

STORY CITY, IOWA

February 5, 2018

Mayor Jensen called the regular council meeting to order on Monday, February 5, 2018 at 7:00 p.m. in the City Hall Council Chambers.

Present: Mayor Jensen, Administrator Jackson, Council Members: Ostrem, Phillips, Solberg, Crutchfield, and Sporleder.

Absent: Attorney Larson.

Also present: Matt Sporleder(Police Chief), Nicole Engelhardt(ACT Ins), Bruce Henrichs(Street Supt), and Brandon Hansen(Roland Story Youth Baseball).

Motion by Sporleder, seconded by Ostrem, to approve the amended agenda by deleting **Citizen Appearance: (B) Travis Tinken and Kris Klop-IDOT Grande Crossing Program** and adding **Mayor & City Council Agenda Items:(2) Tax Abatement-Ashley Cornelis 204 Larson Ave.**

Aye: Ostrem, Phillips, Solberg, Crutchfield, and Sporleder.

Nay: None.

Motion carried.

Motion by Ostrem, seconded by Solberg , to approve the January 15, 2018 regular meeting minutes.

Aye: Ostrem, Phillips, Solberg,Crutchfield, and Sporleder.

Nay: None.

Motion carried.

CITIZEN APPEARANCE

A) Roland-Story Youth Baseball

Brandon Hansen(Committee Chair-Roland Story Youth Baseball) was present to inform council North Story Little League has voted to leave Little League International and have changed their name to Roland Story Youth Baseball and would like to operate under the Central Iowa Recreational League, and to be added under the city's list of sports for insurance purposes. Nicole Engelhardt(ACT Ins) was present to review with Mr. Hansen and council how the insurance works.

After council questions and discussion a motion was made by Crutchfield, and seconded by Ostrem, for Story City Park and Recreation to add Roland Story Youth Baseball to the list of sports offered as part of CIRL.

Aye: Ostrem, Phillips, Solberg, Crutchfield, and Sporleder.

Nay: None.

Motion carried.

LEGAL ITEMS

A) RESOLUTION NO. 18-13-APPROVING AN AGREEMENT WITH STORY COUNTY PURSUANT TO CHAPTER 28E OF THE CODE OF IOWA, CONCERNING DISPATCHING SERVICES

Administrator Jackson informed council this is the annual agreement for dispatching services with the Story County Sheriff's office. Administrator Jackson stated the increase is based on the consumer price index which went up 2% or \$411.72.

Motion by Sporleder, seconded by Crutchfield, to approve Resolution No. 18-13-Approving an Agreement with Story County Pursuant to Chapter 28E of the Code of Iowa, Concerning Dispatching Services.

Aye: Ostrem, Phillips, Solberg, Crutchfield, and Sporleder.

Nay: None.

Motion carried.

B) RESOLUTION NO. 18-14-ACCEPTING WORK COVERING THE BROAD STREET RECONSTRUCTION PROJECT

Administrator Jackson reviewed information pertaining to the Broad Street Reconstruction Project. After council discussion a motion by Phillips, seconded by Solberg, to approve Resolution No. 18-14-Accepting Work Covering the Broad Street Reconstruction Project.

Aye: Ostrem, Phillips, Solberg, Crutchfield, and Sporleder.

Nay: None.

Motion carried.

C) RESOLUTION NO. 18-15-ADOPTING FINAL ASSESSMENT SCHEDULE FOR THE BROAD STREET RECONSTRUCTION AND AMENDING, CONFIRMING AND LEVYING THE ASSESSMENTS

Administrator Jackson reviewed with council the procedure of the final assessment plat and schedule.

Motion by Ostrem, seconded by Crutchfield, to approve Resolution No. 18-15-adopting Final Assessment Schedule for the Broad Street Reconstruction and Amending, Confirming and Levying the Assessments.

Aye: Ostrem, Phillips, Solberg, Crutchfield, and Sporleder.

Nay: None.

Motion carried.

ADMINISTRATIVE ITEMS

A) REVIEW PROPOSED FISCAL YEAR 2018-19 BUDGET

Administrator Jackson reviewed with Council the Proposed Fiscal Year 2018-19 Budget.

>Tax levy rate proposed to decrease by 19 cents from \$10.44 to \$10.25.

>General Fund expenditures are proposed to increase by 4.7 percent. The primary reasons for the increase include: A) Employee costs related to changes in coverage for health insurance and pension, B) Future replacement of public safety radios, and C) Golf course cart path project.

- >Road Use Fund receipts from the Road Use Tax are distributed to cities on a per capita basis. The Road Use Fund budget is proposed to increase by \$10,000 or 2.5 percent.
- >Police Chief Matt Sporleder reviewed the future need of portable and mobile radios, and a new computer.
- >Fire Department: Increasing rates for calls and meetings.
- >Parks: Increase for additional tree removal and tree trimming.
- >Golf Course allocation of \$12,500 per year over three years for cart path project. Third and final allocation.
- >Bruce Henrichs(Street Supt), was present to review with council the streets to be seal coated and have slurry and crack sealing.
- >Hotel/Motel Tax was discussed.
- >Equipment Replacement Fund: 2019 Police Car, purchase of snow blower and lawn mower for Parks.
- >Debt Service and Capital Projects were discussed.
- >Wastewater Treatment Plant Improvement Projects and North Park Projects.
- >Water Department was discussed.

B) APPROVE CONSTRUCTION PAY APPLICATION NO. 7 FINAL RETAINAGE FOR THE BROAD STREET RECONSTRUCTION PROJECT

Motion by Phillips, seconded by Sporleder, to Approve Construction Pay Application No. 7 Final Retainage for the Broad Street Reconstruction Project in the amount of \$63,360.19.

Aye: Ostrem, Phillips, Solberg, Crutchfield, and Sporleder.

Nay: None.

Motion carried.

C) REQUEST AUTHORIZATION TO OVERLAY PARK FROM CEDAR TO LINN

Bruce Henrichs(Street Supt), is requesting council consideration to approve overlaying Park Ave from Cedar Street to Linn in the amount of \$42,650.

D) REQUEST AUTHORIZATION TO REPLACE SALT STORAGE BUILDING

Bruce Henrichs(Street Supt), is requesting council consideration to approve replacing the salt storage building in the amount of \$30,000.

Motion by Sporleder, seconded by Ostrem, to approve **C) Request Authorization to Overlay Park from Cedar to Linn in the amount of \$42,650 and D) Request Authorization to Replace Salt Storage Building in the amount of \$30,000.**

Aye: Ostrem, Phillips, Solberg, Crutchfield, and Sporleder.

Nay: None.

Motion carried.

E) STARTING BENEFITS FOR MIKE WRIGHT

Administrator Jackson stated at the December 18, 2017 meeting Council approved hiring Mike Wright for the Street Department position.

Administrator Jackson informed council generally employees hired receive start-up vacation and sick leave hours. Administrator Jackson is recommending 40 hours vacation and 40 hours sick leave.

Motion by Crutchfield, seconded by Solberg, to approve Starting Benefits for Mike Wright.

Aye: Ostrem, Phillips, Solberg, Crutchfield, and Sporleder.

Nay: None.

Motion carried.

F) REQUEST AUTHORIZATION TO REPLACE RO MEMBRANE AT WATER TREATMENT PLANT

Randy Martindale(Water & Wastewater Supt) is requesting council consideration to approve a bid for cleaning the membranes on one of the RO platforms. The service tech from Wiggins noticed during cleaning the RO 1 platform, it is becoming increasingly difficult to get clean, which indicated that it is time to change the membranes. Supt. Martindale informed council it would cost approximately \$42,650.

Motion by Ostrem, seconded by Sporleder, to approve Request Authorization to Replace RO Membrane at Water Treatment Plant.

Aye: Ostrem, Phillips, Solberg, Crutchfield, and Sporleder.

Nay: None.

Motion carried.

MAYOR & CITY COUNCIL AGENDA ITEMS

A) TAX ABATEMENT APPLICATIONS:

1. Nora Ryan-1312 Jacobson Dr.

2. Ashley Cornelis-204 Larson Ave

Motion by Phillips, seconded by Solberg, to approve Tax Abatement Applications: 1. Nora Ryan-1312 Jacobson Drive and 2. Ashley Cornelis-204 Larson Ave.

Aye: Ostrem, Phillips, Solberg, Crutchfield, and Sporleder.

Nay: None.

Motion carried.

B) Closing of City Clerk's Office on March 2

Administrator Jackson is requesting council approval to close the city clerk's office on March 2, 2018 to have the office carpeted. The office will not have any desks, telephones, computers, etc. on that day.

Motion by Sporleder, seconded by Ostrem, to approve Closing of City Clerk's Office on March 2, 2018 to carpet the office.

Aye: Ostrem, Phillips, Solberg, Crutchfield, and Sporleder.

Nay: None.

Motion carried.

C) Schedule Next City Council Meeting

Administrator Jackson informed council on Presidents Day the city office will be closed. After council discussion it was decided to set the meeting for Tuesday, February 20, 2018.

Motion by Sporleder, seconded by Phillips, to schedule the next council meeting for Tuesday, February 20, 2018.

Aye: Ostrem, Phillips, Solberg, Crutchfield, and Sporleder.

Nay: None.

Motion carried.

Motion by Crutchfield, seconded by Ostrem, to approve all bills and claims for February.

Aye: Ostrem, Phillips, Solberg, Crutchfield, and Sporleder

Nay: None.

Motion carried.

There being no further business before council the meeting was adjourned at 8:11 p.m.

ATTEST:

Dena Nichols, City Clerk

Mike Jensen, Mayor