

Mayor Jensen called the council meeting to order on Monday, January 6, 2020 at 7:00 p.m. in the City Hall Council Chambers.

Present: Mayor Jensen, Administrator Jackson, City Attorney Larson
Council Members: Ostrem, Phillips, Solberg, Crutchfield, and Sporleder
Absent: none

Also present: Elara Jondle and son, Nick Hermanson, Mike Hermanson, Chris Royer, John Gade, Traci and Bill Jennings, Christie Thoreson

Motion by Sporleder, seconded by Ostrem, to approve the agenda.
Aye: Ostrem, Phillips, Solberg, Crutchfield, and Sporleder
Nay: None.
Motion carried.

Motion by Phillips, seconded by Sporleder, to approve the December 16, 2019 regular meeting minutes.
Aye: Ostrem, Phillips, Solberg, Crutchfield, and Sporleder
Nay: None.
Motion carried.

CITIZEN APPEARANCE

LEGAL ITEMS

A) **RESOLUTION NO. 20-1 – DESIGNATE THE OFFICIAL DEPOSITORIES FOR THE CITY**

Motion by Sporleder, seconded by Ostrem, to approve Resolution No. 20-1 – Designate the Official Depositories for the City.
Aye: Ostrem, Phillips, Solberg, Crutchfield, and Sporleder
Nay: None.
Motion carried.

B) **RESOLUTION NO. 20-2 – DESIGNATE THE DATE, TIME, AND PLACE OF REGULAR COUNCIL MEETINGS**

Motion by Ostrem, seconded by Crutchfield, to approve Resolution No. 20-2 – Designate the Date, Time, and Place of Regular Council Meetings as the

first and third Mondays of each month, at 7 p.m. in the City Hall Council Chambers.

Aye: Ostrem, Phillips, Solberg, Crutchfield, and Sporleder

Nay: None.

Motion carried.

C) RESOLUTION NO. 20-3 – DESIGNATE THE OFFICIAL NEWSPAPERS

Motion by Solberg, seconded by Phillips, to approve Resolution No. 20-3 – Designate the Official Newspapers Story City Herald and the Tribune.

Aye: Ostrem, Phillips, Solberg, Crutchfield, and Sporleder

Nay: None.

Motion carried.

D) RESOLUTION NO. 20-4 – APPOINTMENT OF CITY ATTORNEY

Motion by Sporleder, seconded by Phillips, to approve Resolution No. 20-4 – Appointment of Fred Larson as City Attorney.

Aye: Ostrem, Phillips, Solberg, Crutchfield, and Sporleder

Nay: None.

Motion carried.

E) RESOLUTION NO. 20-5 – APPOINTMENT OF CITY CLERK & TREASURER

Motion by Phillips, seconded by Crutchfield, to approve Resolution No. 20-5 – Appointment of Heather Slifka as City Clerk & Treasurer.

Aye: Ostrem, Phillips, Solberg, Crutchfield, and Sporleder

Nay: None.

Motion carried.

F) RESOLUTION NO. 20-6 – APPOINTMENT OF BUILDING INSPECTORS

Motion by Ostrem, seconded by Sporleder, to approve Resolution No. 20-6 – Appointment of Kent Arnold and Safe Building as Building Inspectors.

Aye: Ostrem, Phillips, Solberg, Crutchfield, and Sporleder

Nay: None.

Motion carried.

G) RESOLUTION NO. 20-7 – TO PROVIDE FOR A NOTICE OF HEARING ON PROPOSED PLANS, SPECIFICATIONS, FORM OF

**CONTRACT, AND ESTIMATE OF COST FOR THE
WASTEWATER TREATMENT FACILITY PHASE I
IMPROVEMENTS PROJECT, AND THE TAKING OF BIDS**

Motion by Phillips, seconded by Sporleder, to approve Resolution No. 20-7 – To Provide for a Notice of Hearing on Proposed Plans, Specifications, Form of Contract, and Estimate of Cost for the Wastewater Treatment Facility Phase I Improvements Project, and the Taking of Bids. Bids for the project are to be submitted by 2:00 p.m. on February 26th, and the public hearing will be held on March 2nd at 7:00 p.m.

Aye: Ostrem, Phillips, Solberg, Crutchfield, and Sporleder

Nay: None.

Motion carried.

ADMINISTRATIVE ITEMS

- A) Review and Accept Audit for the Fiscal Year Ending June 30, 2019
City Administrator Jackson reviewed the audit with the Mayor and Council.
Motion by Sporleder, seconded by Ostrem to accept Audit for the Fiscal Year Ending June 30, 2019
Aye: Ostrem, Phillips, Solberg, Crutchfield, and Sporleder
Nay: None.
Motion carried.

- B) Approve Construction Pay Applications:
1. Wastewater Treatment Plant Diesel Remediation Project – No. 5
Motion by Ostrem, seconded by Sporleder to Approve Construction Pay Applications for the Wastewater Treatment Plant Diesel Remediation Project – No. 5 of \$347,909.78.
Aye: Ostrem, Phillips, Solberg, Crutchfield, and Sporleder
Nay: None.
Motion carried.

MAYOR & CITY COUNCIL AGENDA ITEMS

- A) Review and Discuss Timberland Ridge Subdivision
John Gade, Chris Royer, Nick and Mike Hermanson presented information to council about the current subdivision plans. City Administrator Jackson

outlined options to fund the improvement to Timberland Drive and other incentives. General discussion was held.

- B) Appointment of Mark Jackson to the CIRTPA Policy and Technical Committees
- C) Approve Cemetery Ownership Transfer Certificate
- D) Tax Abatement Applications:
 - 1. Caleb & Jessi Kettenacker – 328 Hillcrest

Motion by Sporleder, seconded by Phillips, to approve Appointment of Mark Jackson to the CIRTPA Policy and Technical Committees, Approve Cemetery Ownership Transfer Certificate, and Tax Abatement Applications for Caleb & Jessi Kettenacker – 328 Hillcrest

Aye: Ostrem, Phillips, Solberg, Crutchfield, and Sporleder

Nay: None.

Motion carried.

APPROVE PAYMENT OF BILLS AND CLAIMS FOR DECEMBER

Motion by Ostrem, seconded by Sporleder, to Approve Payment Of Bills And Claims For December.

Aye: Ostrem, Phillips, Solberg, Crutchfield, and Sporleder.

Nay: None.

Motion carried.

There being no further business before council the meeting adjourned at 8:19 p.m.

ATTEST:

Heather Slifka, City Clerk

Mike Jensen, Mayor