

Mayor Jensen called the council meeting to order on Tuesday, June 18, 2019 at 7:00 p.m. in the City Hall Council Chambers.

Present: Mayor Jensen, Administrator Jackson, Attorney Larson, Counsel Members: Ostrem, Phillips, Solberg, Crutchfield, and Sporleder.  
Absent: None.

Also present: Paul Ness- St. Petri Church, Andrew Inhelder- MSA, Nicole Engelhardt- ACT Insurance, Kelly Hetland- citizen.

Motion by Sporleder, seconded by Ostrem, to approve the agenda.  
Aye: Ostrem, Phillips, Solberg, Crutchfield, and Sporleder.  
Nay: None.  
Motion carried.

Motion by Phillips, seconded by Sporleder, to approve the June 3, 2019 regular meeting minutes.  
Aye: Ostrem, Phillips, Solberg, Crutchfield, and Sporleder.  
Nay: None.

### **CITIZEN APPEARANCE**

Nicole Engelhardt, ACT Insurance, presented a check to the city of \$4877.99 in the form of a refund, for being vested in ICAP.

### **LEGAL ITEMS**

A) **RESOLUTION NO. 19-48 – TERMINATING PAYING AGENT AND REGISTRAR AND TRANSFER AGENT AGREEMENTS WITH BANKERS TRUST COMPANY AND APPROVING NEW PAYING AGENT AND REGISTRAR AGREEMENT WITH BOKF**

Motion by Sporleder, seconded by Ostrem, to approve Resolution No. 19-48 –Terminating Paying Agent and Registrar and Transfer Agent Agreements with Bankers Trust Company and Approving New Paying Agent and Registrar Agreement with BOKF.

Aye: Ostrem, Phillips, Solberg, Crutchfield, and Sporleder.  
Nay: None.  
Motion carried.

**B) RESOLUTION NO. 19-49 – APPROVING CERTAIN FUND TRANSFERS IN THE FISCAL YEAR 2018-19 BUDGET**

Motion by Ostrem, seconded by Phillips, to approve Resolution No. 19-49 – Approving Certain Fund Transfers in the Fiscal Year 2018-19 Budget.

Aye: Ostrem, Phillips, Solberg, Crutchfield, and Sporleder.

Nay: None.

Motion carried.

**ADMINISTRATIVE ITEMS**

**A) Sump Pump Inspection Program:**

1. Overview of Program
2. Establish Number of Days in Which to Comply
3. Establish Monthly Sump Pump Connection Fee

Andrew Inhelder, MSA, was present to review the sump pump inspection program and to answer questions. The council determined to allow 90 days for citizen compliance if their sump pump does not pass inspection, and to charge a \$90 fee monthly fee at the end of the 90 days for non-compliance. Motion by Ostrem, seconded by Phillips, to approve the sump pump inspection program and the number of days in which to comply and the fee for non-compliance after the 90 days has expired.

Aye: Ostrem, Phillips, Solberg, Crutchfield, and Sporleder.

Nay: None.

Motion carried.

**B) Wastewater Treatment Plant Projects:**

1. Approve Construction Pay Application No. 2 for the Flow Monitoring Project
2. Approve Change Order No. 3 for the EQ Basin Project
3. Approve Change Order No. 2 and 3 for the Flow Monitoring Project

Motion by Sporleder, seconded by Phillips, to Approve Construction Pay Application No. 2 for the Flow Monitoring Project for \$129,190.00, to Approve Change Order No. 3 for the EQ Basin Project and Approve Change Order No. 2 and 3 for the Flow Monitoring Project.

Aye: Ostrem, Phillips, Solberg, Crutchfield, and Sporleder.

Nay: None.

Motion carried.

## **PERMITS:**

### A) Cigarette:

1. Yesway – 527 Park
2. Casey’s General Store – 1625 Broad
3. American Legion Post – 301 Washington
4. Dollar General Store – 1543 Broad
5. Story City Market – 306 Washington
6. Kum & Go – 1554 Broad

Motion by Sporleder, seconded by Ostrem, to approve the cigarette permits at Yesway – 527 Park, Casey’s General Store – 1625 Broad, American Legion Post – 301 Washington, Dollar General Store – 1543 Broad, Story City Market – 306 Washington, Kum & Go – 1554 Broad.

Aye: Ostrem, Phillips, Solberg, Crutchfield, and Sporleder.

Nay: None.

Motion carried.

### B) Building (Council Action Required):

1. Tim & Renae Kadolph – 1254 Park View
2. Brian & Deborah Sampson – 1256 Park View

Motion by Ostrem, seconded by Crutchfield, to approve the building permits at the residences of Tim & Renae Kadolph – 1254 Park View and Brian & Deborah Sampson – 1256 Park View

Aye: Ostrem, Phillips, Solberg, Crutchfield, and Sporleder.

Nay: None.

Motion carried.

### C) Sign:

1. Ledgestone Meadows

No action needed by council.

## **MAYOR & CITY COUNCIL AGENDA ITEMS:**

### A) Social Service Agencies Allocation for FY 2019-20

Motion by Solberg, seconded by Sporleder, to approve the social service allocations for fiscal year 2019-20, allocations will remain as approved for FY 2018-2019.

Aye: Ostrem, Phillips, Solberg, Crutchfield, and Sporleder.

Nay: None.

Motion carried.

B) St. Petri Utility Bill Adjustment

Paul Ness was present to review the bill with council.

Motion by Sporleder, seconded by Crutchfield, to approve the utility bill adjustment in the amount of \$299.73.

Aye: Ostrem, Phillips, Solberg, Crutchfield, and Sporleder.

Nay: None.

Motion carried.

C) Request from Reliance State Bank to Close Pennsylvania Ave. from Broad St. to South Alley on August 28

Motion by Crutchfield, seconded by Ostrem, to approve the closing of Pennsylvania Ave. from Broad St. to South Alley on August 28 for their customer appreciation event.

Aye: Ostrem, Phillips, Solberg, Crutchfield, and Sporleder.

Nay: None.

Motion carried.

D) Sidewalk Improvement Program Application

1. Lorie Couture – 524 Linn St.

2. John & Julie Wilson – 1115 Pennsylvania

Motion by Crutchfield, seconded by Sporleder, to approve the Sidewalk Improvement Program Application for Lorie Couture – 524 Linn St. and John & Julie Wilson – 1115 Pennsylvania

Aye: Ostrem, Phillips, Solberg, Crutchfield, and Sporleder.

Nay: None.

Motion carried.

E) Appointments to Boards & Commissions

1. Board of Adjustment – Reappointment of Al Holm and Charlie Van Patter

2. Planning & Zoning Commission – Reappointment of Tim Crouch, Lois Heckert, and Wanda Holm

Motion by Phillips, seconded by Ostrem, to reappoint Al Holm and Charlie Van Patter to the Board of Adjustment and to reappoint Tim Crouch, Lois Heckert, and Wanda Holm to the Planning & Zoning Commission.

Aye: Ostrem, Phillips, Solberg, Crutchfield, and Sporleder.

Nay: None.

Motion carried.

There being no further business before council the meeting adjourned at 8:30 p.m.

ATTEST:

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Heather Slifka, City Clerk

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Mike Jensen, Mayor

