and suppliers as we, personally, would like to be treated, and to make a difference in someone's life.





Store Engineering

1813 Kramer Street
La Crosse, WI 54603

www.kwiktrip.com

December 1st, 2022

Mark Jackson – City Administrator
Mitch Holtz – City Engineer, Strand Associates

RE: Request Site Plan Review and Rezoning

To whom it may concern,

Kwik Trip, Inc. is requesting consideration from the City of Story City to review the Site Plan and Rezoning request. The property is located at the SE corner of 115th St and Auestrad Ave.

Kwik Trip is proposing the construction a new parking lot addition. The parking lot will consist of 9 stalls and 41 truck stalls. The truck traffic will be directed to enter the site through the access on the south side of the lot and exit through the north access. Employees will be directed to use the parking in the area and will use the north access.

Rezoning is also being requested. The site is currently zoned A-1 Agricultural and is proposed the be rezoned C-1 Highway Commercial. The survey is included in the civil plans

Construction would be anticipated to be in 2024. We appreciate your time and consideration. Please call if you have any question or need additional copies submitted.

Sincerely

Emily Helwig
Kwik Trip – Store Engineering
Development/Project Manager
608-791-7443
ehelwig@kwiktrip.com

OUR MISSION

To serve our customers and community more effectively than anyone else by treating our customers, coworkers and suppliers as we personally would like to be treated, and to make a difference in someone's life.

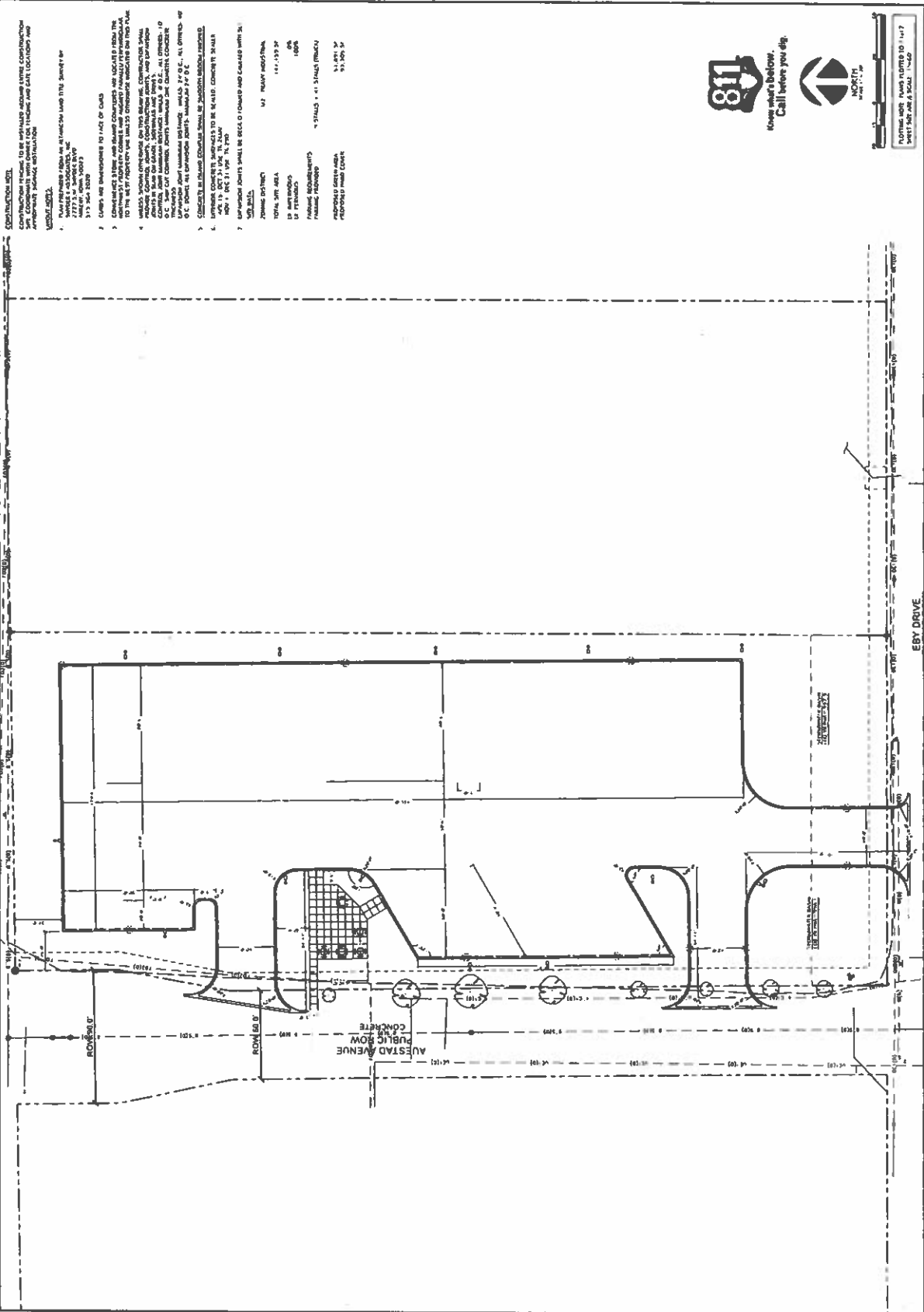


SITE DIMENSION PLAN
 CONVENIENCE STORE 1068
 PARKING ADDITION
 STORY CITY, IOWA



INSITES
 PROFESSIONAL ENGINEER
 STATE OF IOWA
 LICENSE NO. 44699
 EXPIRES 12/31/09

KWIK TRIP, Inc.
 P.O. BOX 2187
 1425 OAK STREET
 STORY CITY, IOWA 50242-2187
 PH: (562) 781-8988
 FAX: (562) 781-8868



NORTH
 NORTH
 NORTH

The following resolution was offered by _____
who moved its adoption.

RESOLUTION NO. 23-1

WHEREAS, the Great Western Bank, Story City, Iowa, the Reliance State Bank, Story City, Iowa, the GNB Bank, Story City, Iowa, the Security State Bank, Story City, Iowa, and Bankers Trust Company, Des Moines, Iowa are the logical depositories.

NOW, THEREFORE, BE IT RESOLVED BY THE City Council of The Incorporated City of Story City, Iowa, that the Great Western Bank, Story City, Iowa, and the Reliance State Bank, Story City, Iowa, and the GNB Bank, Story City, Iowa, and the Security State Bank, Story City, Iowa, and the BOK Financial, Lincoln, Nebraska, be designated as the depositories for the funds of the City, with limitation thereon in the amount of \$7,000,000 in each depository.

This motion was seconded by _____ and on roll call,
carried by an aye and nay vote as follows:

Aye: _____

Nay: _____

Absent: _____

Abstain: _____

WHEREUPON, the Mayor declared the motion duly passed this 3rd day of January, 2023.

Mike Jensen, Mayor

ATTEST:

Heather Slifka, City Clerk

The following resolution was offered by _____
who moved its adoption.

RESOLUTION NO. 23-2

WHEREAS, it is necessary that the City Council designate the date, time, and place of the regular meetings.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the Incorporated City of Story City, Iowa, that the First and Third Monday of each month be designated as the official date of holding the regular meeting of the City Council, which shall be held primarily in the Council Chambers of City Hall, commencing at 7:00 o'clock p.m.

This motion was seconded by _____, and on roll call, carried by an aye and nay vote, as follows:

AYE: _____

NAY: _____

ABSENT: _____

ABSTAIN: _____

WHEREUPON, the Mayor declared the motion duly passed this 3rd day of January, 2023.

Mike Jensen, Mayor

ATTEST:

Heather Slifka, City Clerk

The following resolution was offered by _____ who moved its adoption.

RESOLUTION NO. 23-3

WHEREAS, it is necessary that the Incorporated City of Story City, Iowa declare an official newspaper/newspapers in which it will be authorized to publish their notices, as required by law, and,

WHEREAS, the law requires that said newspapers have a general circulation in this city, and are suitable newspapers for the official publications of the City of Story City, Iowa.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the Incorporated City of Story City, Iowa that the Story City Herald and The Tribune be declared the official newspapers of the Incorporated City of Story City, Iowa.

This motion was seconded by _____, and on roll call, carried by an aye and nay vote, as follows:

AYE: _____

NAY: _____

ABSENT: _____

ABSTAIN: _____

WHEREUPON, the Mayor declared the motion duly passed this 3rd day of January, 2023.

Mike Jensen, Mayor

ATTEST:

Heather Slifka, City Clerk

The following resolution was offered by _____ who moved its adoption.

RESOLUTION NO. 23-4

WHEREAS, it is necessary that the City appoint and hire the services of a City Solicitor, and

WHEREAS, the City Council of the City of Story City, Iowa believes it to be in the best interests of the City to employ the services of Atty. Fred Larson to be the City Solicitor.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Story City, Iowa, that Fred Larson, Attorney at Law, engaged in general practice of law in the City of Story City, Iowa, be appointed as the City Solicitor for the City of Story City, Iowa, on a monthly retainer of \$600.00 per month, plus reasonable compensation for any representation in Magistrate's Court or in District Court.

This motion was seconded by _____, and on roll call, carried by an aye and nay vote, as follows:

AYE: _____

NAY: _____

ABSENT: _____

ABSTAIN: _____

WHEREUPON, the Mayor declared the motion duly passed this 3rd day of January, 2023.

Mike Jensen, Mayor

ATTEST:

Heather Slifka, City Clerk

RESOLUTION NO. 23-5

**APPOINTING REPRESENTATIVES TO THE
STORY COUNTY ECONOMIC DEVELOPMENT GROUP**

BE IT RESOLVED by the City Council of Story City, Iowa:

1. The City Council and the Mayor, respectively, have authority, as described in article III, section 38A of the Constitution of the State of Iowa, in Chapter 372 of the Code of Iowa, and in the Municipal Code as indicated below to appoint certain city officers.
2. The City Council hereby makes the following appointments to the Story County Economic Development Group:

City Representative

Appointee

Representative

Mark A. Jackson

Alternate(s)

Tyler Frederiksen and Shanon McKinley

This person(s) shall attend all required meetings held by the Story County Economic Development Group (SCEDG) as scheduled, represent the City of Story City, and act as the liaison between the City and the SCEDG.

3. The City Council finds this resolution appropriate and necessary to protect, preserve, and improve the rights, privileges, property, peace, safety, health, safety, welfare, comfort, and convenience of the City and its citizens, all as provided for in and permitted by section 364.1 of the Code of Iowa.
4. All other resolutions or parts of resolutions in conflict with this resolution are hereby repealed. If any part of this resolution is adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the resolution or action of the City Council as a whole or any part thereof not adjudged invalid or unconstitutional. This resolution shall be in full force and effect from and after the date of its approval as provided by law.

Passed and approved this 3rd day of January, 2023.

Mike Jensen, Mayor

ATTEST:

Heather Slifka, City Clerk

The following resolution was offered by Councilperson _____,
who moved its adoption.

RESOLUTION NO. 23-6

**A RESOLUTION REGARDING COMMUNITY ATTRACTION & TOURISM GRANT
APPLICATION FOR LIBRARY EXPANSION PROJECT**

WHEREAS, the City of Story City is making an application for funding for the Library Expansion Project through the Community Attraction and Tourism (CAT) grant funding program administered by the Iowa Economic Development Authority, and

WHEREAS, said funds would be utilized for the proposed Library Expansion Project, and

WHEREAS, the renewal of the Capital Improvement Reserve Fund Levy was placed before the voters at a special election held on September 13, 2022, with the Library Expansion Project specifically identified on the ballot, and

WHEREAS, the voters approved the renewal of the Capital Improvement Reserve Fund Levy with 73 percent voting in favor demonstrating "broad public support" for the project, and

WHEREAS, the City Council has pledged \$120,000 from the Capital Improvement Reserve Fund Levy for the Library Expansion Project.

NOW, THEREFORE, BE IT RESOLVED, that the City Council hereby authorizes the submission of a CAT grant application for the Library Expansion Project on behalf of the City of Story City, Iowa.

This motion was seconded by Councilperson _____, and,
upon roll call, was carried by an aye and nay vote, as follows:

AYE: _____

NAY: _____

ABSENT: _____

WHEREUPON, the Mayor declared the Resolution duly adopted this 3rd day of
January, 2023.

Mike Jensen, Mayor

ATTEST: _____
Heather Slifka, City Clerk

SPACE ABOVE THIS LINE FOR RECORDER

DOCUMENT PREPARED BY: Mark A. Jackson, 504 Broad Street, Story City, Iowa, 50248,
(515) 733-2121

GRANTORS: City of Story City

GRANTEE: City of Story City

RETURN TO: City of Story City, City Hall, 504 Broad Street, Story City, Iowa 50248

ORDINANCE NO. 333

**AN ORDINANCE CHANGING THE OFFICIAL ZONING MAP OF THE CITY OF
STORY CITY, IOWA BY CHANGING THE DISTRICT BOUNDARIES OF THE "A-1"
AND "C-1" DISTRICTS**

BE IT ORDAINED BY THE CITY COUNCIL OF THE INCORPORATED CITY OF STORY
CITY, IOWA;

Section 1. That the official zoning map of the City of Story City, Iowa is hereby changed
by changing the district boundaries of the "C-1" to include the following described real estate,
which was previously zoned "A-1":

Lots three (3) and four (4), I-35 Business Park Subdivision, 2nd Addition,
Story City, Iowa.

Section 2. That all ordinances or parts of ordinances in conflict herewith are hereby
repealed.

Section 3. That this ordinance shall be in full force and effect from and after its adoption
by the City Council and publication thereof as provided by law.

PASSED, ADOPTED AND APPROVED this 6th day of February, 2023.

Mike Jensen, Mayor

ATTEST: _____
Heather Slifka, City Clerk

MINUTES RE: ORDINANCE 333:

The foregoing Ordinance No. 333 was considered for the first time by the City Council on January 3, 2023. The first reading was moved by Councilperson _____, and seconded by Councilperson _____, and, on roll call, carried by an aye and nay vote of the Council, as follows:

AYE: _____

NAY: _____

ABSENT: _____

The ordinance was considered for the second time by the City Council on January 16, 2023. The second reading was moved by Councilperson _____, and seconded by Councilperson _____, and, on roll call, carried by an aye and nay vote of the Council, as follows:

AYE: _____

NAY: _____

ABSENT: _____

The ordinance was considered for the third and final time by the City Council on February 6, 2023. The third and final reading was moved by Councilperson _____, and seconded by Councilperson _____, and, on roll call, carried by an aye and nay vote of the Council, as follows:

AYE: _____

NAY: _____

ABSENT: _____

WHEREUPON, the Mayor declared Ordinance No. 333 duly passed and the title agreed upon this 6th day of February, 2023.

Mike Jensen, Mayor

ATTEST: _____
Heather Slifka, City Clerk

G702/ CMA APPLICATION AND CERTIFICATION FOR Payment

To: Story City PROJECT: Story City Athletic Lighting

From: Van Maanen Electric Inc
500 Iowa Speedway Drive
Newton, IA 50208

VIA Architect

Application No: 5 Distribution to:
 Application Date: 12/20/2022 OWNER
 Period From: 12/1/2022 CONSTRUCTION MGR
 Period To: 12/30/2022 ARCHITECT
 Contract Date: CONTRACTOR
 OTHER

2116

APPLICATION FOR PAYMENT

Application is made for Payment, as shown below, in connection with the Contract

Continuation Sheet, AIA Document G703, is attached.

- 1 ORIGINAL CONTRACT SUM \$ 317,000.00
- 2 Net Change by Change Orders \$ 114,335.00
- 3 CONTRACT SUM TO DATE \$ 431,335.00
- 4 TOTAL COMPLETED AND STORED TO DATE \$ 431,335.00

- 5 RETAINAGE:
 - a. 5% of Completed work \$ 21,566.75
 - b. 5% of Stored Material \$ -

- TOTAL RETAINAGE \$ 21,566.75
- 6 TOTAL EARNED LESS RETAINAGE \$ 409,768.25
- 7 LESS PREVIOUS CERTIFICATES FOR PAYMENT \$ 404,731.35
- 8 CURRENT PAYMENT DUE \$ 5,036.90
- 9 BALANCE TO FINISH, INCLUDING RETAINAGE \$ 21,566.75

| CHANGE ORDER SUMMARY | ADDITIONS | DEDUCTIONS |
|--|-------------|-------------|
| Total changes approved in previous months by owner | \$ - | \$ - |
| Total approval this Month | \$ - | \$ - |
| TOTALS | \$ - | \$ - |
| NET CHANGES by Change Order | \$ - | \$ - |

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all payments have been paid by the Contractor for work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due

CONTRACTOR: Van Maanen Electric, Inc.
 By: [Signature] Date: 12/20/22

Nathan Van Maanen, President
 State of: Iowa County of: Jasper
 Subscribed and sworn before me this 20th day of December, 2022

Nathan Van Maanen President personally appeared before me, the undersigned notary public, and provided satisfactory evidence of identification to be the person who signed this document in my presence and swore or affirmed to me that the contents of this document are truthful and accurate to the best of his/her knowledge and belief.

Notary Public: [Signature] My Commission expires: 10/30/2024

CERTIFICATION FOR PAYMENT

In accordance with the Contract Documents, based on-site observations and the data comprising this application, the Construction Manager and Architect certify to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment for the AMOUNT CERTIFIED.

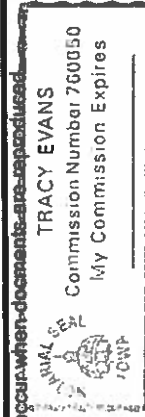
AMOUNT CERTIFIED
 CONSTRUCTION MANAGER:

Date: 12/20/2022

By: Casey Patton
Issued by Casey Patton
 No. 7 - Check My Notary
 I have reviewed this document

ARCHITECT:
 By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract



CAUTION: You should use an original document which has this caution printed in red. An original assures that changes will not be obscured as may occur when documents are reproduced



1913 Herschell-Spillman Carousel

CITY OF STORY CITY

504 Broad Street
Story City, IA 50248
515.733.2121
www.cityofstorycity.org

To: The Honorable Mayor & City Council
From: Randy Martindale, Water & Wastewater Superintendent
Mark A. Jackson, City Administrator
Re: Request Authorization to Purchase Pick-up
Truck for Water & Wastewater Department
Date: January 3, 2023

Presented for Mayor and City Council consideration is a formal request to purchase a pick-up truck for the water and wastewater department in the amount of approximately \$42,000 from Woodhouse out of Omaha, NE.

In the Fiscal Year 2021-22 Budget, the City Council approved the allocation of \$30,000 for the purchase of a pick-up truck for the water and wastewater department. This would replace the 2000 F-150


The water and wastewater department has shopped around for a period of time and has found a F-150 red pick-up from Woodhouse out of Omaha, NE for approximately \$42,000. The next closest price was from Karl in the amount of \$49,500 and the truck was white.

CITY OF STORY CITY

504 Broad Street
Story City, IA 50248
515.733.2121
www.cityofstorycity.org



1913 Herschell-Spillman Carousel

To: The Honorable Mayor & City Council
From: Mark A. Jackson, City Administrator 
Re: Library Expansion Project
Date: January 3, 2023

Presented for Mayor and City Council are two items pertaining to the proposed Library Expansion Project.

Asbestos Removal at 509 Broad Street

As you may recall, the city has set a public hearing and will be taking bids for the demolition of 509 Broad Street – former Pete Tekippe Photography Studio. There is asbestos within the building that needs to be removed. The library obtained quotes from the following companies:

| | |
|---------------------|---------|
| Begro Environmental | \$6,700 |
| REW Services | \$9,767 |

The library board is recommending that the City Council accept the quote from Begro Environmental.

Architectural Agreement with Emergent Architecture

Presented for Mayor and City Council consideration is a proposed architectural agreement with Emergent Architecture for the proposed Library Expansion Project.

The proposed project includes the design of a two-story addition consisting of 9,300 square feet attached to the east side of the existing library. New spaces include meeting rooms, performance area, special collections, staff breakroom, restrooms, and mechanical.

In addition, two alternates will be bid as part of the project:

Children's Area – Proposed work includes the removal of the existing courtyard colonnade and construction of a 1,060 square foot addition for the children's collection at the southwest corner of the existing building.

Renovation of Existing Library – Proposed work includes a new circulation desk, staff workroom, reading area, and areas for Teens and Tweens.

The estimated cost of the project is approximately \$3 million and it is my understanding that \$2.5 million has been pledged for the project to date.

Compensation for Emergent Architecture shall be paid on an hourly rate not to exceed \$244,000 based on the project scope and the proposed two alternates. Additional compensation shall be paid for scope changes and change order request beyond the initial scope and shall be hourly based on the rates listed in the agreement.

The library board is recommending that the City Council approve the contract with Emergent Architecture.

Bergo Environmental
40 River Heights Dr.
Mason City, Iowa 50401

December 13, 2022

Kolleen Taylor, Library Director
Bertha Bartlett Public Library
503 Broad Street
Story City, IA 50248
515-733-2685

Re: quote for asbestos removal on the Story City Library 509 Broad St StoryCity, Iowa

We propose to provide the labor and materials to remove the asbestos as per the Alliance asbestos survey 11-22-22. The floor tile under the carpet is asbestos and the mastic is negative. We will remove the mastic on the styrofoam walls also.

- 1054 sq ft of floor tile and carpet and 1594 sq. ft of styrofoam adhesive will be removed as per the report.
- The asbestos will be taken to a certified asbestos landfill.
- Men will seal the area and install a HEPA machine for negative air
- We will obtain a permit from the state for the work.
- We will take OSHA air samples as required.
- Site Services will assist in the work.

Owners Responsibility: Remove all movable items from the work areas, Provide uninterrupted access to water and electricity.

Price for the work. \$6,700.00

Thank you for the opportunity to price this work.

Jeff Bergo 641 420-4859

REW Services Corporation



1226 Illinois St • Des Moines, IA 50314 • Phone: 515-289-0705 • Fax: 515-289-0706
E-Mail: jefl@rewiowa.com

Date: December 1st, 2022

Kolleen Taylor
Library Director
Bertha Bartlett Public Library
503 Broad St
Story City, IA 50248

RE: Select asbestos abatement of 509 Broad St., Story City, IA 50248

Kolleen:

Thank you for the opportunity to provide you with a proposal for the removal of asbestos containing materials at the above referenced property and as noted in inspection report by Alliance Environmental dated 25 November 2022.

Our proposal includes all labor, materials, and equipment necessary to perform the work according to all regulations in effect on this date. Also included are all associated costs for permits, fees, disposal, insurance, etc.

Please keep in mind that there will be a 10-business day waiting period before work can commence upon acceptance of proposal. This is due to notifications that must be put in with Iowa DNR and Iowa OSHA.

Quote for abatement of all asbestos containing items called out in report to include wall adhesive and floor tile located inside building. REW would leave associated carpet onsite. Work would take approx. 3-4 days.

- **\$9,767**

Sincerely,

Jeff Harelrode
President
REW Services Corporation

GENERAL CONDITIONS



Owner's Responsibilities - The Owner shall remove all equipment and inventory from the areas in which the Contractor is to perform the Work. The Owner shall provide water and electricity to the areas of the work and pay for the water and power used in the course of the Contractor's work. The Owner shall provide uninterrupted access to the work areas throughout the duration of the project. The Owner shall designate toilet facilities on the site for the use of the Contractor's employees. Should toilet facilities not be present on the site, the Owner shall provide temporary, portable sanitary facilities.

Insurance - The Contractor shall carry General Liability Insurance, Vehicle Liability Insurance, and Workman's Compensation Insurance throughout the duration of the Work. The Owner shall carry Property, all risk, insurance on the premises in which the work is to be performed. The Owner shall be responsible for paying all deductibles on the policy. Contractor shall provide the Owner with a Certificate of Insurance stating the limits of insurance coverage prior to commencing the Work.

Taxes and Building Permits - The Contractor shall pay all sales, consumer, local option, and use taxes required by law. Any building permits and related fees necessary for the execution of the Work contained in this proposal shall be secured and paid for by the Owner.

Asbestos Permit - The Contractor is licensed by the State of Iowa to remove asbestos containing materials. Our permit number is 3109 with an expiration date of February 17 2023.

Air Monitoring - If needed a third party environmental testing company shall monitor Air quality throughout the duration of the project. The owner shall be responsible for securing and paying for a third party air monitoring firm to collect work area and final clearance samples.

Disposal - All asbestos containing waste shall be taken to an EPA approved landfill for proper burial. The cost for this disposal is included in this proposal.

Concealed Conditions - Should asbestos containing materials be encountered that were concealed from view during the "walk through" and thereby not included in the Scope of the Work description from which the above proposed sum was calculated, the Contract sum shall be adjusted by Change Order to reflect the scope of these concealed asbestos containing materials. Testing, to determine asbestos content of these concealed materials, and testing costs shall be included in the Change Order. Concealed conditions might include pipe covering discovered above plaster ceilings, old ceilings above new ceilings, and materials that would not otherwise be discovered without destructive inspections.

Clean-up - Promptly upon completion of the Work, all Contractors owned facilities, materials and equipment shall be removed from the work site. The Contractor shall leave all work areas broom clean.

Payment - The Owner shall be invoiced for the Work, including all approved Change Orders, upon Substantial Completion. The Owner shall make payment within fifteen (15) days of such billing. After fifteen (15) days following the invoice date for the payment, interest will be charged at the rate of 1.5% per month, not to exceed 18% per annum, on the entire invoice sum starting on the date of the original invoice for the work.

Notice to Proceed

Please proceed with the above Scope of Work including Alternates # __, __, __.

By: _____

Date: _____

Title:

**Bertha Bartlett Public Library
Board of Trustees
Minutes**

Chris Feil, President opened the meeting at 6:35 p.m. Attending were Chris Feil, Lynn Cummings, Laura Donaldson, Theresa Sens, Grant Reimers; Director Kolleen Taylor, Shelley Hart, representing the Foundation Board, and Mary Kay Solberg, representing the Story City City Council. Duane Fournier joined the meeting later.

The meeting opened with introductions for new board member Grant Reimers.

The agenda was reviewed with one addition: Added to new business was a discussion as to when the architect should be told to begin working on plans. The amended agenda was approved with a motion by Lynn, seconded by Laura. All approved.

Minutes were reviewed from the last meeting: A motion to approve the minutes as written was made by Lynn, seconded by Laura. All approved.

Foundation Report: Shelley Hart, President of the Foundation, gave a recap of the November business breakfast held last month. There was a strong attendance from the Trustees and Foundation, but not as many business or community members as we would have liked. However there has been a good response from local businesses. Shelley will be following up on the business asks that have already been done. Only a few of the \$100 for 100 years fliers have been returned, and most of the donations have been towards programming. The fliers were sent out in a targeted mailing to previous donors.

Shelley also reports that the Foundation is interested in holding another joint meeting with the Trustees to have a chance to give more input into the final design of the library additions. This was discussed and the Board decided that we do not need to hold an additional special meeting at this time, but that Shelley should assure the Foundation that there will be more meetings with the architect in the future and they will have a chance to be heard.

Committee Updates: Chris and Felicia from the Foundation have been working on asking a few local businesses for larger contributions to the building campaign. There has not been much of a response yet but they will continue to follow up.

Financial reports were reviewed by Kolleen. Overall budget numbers were in line with the year-to-date figures. A motion to approve the financial reports was made by Duane, seconded by Lynn, all approved. The 2023-2024 budget was reviewed by Kolleen. After answering questions regarding some changes from last year, a motion was made by Duane and seconded by Theresa to approve the 2023-2024 budget. All approved.

30 minutes of new board member training took place surrounding the circulation report and budget.

Kolleen discussed with the board that the Gilbert Library is making some changes to their open hours and playing around with a new time for the weekly Story Time, as attendance has been very low the past few months.

New Business:

Holiday Hours: Library staff of both Story City and Gilbert branches would like to be closed on Christmas Eve and New Year's Eve this year, as they are both on a Saturday of the holiday weekend. The Board agreed, making sure that the closures are well advertised to patrons in advance. A motion was made by Laura, seconded by Duane to approve this closure. All approved.

Lead and Asbestos Inspection: Iowa Lead and Asbestos Safety did an inspection of the Tekkipe building for lead and asbestos and did detect asbestos in 2 spots – the floor of part of the building and a spot in one wall. It was estimated that it would cost about \$5,000 to mitigate the floor, but Kolleen will solicit a few quotes to make sure that we are given a competitive price. When those are obtained the Board will discuss further. We will discuss if it should be done before demolition or added to the bid for contractors.

Carpet Cleaning: A quote was obtained from Mustang Disaster Cleanup for carpet cleaning in the current library. The cost was high and the carpet is not in good condition so the board needs to discuss whether we should move forward. Kolleen will get another quote before a decision is made.

Meeting with Architect: Much discussion was had as to whether another meeting was needed with the architect and when we should have him begin. Grant gave us good information about what an architect needs to begin a schematic design and what the process looks like. A motion was made by Laura with a second by Theresa to have the architect begin working on his schematic design, the next step in the process, as soon as possible. All approved. It was suggested that Chris inform City Council of this decision at the next city council meeting.

Old Business:

Hoopla: Kolleen explained that Hoopla is a new, more user-friendly platform for ebooks. She will get more specifics on cost and circulation and report back. It was discussed that it may be best to wait until after the grant has been submitted in January so that Kolleen can focus her efforts on teaching staff and patrons how to use the new platform.

New Fine policy: Staff has requested time to focus on how to implement the changes voted on at the last meeting, so this was tabled again.

Election Cost Sharing: Further discussion was had regarding the City Administrator Mark Jackson's request that the Trustees pay for the cost of the special election held in September. Mark gave Chris more information as to why a special election had to be held rather than waiting until the November general election. Much discussion was held. Duane made a motion to offer to pay half of the election cost, but it did not receive a second. Lynn moved to table the decision and allow Chris more chance to discuss this with the city council. Duane seconded the motion. All approved.

Midwest Pano: Kolleen gave a brief review of the work done by Midwest Pano and discussed how more information and details can be added to the presentation.

Next meeting:

Thursday, December 29 at 6:30 pm.

Motion was made by Theresa, seconded by Duane to adjourn the meeting at 8:00pm. All approved.

Respectfully

Theresa Sens, acting secretary
Trustee

Staff Report

Kolleen Taylor

December 2022

We are rushing to catch up from the holidays, in addition to days closed due to extreme weather which followed me missing work for a week with me home sick. Life doesn't always make our schedules work very well, and some of my best laid plans were totally destroyed. We are still tracking donations for the building project, with some very gratifying news on the financial support for the project, and we are moving forward.

If you haven't been to the library website in the last week, you may not know that our homepage has changed to the building tour done by Midwest Pano. Holly Adkins from Midwest Pano and I wrapped up the last day before the blizzard inserting photos, and making edits to make this final project look really good. I honestly feel this was money well spent. Our Board president, Chris stood still long enough to do a video explaining the project and my videographer skills were fully tested! I think it turned out great! Be sure to explore this site by going to www.storycity.lib.ia.us.

Caitlin was also out sick the week before Christmas, and Angie is taking most of the last week of December off for vacation, so hopefully we are getting the worst of the illness season behind us and staff is getting some rest with time off. Everyone has done a great job stepping up and covering for each other as we cope with missing pieces of our puzzle.

I've gotten two written quotes for the asbestos removal, and I assume these will need to go to the city for approval.

We have moved the 100th cake to the reference area, hoping Jessica Hensch's family is going to collect it soon. The Christmas event we held had over 75 children and parents attend, and even though I was forced home, members of the Foundation and the Trustees helped immensely in making this turn out very well. I was only sorry I missed it!

Fundraising is going very well for the building project and the grant deadline is looming, as is the first report for the ARPA grant. Chris has been fine-tuning the initial work I started on the CAT grant, and we will have to spend most of the 2nd week of January making sure all the paperwork is filed. We still need the resolutions from both the city and the county to show they are supporting the project.

I'm hosting a holiday dinner in January for the staff and the weekly volunteers who give us so much of their time faithfully in January. This has been my tradition for most of the past 10 years, and allows us some personal time to share, laugh and enjoy each other. These people I work with become my family throughout the decades, and this tradition has become a favorite for us all.

Our adult programming is going to get revamped this year, and we are starting a Lunch & Learn program in January. Laura Loots is taking the lead on this, and we hope to have the kickoff the 3rd week of January. Our intent is to follow the theme "Healthy, Wealthy and Wise", and invite our local businesses and institutions to present a program, with reservations for lunch, and a simple lunch provided. We are hoping to have the Story City Rec Center/Fitness Center kick it off, as mid January is when most New Years resolutions are broken, and since most are health related, this would be timely. Other categories of inter would be Healthy: massage, chiropractors, dentists, etc.; Wealthy: Financial Management through Story County extension, Local banks, financial planners, Edward Jones, etc. & Wise: Insurance companies like State Farm, Town & Country, ADC, Real Estate Companies, Cleaning companies, etc.

I was also looking at our mission statement and feel it is time to get our mission statement to reflect more of what we are doing. Something more like: "The Bertha Bartlett Public Library mission is to provide entertaining and educational materials and create opportunities to experience and explore individual talents and skills that will enhance their personal futures, and the community where they live." We do all this now, and the building project fits into this mission very well.

Residential Tax Abatement Application

City of Story City

504 Broad Street | 515-733-2121

Date: 12-22-2022

Prior Approval for Intended Improvements: _____

Approval of Improvements Completed: _____

Provides tax abatement for five years on the first \$75,000 of actual value added.

| |
|--|
| Address of Property: 910 Henryson St |
| Legal Description: Larson Heights SD Lot:5 Story City |
| Title Holder or Contract Buyer: 574 Investments LLC |
| Address of Owner (if different than above): 2519 Chamberlain St., Ste 101 |
| Day Time Phone Number: 515-268-5485 |

Existing Property Use: Residential Commercial Industrial Vacant

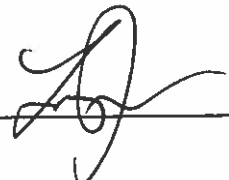
Proposed Property Use: (check two) Residential Commercial Industrial Vacant Owner-Occupied

Nature of Improvements: New Construction Addition General Improvements

Specify: _____

Estimated or Actual Date of Completion: 12-01-2022

Estimated of Actual Cost of Improvements: \$250,000 for construction; \$40,000 for lot

Signature:  _____

Date: 12-27-2022

Residential Tax Abatement Application

City of Story City

504 Broad Street | 515-733-2121

Date: 12-22-2022

Prior Approval for Intended Improvements: _____

Approval of Improvements Completed: _____

Provides tax abatement for five years on the first \$75,000 of actual value added.

| |
|--|
| Address of Property: 912 Henryson St |
| Legal Description: Larson Heights SD Lot:6 Story City |
| Title Holder or Contract Buyer: 574 Investments LLC |
| Address of Owner (if different than above): 2519 Chamberlain St., Ste 101 |
| Day Time Phone Number: 515-268-5485 |

Existing Property Use: Residential Commercial Industrial Vacant

Proposed Property Use: (check two) Residential Commercial Industrial Vacant Owner-Occupied

Nature of Improvements: New Construction Addition General Improvements

Specify: _____

Estimated or Actual Date of Completion: 12-01-2022

Estimated of Actual Cost of Improvements: \$250,000 for construction; \$40,000 for lot

Signature: 

Date: 12-27-2022

Residential Tax Abatement Application

City of Story City

504 Broad Street | 515-733-2121

Date: 12-22-2022

Prior Approval for Intended Improvements: _____

Approval of Improvements Completed: _____

Provides tax abatement for five years on the first \$75,000 of actual value added.

| |
|--|
| Address of Property: 915HenrysonSt |
| Legal Description: Larson Heights SD Lot:21 Story City |
| Title Holder or Contract Buyer: 574 Investments LLC |
| Address of Owner (if different than above): 2519 Chamberlain St., Ste 101 |
| Day Time Phone Number: 515-268-5485 |

Existing Property Use: Residential Commercial Industrial Vacant

Proposed Property Use: (check two) Residential Commercial Industrial Vacant Owner-Occupied

Nature of Improvements: New Construction Addition General Improvements

Specify: _____

Estimated or Actual Date of Completion: 04-30-2022

Estimated of Actual Cost of Improvements: \$225,000 for construction; \$40,000 for lot

Signature:  _____

Date: 12-27-2022

Residential Tax Abatement Application

City of Story City

504 Broad Street | 515-733-2121

Date: 12-22-2022

Prior Approval for Intended Improvements: _____

Approval of Improvements Completed: _____

Provides tax abatement for five years on the first \$75,000 of actual value added.

| |
|--|
| Address of Property: 917 Henryson St |
| Legal Description: Larson Heights SD Lot:20 Story City |
| Title Holder or Contract Buyer: 574 Investments LLC |
| Address of Owner (if different than above): 2519 Chamberlain St., Ste 101 |
| Day Time Phone Number: 515-268-5485 |

Existing Property Use: Residential Commercial Industrial Vacant

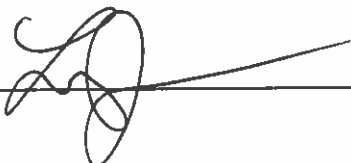
Proposed Property Use: (check two) Residential Commercial Industrial Vacant Owner-Occupied

Nature of Improvements: New Construction Addition General Improvements

Specify: _____

Estimated or Actual Date of Completion: 04-30-2022

Estimated of Actual Cost of Improvements: \$225,000 for construction; \$40,000 for lot

Signature:  _____

Date: 12-27-2022



City of Story City, IA

CLAIMS REGISTER REPORT

By Segment (Select Below)

Payable Dates 12/16/2022 - 12/29/2022

| Vendor Name | Description (Payable) | Amount |
|--|---------------------------------|-----------------|
| Department: 1110 - POLICE DEPARTMENT | | |
| WELLMARK | GROUP HEALTH/DENTAL | 3,902.50 |
| POLICE LEGAL SCIENCES | PLS Courses | 240.00 |
| FREEDOM FIRE | Extinguisher/inspect | 36.50 |
| KARL FORD | new battery, oil change, filter | 261.30 |
| MET LIFE SMALL BUS CNTR | insurance group health | 96.00 |
| WINDSTREAM | phone/internet | 76.71 |
| Department 1110 - POLICE DEPARTMENT Total: | | 4,613.01 |
| Department: 1150 - FIRE DEPARTMENT | | |
| FREEDOM FIRE | Extinguisher/inspect | 116.50 |
| VAN WALL | Parts | 76.39 |
| BLACK HILLS ENERGY | GAS SERVICE | 824.43 |
| Department 1150 - FIRE DEPARTMENT Total: | | 1,017.32 |
| Department: 2210 - STREET/ROADWAY MAINT | | |
| WELLMARK | GROUP HEALTH/DENTAL | 2,663.31 |
| IOWA ONE CALL | one call charges | 12.60 |
| FREEDOM FIRE | Extinguisher/inspect | 315.20 |
| KARL FORD | new battery, oil change, filter | 6.70 |
| MET LIFE SMALL BUS CNTR | insurance group health | 48.00 |
| VAN WALL | Parts | 47.98 |
| BLACK HILLS ENERGY | GAS SERVICE | 296.69 |
| Department 2210 - STREET/ROADWAY MAINT Total: | | 3,390.48 |
| Department: 2212 - SIDEWALKS | | |
| SAM AND JENNA JAMISON | SIDEWALK REIMBURSEMENT | 500.00 |
| JOHN SENS | SIDEWALK REIMBURSEMENT | 500.00 |
| Department 2212 - SIDEWALKS Total: | | 1,000.00 |
| Department: 4410 - LIBRARY | | |
| WELLMARK | GROUP HEALTH/DENTAL | 404.79 |
| WELLMARK | GROUP HEALTH/DENTAL | 134.93 |
| EMERGENT ARCHITECTURE | Annex- Phase II Schematic De | 8,493.40 |
| BAKER & TAYLOR | Books | 27.32 |
| BAKER & TAYLOR | Books | 15.38 |
| BAKER & TAYLOR | Books | 172.05 |
| BAKER & TAYLOR | Books | 15.39 |
| BAKER & TAYLOR | Books | 42.11 |
| SABRINA GOGERTY | cleaning | 281.25 |
| KONICA MINOLTA BUSINESS S | Copier | 146.00 |
| FREEDOM FIRE | Extinguisher/inspect | 17.40 |
| INGRAM LIBRARY SERVICES | Books | 214.75 |
| INGRAM LIBRARY SERVICES | Books | 28.37 |
| INGRAM LIBRARY SERVICES | Books | 199.58 |
| INGRAM LIBRARY SERVICES | Books | 40.07 |
| INGRAM LIBRARY SERVICES | Books | 185.81 |
| INGRAM LIBRARY SERVICES | Books | 6.59 |
| GALE/CENGAGE LEARNING | Bertha Bartlett Public Library | 27.74 |
| DDM ELECTRIC | replace lamps + repair switch | 132.00 |
| BLACK HILLS ENERGY | Library- service | 430.49 |
| AMAZON CAPITAL SERVICES | Bertha Bartlett Public Library | 58.03 |
| AMAZON CAPITAL SERVICES | Bertha Bartlett Public Library | 26.83 |
| AMAZON CAPITAL SERVICES | Bertha Bartlett Public Library | 42.98 |
| AMAZON CAPITAL SERVICES | Bertha Bartlett Public Library | 122.50 |
| AMAZON CAPITAL SERVICES | Bertha Bartlett Public Library | 7.78 |
| THE DES MOINES REGISTER | subscription | 309.25 |

CLAIMS REGISTER REPORT

Payable Dates: 12/16/2022 - 12/29/2022

| Vendor Name | Description (Payable) | Amount |
|---|-----------------------------------|------------------|
| AUREON COMMUNICATIONS | BBPL- phone | 5.83 |
| VISA/BERTHA BARTLETT | BBPL | 1,000.80 |
| VISA/BERTHA BARTLETT | BBPL | 82.61 |
| IOWA LEAD & ASBESTOS SAFE | Asbestos testing | 1,049.00 |
| Department 4410 - LIBRARY Total: | | 13,721.03 |
| Department: 4430 - PARKS | | |
| WELLMARK | GROUP HEALTH/DENTAL | 395.30 |
| FREEDOM FIRE | Extinguisher/inspect | 107.50 |
| MET LIFE SMALL BUS CNTR | insurance group health | 32.00 |
| BLACK HILLS ENERGY | GAS SERVICE | 536.36 |
| Department 4430 - PARKS Total: | | 1,071.16 |
| Department: 4440 - RECREATION DEPARTMENT | | |
| TK ELEVATOR CORPORATION | maintenance | 285.54 |
| BSN SPORTS INC | Knee savers, pickleball net | 89.29 |
| MET LIFE SMALL BUS CNTR | insurance group health | 16.00 |
| Department 4440 - RECREATION DEPARTMENT Total: | | 390.83 |
| Department: 4445 - SWIMMING POOL | | |
| BLACK HILLS ENERGY | GAS SERVICE | 70.52 |
| Department 4445 - SWIMMING POOL Total: | | 70.52 |
| Department: 5535 - HOUSING | | |
| INFINITE HOME CREATIONS | Window install | 3,850.00 |
| Department 5535 - HOUSING Total: | | 3,850.00 |
| Department: 5540 - PLANNING AND ZONING | | |
| FOX ENGINEERING ASSOC, IN | site plan review | 52.50 |
| Department 5540 - PLANNING AND ZONING Total: | | 52.50 |
| Department: 6300 - PARTIAL SELF FUNDING | | |
| BENEFITS INC | Group health | 126.00 |
| BENEFITS INC | 510-0010 | 1,088.90 |
| BENEFITS INC | Health Insurance 060-0011 | 166.00 |
| Department 6300 - PARTIAL SELF FUNDING Total: | | 1,380.90 |
| Department: 6611 - EXECUTIVE (MAYOR, ADM) | | |
| WELLMARK | GROUP HEALTH/DENTAL | 1,681.39 |
| MET LIFE SMALL BUS CNTR | insurance group health | 16.00 |
| Department 6611 - EXECUTIVE (MAYOR, ADM) Total: | | 1,697.39 |
| Department: 6620 - FINANCIAL AD (CLERK,TREA) | | |
| WELLMARK | GROUP HEALTH/DENTAL | 1,656.39 |
| ANIMAS SIGNATURE SIGNS | Logo formatting | 45.00 |
| STAPLES | office supplies | 84.56 |
| MET LIFE SMALL BUS CNTR | insurance group health | 26.40 |
| PETTY CASH | Postage | 128.99 |
| Department 6620 - FINANCIAL AD (CLERK,TREA) Total: | | 1,941.34 |
| Department: 6650 - CITY HALL/SENIOR CENTER | | |
| WELLMARK | GROUP HEALTH/DENTAL | 169.42 |
| FREEDOM FIRE | Extinguisher/inspect | 88.70 |
| ANGELA HALLADAY | Nov/Dec cleaning | 262.50 |
| BLACK HILLS ENERGY | GAS SERVICE | 938.20 |
| Department 6650 - CITY HALL/SENIOR CENTER Total: | | 1,458.82 |
| Department: 6670 - DATA PROCESSING | | |
| TYLER TECHNOLOGIES INC | Utility billing go-live assistanc | 17.06 |
| Department 6670 - DATA PROCESSING Total: | | 17.06 |
| Department: 8761 - CAPITAL PROJECT | | |
| UNION PACIFIC RAILROAD CO | Lights & gates at Washington | 713.11 |
| Department 8761 - CAPITAL PROJECT Total: | | 713.11 |
| Department: 9211 - STORM DRAINAGE | | |
| TYLER TECHNOLOGIES INC | Utility billing go-live assistanc | 6.83 |
| Department 9211 - STORM DRAINAGE Total: | | 6.83 |

CLAIMS REGISTER REPORT

Payable Dates: 12/16/2022 - 12/29/2022

| Vendor Name | Description (Payable) | Amount |
|---|-----------------------------------|-------------------|
| Department: 9810 - WATER UTILITY | | |
| WELLMARK | GROUP HEALTH/DENTAL | 1,951.25 |
| WOODHOUSE | Water Dept truck | 16,000.00 |
| TYLER TECHNOLOGIES INC | Utility billing go-live assistanc | 150.15 |
| SAM, LLC | GIS updates/data integration | 5,560.00 |
| BIG STATE INDUSTRIAL SUPPL | Supplies | 251.90 |
| BIG STATE INDUSTRIAL SUPPL | tools | 289.30 |
| USA BLUE BOOK | hydrant wrench | 112.10 |
| IOWA ONE CALL | one call charges | 12.60 |
| NATIONAL INDUSTRIAL & SAF | Cable ties, safety glasses | 329.14 |
| FREEDOM FIRE | Extinguisher/inspect | 88.10 |
| HAWKINS INC | chemicals | 3,004.36 |
| MET LIFE SMALL BUS CNTR | insurance group health | 32.00 |
| DWAIN WATTS | Reimbursement | 20.00 |
| MUNICIPAL MANAGEMENT | Leak detection | 100.00 |
| BLACK HILLS ENERGY | GAS SERVICE | 105.67 |
| CORE & MAIN | parts | 2,224.88 |
| Department 9810 - WATER UTILITY Total: | | 30,231.45 |
| Department: 9815 - SEWER UTILITY | | |
| WELLMARK | GROUP HEALTH/DENTAL | 1,951.25 |
| WOODHOUSE | Water Dept truck | 25,809.00 |
| TYLER TECHNOLOGIES INC | Utility billing go-live assistanc | 167.21 |
| SAM, LLC | GIS updates/data integration | 5,560.00 |
| IOWA ONE CALL | one call charges | 12.60 |
| FREEDOM FIRE | Extinguisher/inspect | 44.90 |
| OMNISITE | Annual fee- wireless services | 1,160.00 |
| MET LIFE SMALL BUS CNTR | insurance group health | 32.00 |
| ISAAC RAHTO | Reimbursement- supplies | 28.89 |
| BLACK HILLS ENERGY | GAS SERVICE | 215.49 |
| MSA PROFESSIONAL SERVICES | Sump pump inspections yr 2/ | 491.45 |
| Department 9815 - SEWER UTILITY Total: | | 35,472.79 |
| Grand Total: | | 102,096.54 |

Report Summary

Fund Summary

| Fund | Payment Amount |
|-------------------------------|-------------------|
| 001 - GENERAL FUND | 17,590.65 |
| 022 - HOUSING ASSISTANCE FUND | 3,850.00 |
| 031 - LIBRARY GIFT TRUST FUND | 9,542.40 |
| 033 - GILBERT PUBLIC LIBRARY | 233.13 |
| 110 - ROAD USE TAX | 3,075.28 |
| 115 - PARTIAL SELF FUNDING | 1,380.90 |
| 329 - RR CROSSINGS PROJECT | 713.11 |
| 600 - WATER UTILITY | 30,231.45 |
| 610 - SEWER UTILITY | 35,472.79 |
| 740 - STORM WATER DRAINAGE | 6.83 |
| Grand Total: | 102,096.54 |

Account Summary

| Account Number | Account Name | Payment Amount |
|----------------|-----------------------|----------------|
| 001-1110-6150 | INSURANCE, GROUP HE | 3,998.50 |
| 001-1110-6230 | TRAVEL & TRAINING | 240.00 |
| 001-1110-6332 | VEHICLE REPAIR & MAIN | 261.30 |
| 001-1110-6373 | TELEPHONE | 76.71 |
| 001-1110-6507 | MISC. OPERATING SUPP | 36.50 |
| 001-1150-6371 | UTILITIES | 824.43 |
| 001-1150-6499 | MISCELLANEOUS | 76.39 |
| 001-1150-6507 | MISC. OPERATING SUPP | 116.50 |
| 001-2210-6320 | BUILDING & GROUNDS | 315.20 |
| 001-2212-6798 | CAPITAL PROJECT | 1,000.00 |
| 001-4410-6150 | INSURANCE, GROUP HE | 404.79 |
| 001-4410-6320 | BUILDING & GROUNDS | 430.65 |
| 001-4410-6371 | UTILITIES | 430.49 |
| 001-4410-6373 | TELEPHONE | 5.83 |
| 001-4410-6500 | PROGRAMMING | 58.03 |
| 001-4410-6501 | BUILDING SUPPLIES | 26.83 |
| 001-4410-6502 | TECHNOLOGY | 1,000.80 |
| 001-4410-6505 | CATALOGING SUPPLIES | 125.59 |
| 001-4410-6506 | OFFICE SUPPLIES | 146.00 |
| 001-4410-6770 | MAGAZINES | 309.25 |
| 001-4410-6772 | BOOKS | 884.74 |
| 001-4410-6773 | VIDEO | 122.50 |
| 001-4430-6150 | INSURANCE, GROUP HE | 427.30 |
| 001-4430-6320 | BUILDING & GROUNDS | 107.50 |
| 001-4430-6371 | UTILITIES | 536.36 |
| 001-4440-6150 | INSURANCE, GROUP HE | 16.00 |
| 001-4440-6320 | BUILDING & GROUNDS | 89.29 |
| 001-4440-6413 | PAYMENTS TO OTHER A | 285.54 |
| 001-4445-6371 | UTILITIES | 70.52 |
| 001-5540-6490 | PROFESSIONAL SERVICE | 52.50 |
| 001-6611-6150 | INSURANCE, GROUP HE | 1,697.39 |
| 001-6620-6150 | INSURANCE, GROUP HE | 1,682.79 |
| 001-6620-6490 | PROFESSIONAL SERVICE | 45.00 |
| 001-6620-6506 | OFFICE SUPPLIES | 84.56 |
| 001-6620-6508 | PETTY CASH/POSTAGE | 128.99 |
| 001-6650-6150 | INSURANCE, GROUP HE | 169.42 |
| 001-6650-6320 | BUILDING & GROUNDS | 351.20 |
| 001-6650-6371 | UTILITIES | 938.20 |
| 001-6670-6490 | PROFESSIONAL SERVICE | 17.06 |
| 022-5535-6796 | ECONOMIC GRANT | 3,850.00 |
| 031-4410-6320 | BUILDING & GROUNDS | 8,493.40 |
| 031-4410-6798 | CAPITAL PROJECT | 1,049.00 |
| 033-4410-6150 | INSURANCE, GROUP HE | 134.93 |

Account Summary

| Account Number | Account Name | Payment Amount |
|----------------|----------------------|-------------------|
| 033-4410-6772 | BOOKS | 98.20 |
| 110-2210-6150 | INSURANCE, GROUP HE | 2,711.31 |
| 110-2210-6330 | MOTOR VEHICLE MAINT | 6.70 |
| 110-2210-6371 | UTILITIES | 296.69 |
| 110-2210-6490 | PROFESSIONAL SERVICE | 12.60 |
| 110-2210-6499 | MISCELLANEOUS | 47.98 |
| 115-6300-6150 | INSURANCE, GROUP HE | 1,380.90 |
| 329-8761-6490 | PROFESSIONAL SERVICE | 713.11 |
| 600-9810-6150 | INSURANCE, GROUP HE | 1,983.25 |
| 600-9810-6371 | UTILITIES | 105.67 |
| 600-9810-6419 | DATA PROCESSING | 150.15 |
| 600-9810-6490 | PROFESSIONAL SERVICE | 5,672.60 |
| 600-9810-6499 | MISCELLANEOUS | 706.54 |
| 600-9810-6507 | MISC. OPERATING SUPP | 5,501.14 |
| 600-9810-6520 | METERS, CLAMPS, HYDR | 112.10 |
| 600-9810-6727 | CAPITAL EQUIPMENT | 16,000.00 |
| 610-9815-6150 | INSURANCE, GROUP HE | 1,983.25 |
| 610-9815-6210 | DUES & SUBSCRIPTIONS | 1,160.00 |
| 610-9815-6371 | UTILITIES | 215.49 |
| 610-9815-6419 | DATA PROCESSING | 167.21 |
| 610-9815-6490 | PROFESSIONAL SERVICE | 6,064.05 |
| 610-9815-6499 | MISCELLANEOUS | 44.90 |
| 610-9815-6504 | MINOR EQUIPMENT | 28.89 |
| 610-9815-6727 | CAPITAL EQUIPMENT | 25,809.00 |
| 740-9211-6490 | PROFESSIONAL SERVICE | 6.83 |
| | Grand Total: | 102,096.54 |

Project Account Summary

| Project Account Key | Payment Amount |
|---------------------|-------------------|
| **None** | 102,096.54 |
| Grand Total: | 102,096.54 |